



PERMIT



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ENVIRONMENT  
AGENCY



OUTGOING

## ENVIRONMENTAL PROTECTION ACT 1990. WASTE MANAGEMENT LICENCE.

LICENCE REF No :- NOW-323-L

FACILITY TYPE :- TRANSFER  
STATION - C.A. SITE

The Environment Agency, in pursuance of Part II of the Environmental Protection Act 1990, hereby grant a waste management licence authorising the **keeping and treating** of controlled waste on the land specified in schedule 1, to this licence to **AD Waste Limited, 3 Hilliards Court, Chester Business Park, Wrexham Road, Chester** those persons being in occupation of the said land, the said licence being subject to the conditions specified in schedule 2 to this licence.

In this licence the words and expressions contained in schedule 2 shall have the meaning assigned to them therein.

### SCHEDULE 1.- SPECIFIED LAND.

The licence relates to the land at Mold Civic Amenity Site, Adjacent to Waen Farm, Nercwys Road, Mold, Flintshire (hereinafter called "the site") shown edged blue on Drawing Reference Number AD/CA/L/011, dated June 1997, and attached to this licence.

**C.WALTERS**  
TEAM LEADER WASTE LICENSING  
Welsh Region - Northern Area

Signed Clare Walters

Dated 17th day of October 1997

FOR ENVIRONMENT AGENCY OFFICIAL USE ONLY.

*N.B.- If an applicant/licence holder is aggrieved by the decision of the Agency he may under Section 43 of the Act appeal against the Agency's decision to the Secretary of State within six months of the date of the decision or such longer period as the Secretary of state may allow. (See notes attached to this licence).*

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**SCHEDULE 2**

**DEFINITIONS**

The following definitions shall apply throughout this licence:-

Agency:-Environment Agency - the non-governmental body created under Section 1 of the Environment Act 1995, amalgamating the functions of the National Rivers Authority, Waste Regulation Authorities and Her Majesty's Inspectorate of Pollution.

Bund:- An embankment of clay, hard-core, bricks, stone, set concrete, excavated road materials, subsoil or topsoil in agreement with the Agency. The bund shall not contain plastics, paper, asbestos, containers or biodegradable material.

'Competent/Technically Competent' Person:- A person trained to understand the conditions of this licence. The person must be capable of identifying the general description of wastes (having regard to the information supplied with the waste material) arriving and deposited at the site and assessing the compatibilities of such wastes with other wastes deposited at the site. The competent person shall know what actions are to be taken to dispose of such wastes and shall be responsible for implementing site emergency procedures.

Duly Authorised Officer: Shall mean any person authorised in writing by the Environment Agency, pursuant to Section 108 (1) of the Environment Act 1995, to exercise any of the powers specified in subsection (4) of that section.

Duty of Care: Shall mean provisions made by the Secretary of State under Section 34 of the Environmental Protection Act 1990 [currently the Environmental Protection [Duty of Care] Regulations, 1991].

Drum Container:- Any container in which material is stored, but such containers having storage capacities less than 10 litres shall not be regarded as drum containers for the purposes of this licence.

Emergency:- A sudden event or circumstances needing prompt corrective action to significantly reduce the risk of the following events occurring:

- (i) pollution of the environment
- (ii) harm to human health
- (iii) serious detriment to the amenities of the locality
- (iv) breach of licence conditions

The emergency telephone No. of the Agency is 0800 807060.

TEAM LEADER WASTE LICENSING C WALTERS Signed..... *Clare Walters*

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Environment: Shall be as defined in Part III Section 29 [2] of the Environmental Protection Act 1990.

Harm: Shall have the same meaning as in Part II Section 29 [5] of the Environmental Protection Act 1990.

Harmful: Means substances and preparations which if inhaled or ingested, or if they penetrate the skin, may involve limited health risks.

Licence Holder: Shall mean the person or persons to whom this licence is granted.

Liquid Waste: Shall mean waste which in the conditions under which it is handled will flow and can be transferred by pump.

Pollution of the Environment: Shall have the same meaning as in Part II Section 29 [3] of the Environmental Protection Act, 1990.

Polluting: The description of something or some energy, the addition of which, to an existing environmental system causes an undesirable change directly or indirectly in that system.

