

Application for an environmental permit

Part C1 – Varying a permit – to change to or add a standard facility



Fill in this part of the form, together with parts A and F1 or F2, if you are applying to vary (change) a standard facility or add a standard facility. Please check that this is the latest version of the form available from our website.

You cannot vary the conditions of a standard permit but you can add new standard facilities.

If you want to vary (change) the conditions you will change to a bespoke permit and you must fill in part C2 and the relevant parts of C3 to C7.

You only need to give us details in this application for the parts of the permit that will be affected (for example, if you are adding a new facility or making changes to existing ones). You do not need to resend any information from your original permit application if it is not affected by your proposed changes.

Please read through this form and the guidance notes that came with it. All relevant guidance documents can be found on our website. Please write clearly in the answer spaces.

It will take less than one hour to fill in this part of the application form.

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1 About the permit

What is your customer reference number?

If you do not have a customer reference number, leave this blank.

The customer reference number is a unique identification number which tells us who you are. It is always made up of one letter and nine numbers in this order A111111111.

Discussions before your application

If you have had discussions with us before your application, provide the case reference number or details on a separate sheet and tell us below the reference you have given the document.

Case or document reference

1a Permit number

What is the permit number that this application relates to?

1b Site details

What is the name, address and postcode of the site?

Site name

Address

Postcode

2 About your proposed changes

2a What are your proposed changes?

Are you applying to change your existing permit to a standard permit?

No ☐

Yes ☐

2 About your proposed changes, continued

Are you applying to add a standard rules set to your current permit?

No ☐

Yes ☐

If you want to change your existing permit to a standard permit and also add a standard rules set to your existing permit, please give us more detail in a separate document.

Document reference of this separate document

Minor technical

☐

If your proposed change above is to consolidate (combine) a number of permits, now answer question 2b. If not, go to section 3.

2b Consolidating existing permits

Identify all the permits you want to consolidate by listing the permit numbers in Table 1 below.

Table 1 – Permit numbers

3 Standard facilities

3a Tick the relevant boxes below to show which standard rules you are applying for

Table 2 – Sets of standard rules that are available for your permit

Plain English Campaign's Crystal Mark does not apply to Table 2.

Standard rule description	Tonnes per annum (tpa)		Standard rule reference (office use only)
Household, commercial and industrial waste transfer station	Less than 75,000 tpa	<input type="checkbox"/>	SR2008No1 75kte
Household, commercial and industrial waste transfer station (no building)	Less than 5,000 tpa	<input type="checkbox"/>	SR2008No2 5kte
Household, commercial and industrial waste transfer station with treatment	Less than 75,000 tpa	<input type="checkbox"/>	SR2008No3 75kte
Household, commercial and industrial waste transfer station with treatment (no building)	Less than 5,000 tpa	<input type="checkbox"/>	SR2008No4 5kte
Household, commercial and industrial waste transfer station with asbestos storage	Less than 75,000 tpa	<input type="checkbox"/>	SR2008No5 75kte
Household, commercial and industrial waste transfer station with asbestos storage (no building)	Less than 5,000 tpa	<input type="checkbox"/>	SR2008No6 5kte
Household, commercial and industrial waste transfer station with treatment and asbestos storage	Less than 75,000 tpa	<input type="checkbox"/>	SR2008No7 75kte
Household, commercial and industrial waste transfer station with treatment and asbestos storage (no building)	Less than 5,000 tpa	<input type="checkbox"/>	SR2008No8 5kte
Asbestos waste transfer station	Less than 3,650 tpa	<input type="checkbox"/>	SR2008No9 3650te
Inert and excavation waste transfer station	Less than 75,000 tpa	<input type="checkbox"/>	SR2008No10 75kte
Inert and excavation waste transfer station with treatment	Less than 75,000 tpa	<input type="checkbox"/>	SR2008No11 75kte
Non-hazardous household waste amenity site	Less than 75,000 tpa	<input type="checkbox"/>	SR2008No12 75kte
Non-hazardous and hazardous household waste amenity site	Less than 75,000 tpa	<input type="checkbox"/>	SR2008No13 75kte
Materials recycling facility	Less than 75,000 tpa	<input type="checkbox"/>	SR2008No14 75kte
Materials recycling facility (no building)	Less than 5,000 tpa	<input type="checkbox"/>	SR2008No15 5kte
Non-hazardous mechanical biological (aerobic) treatment (MBT) facility	Less than 75,000 tpa	<input type="checkbox"/>	SR2008No18 75kte
Non-hazardous sludge biological, chemical and physical treatment site	Less than 250,000 tpa	<input type="checkbox"/>	SR2008No19 250kte
Vehicle storage, depollution and dismantling (authorised treatment) facility	Less than 75,000 tpa	<input type="checkbox"/>	SR2008No20 75kte
Metal recycling site	Less than 75,000 tpa	<input type="checkbox"/>	SR2008No21 75kte
Storage of furnace ready scrap metal for recovery	Less than 75,000 tpa	<input type="checkbox"/>	SR2008No22 75kte