Registered Waste Carrier: Shall mean a person or company registered with the Environment Agency as a carrier of controlled waste in accordance with the Control of Pollution [Amendment] Act 1989 and the Controlled Waste [Registration of Carriers and Seizure of Vehicles] Regulations 1991.

Relevant:- The following documents shall be 'relevant' for the purposes of this licence.

Waste Management Paper No.4 - The licensing of waste management facilities.

Relevant Offence: Shall be as detailed in the Waste Management Licensing Regulations 1994 or any subsequent amendments.

Relevant Person: Shall have the meaning as stated in the Environmental Protection Act 1990 (Section 74).

Special Waste: Shall mean any waste for which the Secretary of State has made special disposal provisions by regulations made under Section 62 of the Environmental Protection Act 1990 (current regulations made under Special Waste Regulations 1996).

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Waste Categories:- (Meaning of:)

1. Inert

Materials which either do not decompose or decompose only very slowly. It consists of clean, dry materials from the following list which are not mixed with other materials:-

Subsoil

Topsoil

Hardcore

Brickwork

Stone

Set Concrete

Clay

Chalk (powdered waste must be double-bagged in polythene)

Glass, Pottery, china, enamels, ceramics, mica and abrasives

Clean in the above sense means non-contaminated.

2. Semi-Inert

Material which may decompose slowly, but is slightly soluble in water. It consists of clean, dry materials from the following list which are not mixed with other materials. (Clean means non-contaminated in all of the items below).

Wood (including sawdust and sander dust)

Paper (including oiled and tarred paper)

Cardboard and fibreboard

Wood products (hardboard, chipboard etc.)

Plastics as finished products or manufacturing scrap only (including thermoplastics and thermosetting plastics)

Plasterboard

Metal (iron, steel, aluminium, brass, copper, tin, zinc) in solid form only, i.e., excluding swarf, dusts, particulate scrap etc.

Leather (excluding leather processing waste)

Wool, cotton, linen, hemp, sisal, Hessian, string rope and any other natural or man made fibre

Cork, ebonite, kapok

Trees, bushes

Garden and horticultural waste (excluding chemicals or liquids)

Shot blasting residues

Silicate slag (toxic metal slags excluded)

Boiler scale

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Carbon, kieselguhr, diatomaceous earth

Oxides of iron, magnesium, zinc, aluminium and titanium

Hydroxides of iron and calcium

Calcium sulphate (gypsum)

Calcium Chloride, Magnesium Carbonate

Ash, clinker (excluding pulverised fuel ash and Vanadium contaminated ash)

Cement

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## SECTION A: GENERAL CONSIDERATIONS

### A.1. Application Area

- A.1.1 The area which is the subject of this licence is shown outlined in BLUE on drawing No. AD/CA/L/011 of Schedule 1, attached to this licence.
- A.1.2 Waste shall only be deposited, sorted and stored within the area outlined in RED on drawing No. AD/CA/L/011 of Schedule 1, attached to this licence.

### A.2. Waste types and quantities

- A.2.1 The types and maximum quantities of wastes permitted for deposit, within the transfer station, shall only be those as shown in Appendix I of this licence.

### A.3. Hours of operation

- A.3.1 Subject to condition No. A.9.1 the site shall not be operated during the hours of darkness and as a maximum shall be operated between the following times:(unless otherwise agreed in writing by the Environment Agency).

Winter 09:00-17:00  
Summer 09:00-19:00

Winter and Summer shall be as defined by standard British Summer time.

No tipping shall take place on Christmas Day.

The above specified periods during which the site is permitted to operate shall be termed the working day for the purpose of this licence.

Operations outside the agreed hours shall not take place, except in an emergency where operations are necessary to prevent pollution of the environment or harm to human health. For the purposes of this licence "operating" means the reception, depositing, movement, loading, treating and removal of waste materials.

*Clare Walters*

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A.4. Commencement of operations

A.4.1 No deposit of waste, other than inert waste for construction purposes, shall take place unless site preparation works have been satisfactorily completed.

A.5. Duration of licence

A.5.1 This licence shall remain in force until a Certificate of Completion is granted under Section 39 of the Environmental Protection Act 1990.

A.5.2 The licence holder shall notify the Environment Agency in writing in advance of any changes in the holder's or operator's name and /or registered address and /or principal place of business.

A.6. Licence modifications

A.6.1 Applications to modify licence conditions must be in writing to the Environment Agency accompanied by the appropriate modification fee as specified in the Waste Management Licensing (Fees and Charges) Scheme 1996 (or any subsequent replacement scheme). Where appropriate the application shall also include a proposed modification to the working plan.

A.6.2 If at any time the licence holder wishes to apply to the Environment Agency to modify the conditions of this licence a maximum period of 2 months shall be required for determination, unless otherwise agreed in writing with the Environment Agency.

A.7. Staffing and management

A.7.1 During all waste operations the site shall be staffed to the levels specified in Section 5.1 of the working plan.

A.7.2 The conditions of this licence shall be made known to any person given responsibility for the management or control of the site and to any persons employed on the site.

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A.8. Working plan

- A.8.1 Subject to the conditions of this licence the site shall be operated in accordance with the agreed working plan. All references to the working plan in this licence shall mean the working plan agreed in writing by the Environment Agency. Should there be any conflict between a condition or conditions of the licence and details in the Working Plan, then the licence conditions shall prevail.
- A.8.2 Details of any proposed amendments to the agreed working plan shall be submitted to the Environment Agency in advance of the proposed date of implementation. No changes in the agreed method of operation shall be implemented until the proposals are agreed, in writing, by the Environment Agency. Should the proposed amendment, in the opinion of the Environment Agency require the consultation of any other body a minimum period of 1 month shall be required for determination, unless otherwise notified in writing by the Environment Agency

A.9. Health and safety

- A.9.1 Waste shall only be moved, deposited or loaded in operational areas where adequate level of illumination is provided and maintained in accordance with section 4.5 of the working plan. This lighting must be independent of any vehicle lighting.
- A.9.2 The Environment Agency shall be notified, without undue delay, by telephone of any incident involving serious injury to any person caused by site operations or any other serious incident related to operations at the site such as spillage of waste or fire involving wastes deposited at the site. Details of any such incident shall be confirmed in writing within 3 working days.
- A.9.3 No wastes shall be accepted at a temperature in excess of 40°C. No waste shall be accepted which have a flashpoint (closed cup) of less than 30°C unless they are household chemicals to be placed in the chemical store specified in condition B.4.5.
- A.9.4 No materials shall be burnt on site. Any outbreak of fire on the site shall be regarded as an emergency and immediate steps taken to extinguish it. All outbreaks of fire shall be notified immediately to the Environment Agency by telephone and confirmed in writing within 3 working days.
- A.9.5 Smoking shall only be permitted within the site control office.

*Clare Walters*

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A.9.6 An emergency plan giving details of the emergency operational procedures to be followed, shall be submitted within one month of the issue of this licence to the Environment Agency. The plan shall contain as a minimum procedures for the following :

- a) Spillage
- b) Adverse weather conditions
- c) Non-conforming waste being received at the site

A.10. Maximum duration of storage

A.10.1 All waste, except for materials segregated for recycling purposes or those contained in the chemical store, shall be removed by the end of the working day unless a longer period has been agreed in writing with the Environment Agency or unless the waste is contained within a locked skip.

A.10.2 If the maximum storage capacity of the designated containers/areas at the site is reached no further waste shall be deposited until adequate waste is removed from the site and taken to a suitably licensed or exempted facility to allow the acceptance in the designated storage areas for the incoming waste .

A.10.3 The site shall be completely cleared of waste at least once every 4 weeks unless an extension to this period is agreed with the Agency.

A.11. Technical competence

A.11.1 The site shall be managed by a technically competent person.

A.11.2 The technically competent persons and the management structure for the site shall be as provided to the Environment Agency in Appendix B of the working plan.

Any changes to the management or management structure shall be notified to the Environment Agency within 14 days of the changes. Such notification shall include details of the evidence for the incoming manager being technically competent and the following information:

- (i) Name of the person
- (ii) Position within the management structure
- (iii) Responsibilities of the person
- (iv) Business address

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(v) Telephone number.

A.11.3 If any 'relevant person' is convicted of a 'relevant offence' the licence holder shall notify the Environment Agency within 14 days of the conviction.