3 Standard facilities, continued

Table 2 – Sets of standard rules that are available for your permit, continued

Standard rule description	Tonnes per annum (tpa)	Standard rule reference (office use only)
Waste Electrical and Electronic Equipment authorised treatment facility (ATF) excluding ozone depleting substances.	Less than 75,000 tpa <input type="checkbox"/>	SR2008No23 75kte
Clinical waste and healthcare waste transfer station	Less than 75,000 tpa <input type="checkbox"/>	SR2008No24 75kte
Clinical waste and healthcare waste treatment and transfer station	Less than 75,000 tpa <input type="checkbox"/>	SR2008No25 75kte
Mobile plant for the treatment of waste soils and contaminated material, substances or products	Tonnes per annum does not apply <input type="checkbox"/>	SR2008No27 Rem MP
Pet cemetery	Tonnes per annum does not apply <input type="checkbox"/>	SR2009No1
Low impact Part A installation	Tonnes per annum does not apply <input type="checkbox"/>	SR2009No2
Low impact Part A installation for the production of biodiesel	No more than 2,000 tpa <input type="checkbox"/>	SR2009No3
Combustion of biogas in engines at a sewage treatment works	Tonnes per annum does not apply <input type="checkbox"/>	SR2009No4
Inert and excavation waste transfer station	Less than 250,000 tpa <input type="checkbox"/>	SR2009No5
Inert and excavation waste transfer station with treatment	Less than 250,000 tpa <input type="checkbox"/>	SR2009No6
Storage of furnace ready scrap metal for recovery	Less than 1,000,000 tpa <input type="checkbox"/>	SR2009No7
The management of inert extractive wastes at mines and quarries (and appendix 2; see below)	Tonnes per annum does not apply <input type="checkbox"/>	SR2009No8
Discharge to surface water: cooling water and heat exchangers	Max volume 1,000 cubic metres per day <input type="checkbox"/>	SR2010No2
Discharge to surface water: secondary treated domestic sewage	Max volume between 5 and 20 cubic metres per day <input type="checkbox"/>	SR2010No3
Mobile plant for land spreading	Spreading of waste for agricultural or ecological benefit. Up to 10 wastes types 50 hectares per deployment <input type="checkbox"/>	SR2010No4
Mobile plant for reclamation, restoration or improvement of land	Spreading of waste to create a soil profile. Up to 10 wastes types per hectare over 50 hectares <input type="checkbox"/>	SR2010No5
Mobile plant for land spreading of sewage sludge	Deployment max 250 tonnes per hectare over 50 hectares <input type="checkbox"/>	SR2010No6
Use of waste in construction	Less than 50,000 tonnes per site <input type="checkbox"/>	SR2010No7
Use of waste in construction	Less than 100,000 tonnes per site <input type="checkbox"/>	SR2010No8
Use of waste for reclamation, restoration or improvement of land	Less than 50,000 tonnes per site <input type="checkbox"/>	SR2010No9
Use of waste for reclamation, restoration or improvement of land	Less than 100,000 tonnes per site <input type="checkbox"/>	SR2010No10
Mobile plant for the treatment of waste to produce soil, soil substitutes and aggregate	Less than 75,000 tonnes per deployment <input type="checkbox"/>	SR2010No11
Treatment of waste to produce soil, soil substitutes and aggregate	Less than 75,000 tonnes per year <input type="checkbox"/>	SR2010No12
Use of waste to manufacture timber and construction products	Less than 75,000 tonnes per year <input type="checkbox"/>	SR2010No13