A.12. Financial provision

A.12.1 The licence holder shall within 3 months of the issue of this licence procure an agreement agreed with the Environment Agency to make financial provision adequate to discharge the obligations arising from this licence .

A.12.2 The financial agreement provided in accordance with Condition A.12.1 above shall be maintained until the issue of a Certificate of Completion by the Environment Agency in respect of the site pursuant to Section 39(9) of the Environmental Protection Act 1990 or transfer of this licence in accordance with Section 40 of the said Act. Thereafter the Environment Agency shall cease to have any right in respect of the financial agreement.

A.12.3 No waste shall be accepted at the site after the expiry of the 3 month period specified in condition A.12.1 if the agreement referred to in condition A.12.1 has not been concluded by the licence holder and the Environment Agency.

A.12.4 Should the licence holder wish to enter into a new financial agreement a copy of the proposed financial agreement shall be provided to the Environment Agency within 2 months before the date of renewal of the existing financial provision.

A.12.5 Should the licence holder in any way default from maintaining the financial agreement the Environment Agency shall be informed within 2 working days of the date of the default and copies of all correspondence relating to this default shall be provided to the Environment Agency within 5 working days.

SECTION B - SITE INFRASTRUCTURE

B.1. Site entrance and access road

B.1.1 The site entrance and access road shall be as shown on Drawing No. AD/CA/L/011 and shall be free from potholes,ruts,mud,standing water and any extraneous material. Any defects to the site roads shall be repaired within 3 days of their discovery unless a longer time period is agreed with the Environment Agency.

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B.2. Notice board and signs

B.2.1 An identification board of durable material and minimum size 1.0 metres x 1.0 metres shall be erected and maintained in a prominent position at the site entrance. The board shall display the following, in Welsh and English.

- a) Name of site, site operator and telephone number
- b) Hours of operation
- c) Site licence number
- d) Name, address and telephone number of the Environment Agency.

It shall also bear the words 'NO UNAUTHORISED TIPPING/ DIM GWAGU GWASTRAFF HEB AWDURDOD'.

B.3. Site security

B.3.1 Site security gates shall be located and detailed as in Section 8.2 of the Working Plan and they shall be securely locked in a closed position when the site is not in operation.

B.3.2 Site security fencing shall be erected along the perimeter of the site and shall be as a minimum as described in Section 8.1 of the working plan.

B.3.3 The gates and fencing referred to in conditions B.3.1 and B.3.2 shall be inspected daily. A written record of all inspections and action taken shall be made in the site diary.

B.3.4 Defects in the gates and fencing which may permit unauthorised access to the site shall be repaired by the end of the working day in which they are discovered. Where such repair is not possible then personnel shall be employed to ensure 24 hour security cover until such repair is effected. All other defects in the gates and fencing shall be repaired within 3 working days unless a longer time period is agreed with the Environment Agency. A written record of all repairs shall be made in the site diary.

B.4. Fuel /oil tanks and bunding

B.4.1 No fuel shall be stored on site.

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- B.4.2 All waste oil shall be stored in the designated tank as shown on Drawing No. AD/CA/L/001. The designated tank shall be imperviously based and bunded. The bund and base shall provide containment for at least 110% of the maximum volume of the tank. All fill and draw pipes shall be retained within the bund.
- B.4.3 Any tanks provided shall be clearly labelled as to their contents.
- B.4.4 All lead-acid batteries stored at the site shall be stored upright in a bunded container capable of holding 110% of the contents of the largest battery stored within the container. The container shall be fitted with a lid to prevent the ingress of water.
- B.4.5 A chemical store shall be provided at the site in the location shown on Drawing No. AD/CA/L/011. The store shall be constructed in accordance with section 4.8 of the working plan and shall be capable of containing 110% of the contents of the largest container stored within it.
- B.4.6 A caged and ventilated storage area shall be provided if any waste gas cylinders are stored at the site. The design and location of this storage area shall be agreed with the Environment Agency prior to its construction at the site.

B.5. Waste Handling Compound

- B.5.1 All site areas shall be constructed to a suitable and adequate standard and as detailed in section 4.2 of the working plan.
- B.5.2 All concrete or tarmaced areas shall be free from potholes, ruts, and standing water and shall be kept in good repair such that any crack or pothole is repaired within 3 working days unless a longer time period is agreed with the Environment Agency. A repair shall consist of the crack or pothole being filled to the original standard to finish flush with the surface. Inspection of the surface shall take place on a daily basis and a written record of all inspections and repairs shall be kept available at the site office for inspection by officers of the Environment Agency.

B.6. Retaining walls and storage skips.

- B.6.1 Skips shall be placed at the locations shown on Drawing No. AD/CA/L/011 and shall be clearly labelled with the type of waste to be stored therein.

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B.7. Drainage system

B.7.1 A system for the drainage of surface water within the site shall be provided in accordance with section 4.2 of the working plan. The system shall be designed to prevent the accumulation of water within the site and the pollution of water by solid matter or other material.

B.8. Site facilities

B.8.1 A site control office shall be provided as shown on Drawing No.AD/CA/L/011 of the Working plan.

B.8.2 Toilet and washing facilities shall be provided.

B.8.3 Telephone facilities shall be provided, and kept available, at the site during operational hours.

B.8.4 A complete copy of the licence, working plan and a full drainage plan of the site, copies of relevant Waste Management Papers, Codes of Practice and technical documents referred to in this licence, shall be kept in the site office. A complete copy of this licence shall be displayed at all times.

SECTION C: WASTE RECEPTION

C.1. Checking in/inspections of loads

C.1.1 All waste shall be received as detailed in Sections 9.6 and 10.2 of the Working Plan.

C.1.2 Waste shall be deposited and handled as detailed in the working plan.

C.2. Procedures for rejected loads

C.2.1 Any waste which upon arrival at the site is unacceptable within the terms of this licence shall be rejected. The Environment Agency shall be notified immediately of any incident of waste rejection, either by facsimile or by telephone, and confirmed in writing within 3 working days.

C.2.2 Unacceptable waste, other than hazardous or toxic waste, which cannot be removed off-site immediately after deposit shall be isolated or moved to an area for non-conforming waste before any further waste is deposited and removed to a suitably licensed facility or returned to the producer or previous holder within 5 working days,

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unless a longer period of time is agreed with the Environment Agency. The location of the area for non-conforming waste shall be agreed with the Environment Agency within 1 month of the issue of this licence. Hazardous or toxic waste shall be handled in accordance with section 12.4 of the working plan.

C.3. Sampling and analysis

- C.3.1 The Environment Agency may require the taking of samples of any waste entering the site and may require the diversion of any load to the non-conforming waste area.
- C.3.2 Facilities shall be provided on site, as agreed with the Environment Agency within 1 month of the issue of this licence, for the storage of waste samples prior to their analysis.

C.5. Regulation of waste inputs

- C.5.1 No special wastes as defined in the Special Waste Regulations 1996 or any subsequent legislation shall be deposited at the site.
- C.5.2 No waste shall be deposited in drum containers at the site. Any household waste inadvertently received in this form shall be treated as non-conforming waste and shall be held in isolation until it can be deposited at a suitably licensed facility.

**SECTION D: SITE OPERATIONS**

D.1. Plant and machinery

- D.1.1 A list of plant and equipment for the purpose of waste operations shall be submitted to the Environment Agency within one month of the issue of this licence. This level of plant and equipment shall be maintained in accordance with the manufacturer's instructions to ensure effective waste handling. Any change in the level or details of any plant or equipment used for waste operations on site shall be notified to the Environment Agency prior to its implementation.

D.2. Handling, segregation and storage

- D.2.1 Waste shall be handled as detailed in the Section 10 of the working plan.

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- D.2.2 Waste shall be stored in skips within the designated area as shown on Drawing No. AD/CA/L/011
- D.2.3 With the exception of large, bulky items such as fridges, no waste shall be deposited directly onto the floor of the facility. The location and storage capacity of the large bulky item storage area shall be agreed in writing with the Environment Agency within 1 month of the issue of this licence.
- D.2.4 When skips are being delivered, emptied or collected at the site the site operator shall ensure that no persons other than site operatives or the driver and personnel associated with the vehicle delivering, collecting or emptying the skips are allowed within the vicinity of the operation.
- D.2.5 Waste oil accepted at the site shall immediately be deposited into the bunded waste oil tank provided in accordance with condition B.4.2 and in accordance with section 10.3 of the working plan.
- D.2.6 Waste lead-acid batteries received at the site shall immediately be placed in a bunded container provided in accordance with condition B.4.4. No more than 20 lead-acid batteries shall be stored at the site at any one time.
- D.2.7 Waste household chemicals received at the site shall be handled in accordance with sections 10.4, 10.5, 10.6 and Appendix A of the working plan.
- D.3.8 Waste gas cylinders received at the site shall immediately be placed in the designation storage area specified in condition B.4.6.