3 Standard facilities, continued

Table 2 – Sets of standard rules that are available for your permit, continued

Standard rule description	Tonnes per annum (tpa)	Standard rule reference (office use only)
Composting biodegradable waste	Open and contained systems. Less than 500 tonnes on site at any one time <input type="checkbox"/>	SR2010No14
Storage of digestate from anaerobic digestion plant	Less than 75,000 tonnes storage at any one time <input type="checkbox"/>	SR2010No17
Discharge to land: enzyme treated sheep dip	5 cubic metres per day <input type="checkbox"/>	SR2010No19
Composting biodegradable waste (in open and contained systems)	Open and contained systems. Less than 500 tonnes on site at any one time <input type="checkbox"/>	SR2011 No1_500t
Metal recycling site	Less than 25,000 tonnes per site <input type="checkbox"/>	SR2011 No2
Vehicle storage, depollution and dismantling (authorised treatment) facility	Less than 5,000 tonnes per site <input type="checkbox"/>	SR2011 No3
Treatment of waste wood for recovery	Less than 75,000 tonnes per site <input type="checkbox"/>	SR2011 No4
Composting in closed systems – waste operation	Limit of 75 tonnes per day <input type="checkbox"/>	SR2012 No3
Composting in closed systems – Part A installation	Less than 75,000 tonnes <input type="checkbox"/>	SR2012 No4
Composting in open systems – waste operation	Limit of 75 tonnes per day <input type="checkbox"/>	SR2012 No7
Composting in open systems – part A installation	Less than 75,000 tonnes <input type="checkbox"/>	SR2012 No8
Part A installation – on farm anaerobic digestion facility including the use of the resultant biogas	Over 100 tonnes per day and up to 100,000 tonnes per year and 5MW thermal input <input type="checkbox"/>	SR2012 No9
Waste recovery operation – on farm anaerobic digestion facility including the use of the resultant biogas	Less than 100 tonnes per day <input type="checkbox"/>	SR2012 No10
Part A installation – anaerobic digestion facility including the combustion of the resultant biogas	Over 100 tonnes per day and up to 100,000 tonnes per year and 5MW thermal input <input type="checkbox"/>	SR2012 No11
Waste recovery operation – anaerobic digestion facility including the combustion of the resultant biogas	Less than 100 tonnes per day <input type="checkbox"/>	SR2012 No12
Part A installation – treatment of incinerator bottom ash (IBA)	Over 75,000 tonnes per site <input type="checkbox"/>	SR2012 No13
Metal recycling, vehicle storage, depollution & dismantling (authorised treatment) facility	Less than 25,000 tonnes a year of waste metal and less than 5,000 tonnes a year of waste motor vehicles. <input type="checkbox"/>	SR2012 No14
Storage of electrical insulating oils	Less than 500 tonnes a year <input type="checkbox"/>	SR2012 No15

3b SR 2009No8 Management of inert extractive wastes at mines and quarries

Tick the box to confirm that you have filled in the waste management plan checklist in appendix 2 if you are applying for a standard permit for a mining waste operation ☐

3 Standard facilities, continued

For mining waste only please tick which of the following applies

Standalone water discharge ☐

Integral water discharge ☐

3c SR 2009No4 Combustion of biogas in engines at a sewage treatment works

Please tick if answer is yes.

3c1 Is the effective stack height more than 3 metres or is the stack height more than 7 metres? ☐

3c2 Do the engine stack gas releases not exceed 500 mg/m³ for oxides of nitrogen and 1400 mg/m³ carbon monoxide? ☐

If both boxes are ticked, the distance limit to dwellings of 200 metres no longer applies, for further guidance see the relevant web page.

3d SR 2010Nos 7, 8, 9 and 10 Deposit for recovery purposes (see the guidance notes on part C1)

3d1 Are you applying for a waste recovery activity involving the permanent deposit on waste on land for construction or land reclamation?

No ☐

Yes ☐

3d2 Have we told you during discussions we have had with you before your application that we believe the activity is waste recovery?

No ☐

Yes ☐

3d3 Have there been any changes to your proposal since the discussions?

No ☐

Yes ☐

3d4 Please send us a copy of your waste recovery plan that complies with Regulatory Guidance Note 13. You need to highlight any changes made since any discussions and tell us below the reference you have given the document.

Document reference

3e SR 2010Nos 2 or 3 Discharges to surface water (see the guidance notes on part C1)

What date do you want this effluent to start?