D.3. Breakdowns, leakages and spills

- D.3.1 In the event of a plant/equipment breakdown, unless an alternative plant can be brought on site, no further waste shall be deposited until the plant/equipment is repaired.
- D.3.2 No contaminated water shall be discharged to a watercourse or surface water drain unless in accordance with a consent to discharge issued by the Water Quality Consents of the Environment Agency. Any discharge to the foul sewer shall only occur with the written consent of the Water Company, Dwr Cymru Cyf/ Welsh Water PLC. A copy of any such consent shall be submitted to the Environment Agency.

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- D.3.3 All spillages of waste must be cleared from the site by the end of the working day in which they occur. Any contaminated absorbent material used for the clearance of spillages shall be disposed of to a suitably licensed facility depending upon the type of spillage.
- D.3.4 Written instructions on how to deal with any spillage shall be made available at the site. All operational staff should be aware of the spillage procedure and be capable of dealing with any spillage.

### SECTION E: POLLUTION CONTROL

#### E.1. Dust

- E.1.1 All site surfaces used by vehicles depositing waste shall be sprayed with clean water, whenever necessary, to prevent formation of dust in dry weather conditions.

#### E.2. Mud on roads

- E.2.1 Measures shall be taken to ensure that the site surface shall be kept free of mud, stones, waste or other debris from site operations. These measures shall include the sweeping of the yard entrance and the roadway leading from the facility as often as required.
- E.2.2 The deposit of mud, stones, waste or any debris from the transfer station onto the highway adjoining the site shall be treated as an emergency. Immediate effective action shall be taken to remove such deposits including the use of a mechanical or vacuum type road sweeper as necessary. This material shall not be swept or washed into surface water drainage at the road side.

#### E.3. Odour

- E.3.1 Waste capable of causing an odour nuisance shall be removed off site immediately.

#### E.4. Vermin/insect control

- E.4.1 Effective measures shall be taken to deal with vermin and insects. Inspections for infestation shall be carried out on a weekly basis and the results recorded in the site diary.

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E.5. Litter

- E.5.1 Measures as detailed in Section 13.2 of the Working Plan shall be undertaken to prevent nuisance. Should these measures be deemed inadequate by the Environment Agency then the skips shall be netted or sheeted at the end of each working day. Skips shall be netted or sheeted before they leave the site if they contain any waste to prevent wind blown litter/dust.
- E.5.2 All loose waste material which may be lying outside the storage areas of the site and materials arrested by the boundary fencing shall be collected by the end of every working day and placed in one of the skips provided.
- E.5.3 At least once a day the land surrounding the site shall be inspected for the presence of debris attributable to the operation of the site and any such materials found shall be removed before the end of that day. The results of each inspection and the action taken shall be reported in the site diary.

E.6. Tidiness of site

- E.6.1 The storage areas and skips shall be kept in a tidy condition and loose waste shall be picked up and disposed of as appropriate by the end of the working day.

E.7. Noise

- E.7.1 All machinery, plant and equipment utilised in any capacity on the site shall be fitted with standard silencers for that equipment to minimise the effect of noise from the site.

**SECTION F: MONITORING**

F.1. Drainage inspections

- F.1.1 The surface water drainage system shall be inspected daily and any repairs carried out by the end of the working day or a longer time period as agreed with the Environment Agency. A written record of all inspections and repairs shall be kept available at the site office for inspection by officers of the Environment Agency. Any waste material found in the drainage gullies shall be removed immediately.

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- F.1.2 Not less frequently than once per year all drainage channels, pipes, interceptors and tanks shall be inspected to ensure that they are in good condition. The inspection methods and frequencies shall be agreed in writing with the Environment Agency at least 1 month prior to the first inspection.
- F.1.3 The Environment Agency shall be notified in writing or by facsimile with at least two clear working days notice before the date and time of the inspection to allow the attendance of an officer of the Environment Agency.
- F.1.4 A written record shall be made and signed by a competent person with details of the results of the inspection, the method of examination, recommendations and remedial action to be taken. This record shall be kept on site and made available to officers of the Environment Agency on request.
- F.1.5 The licence holder shall submit proposals in writing to the Environment Agency within 1 month of the issue of this licence for the inspection and maintenance of the oil / water interceptor. These proposals, once agreed in writing with the Environment Agency, shall form part of the working plan.

**SECTION G: RECORDS**

G.1. Waste received

- G.1.1 The following details shall be recorded for every load of industrial or commercial waste arriving at the site:
- (i) The date and time of delivery
  - (ii) The source, including local authority district, of the waste
  - (iii) The quantity, estimated in tonnes and/or cubic metres
  - (iv) Description of the waste
  - (v) Name and address of the waste producer
  - (vi) Carrier name, address and carrier registration number
  - (vii) Controlled waste transfer note number.

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G.2. Waste exported

G.2.1 The following details shall be recorded for every load of waste leaving the site:

- (i) Description of the waste
- (ii) The date and time of removal
- (iii) The destination, including local authority district, of the waste
- (iv) The quantity, estimated in tonnes and /or cubic metres
- (v) Name of person removing the waste and carrier registration number
- (vi) Vehicle registration number

G.3. Waste rejected

G.3.1 The following details shall be included within the written notification of waste rejection referred to in condition No. C.2.1.

- (i) The date and time of the rejection of waste
- (ii) The description of the waste
- (iii) The reason for rejection of the waste
- (iv) The producer or holder's name, address and telephone number
- (v) A photocopy of all accompanying paperwork
- (vi) The carrier's name and carrier registration number
- (vii) The vehicle registration number and driver's name.

G.4. Waste Returns

G.4.1 A written record shall be made of the types and quantities (in tonnes) of waste deposited, exported and rejected in each calendar month referenced to the waste codes identified in Appendix I. This record shall be forwarded to the Environment Agency to arrive within one month of the end of the calendar month to which the record refers.

G.5. Site diary

G.5.1 A site diary for the purpose of recording site activities shall be maintained at the site and made available for inspection by officers of the Environment Agency on request. Entries shall include a record of any inspections required by the conditions of this licence, including inspections of gates, fencing, site roads, non-conforming waste area, hardstanding, kerbs and drainage channel inspections, and inspections for

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vermin or insects. A full record of all emergencies on site shall be made in the site diary.

The following information shall be recorded:

- (i) The identity and signature of the inspection personnel.
- (ii) The date and time of the inspection or event.
- (iii) The details of the type of inspection and any defects or infestations.
- (iv) Any remedial action or emergency action taken.
- (v) The name of the nominated deputy in the absence of the site manager

G.6. Visitors book

G.6.1 A visitors book shall be kept on site and shall be signed by all visitors and shall include the following information:-

- (i) Name
- (ii) Company/organisation
- (iii) Reason for visit
- (iv) Time of arrival
- (v) Time of departure

G.7. Waste analysis results

G.7.1 The records of all waste analyses shall be forwarded to the Environment Agency within one calendar month of the date of sampling.

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**APPENDIX I - TYPES AND QUANTITIES OF WASTE PERMITTED FOR DEPOSIT**

**A) TOTAL WASTE INPUT**

- (1) The total waste input to the site in any one calendar year shall be less than 5,000 tonnes.
- (2) The total waste input to the site within any week shall not exceed 200 tonnes.
- (3) The maximum amount of waste to be stored at any one time within the licensed area shall be 300 cubic yards

**B) WASTE TYPES**

The following categories of non-special waste only shall be deposited at the site.

Waste type

- (1) Inert Waste
- (2) Construction/demolition  
NB Construction and Demolition waste shall be restricted to dry, non-leachate forming wastes of the following descriptions:-  
Paper, plastic, cardboard, wood, soil, glass, bricks, blocks, concrete, sand, gravel, iron, steel,
- (3) Household waste
- (4) Non - hazardous industrial waste
- (5) Non - hazardous commercial waste
- (6) Waste oil

No asbestos shall be deposited at the site

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