Please note that charges will start on this date, even if you have not started to discharge, unless you contact us to change (delay) the start date (see guidance notes on part C1).

Please give name of watercourse

We recommend that you contact us during pre-application discussions to find out if your proposed activity meets the nature conservation risk criteria (see guidance notes on part C1).

Please tick this box if we have confirmed that you can meet the nature conservation risk criteria ☐

3f SR 2012No10 On-farm anaerobic digestion facility including use of the resultant biogas

Please tick if answer is yes.

3f1 Is the effective stack height more than 3 metres or is the stack height more than 7 metres? ☐

If this box is ticked, the distance limit to dwellings of 200 metres no longer applies, for further guidance see the relevant web page.

3g Low impact installations (installations only)

Are any of the regulated facilities low impact installations?

No ☐ Now go to section 4

Yes ☐ Please give us a description of your proposed activity and tell us how you meet the conditions for a low impact installation (see the guidance notes on part C1 – appendix 1)

Document reference for the explanation

Tick the box to confirm you have filled in the low impact installation checklist in appendix 1 for each regulated facility ☐

4 General information

4a Provide a plan or plans for the site (see the guidance notes on part C1)

Plan document reference or references

5 Your ability as an operator (see the guidance notes on part C1 for what needs to be marked on the plan)

5a Relevant offences (installations and waste operations – see the guidance notes)

Have you, or any other relevant person, been convicted of any relevant offence?

No ☐ Now go to question 5b

Yes ☐ Please give details below

Name of the relevant person

Title (Mr, Mrs, Miss and so on)

First name

Last name

Date of birth (DD/MM/YYYY)

Position at the time of the offence

Name of the court

Date of the conviction (DD/MM/YYYY)

Offence and penalty set

Date any appeal against the conviction will be heard (DD/MM/YYYY)

If necessary, use a separate sheet to give us details of other relevant offences (and post conviction plans if relevant) and tell us below the reference number you have given the extra sheet.

Document reference of the extra sheet

Have you sent us a post conviction plan for this offence?

No ☐ You must send us a post conviction plan with this application and give us the document reference below

Document reference

Yes ☐ Please give us the reference for the post conviction plan you have sent and the date sent in

Post conviction plan reference

Date sent in (DD/MM/YYYY)

Now go to question 5b

5b Technical ability (specified waste management activities and waste operations only – see the guidance notes on part C1)

Please tick the scheme you are using to show you have the suitable technical skills and knowledge to manage your facility.

CIWM/WAMITAB

☐

ESA/EU

☐

Please send in a registration letter from your scheme as above

☐

Now go to question 5c

5c Finances (installations, waste operations and mining waste operations only – see the guidance notes on part C1)

Do you or any relevant person have current or past bankruptcy or insolvency proceedings against you?

No ☐

Yes ☐ Please give details below, including the required set-up costs (including infrastructure), maintenance and clean up costs for the proposed facility against which a credit check may be assessed.

We may want to contact a credit reference agency for a report about your business's finances.

6 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 0300 065 3000 (Monday to Friday, 8am to 6pm)

Email: enquiries@naturalresourceswales.gov.uk / ymholiadau@cyfoethnaturiolcymru.gov.uk

Website: www.naturalresourceswales.gov.uk / www.cyfoethnaturiolcymru.gov.uk

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.

Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form?

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

☐

No thank you

☐

Plain English Campaign's Crystal Mark does not apply to appendices 1 and 2.**Appendix 1 – Low impact installation checklist (see the guidance notes on part C1)**

Installation reference				
Condition	Response			Do you meet this?
A – Management techniques	Provide references to show how your application meets A.			Yes <input type="checkbox"/>
	References			No <input type="checkbox"/>
B – Aqueous waste	Effluent created		m ³ /day	Yes <input type="checkbox"/> No <input type="checkbox"/>
C – Abatement systems	Provide references to show how your application meets C.			Yes <input type="checkbox"/>
	References			No <input type="checkbox"/>
D – Groundwater	Do you plan to release any hazardous substances or non-hazardous pollutants into the ground?		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
E – Producing waste	Hazardous waste		Tonnes per year	Yes <input type="checkbox"/>
	non-hazardous waste		Tonnes per year	No <input type="checkbox"/>
F – Using energy	Peak energy consumption		MW	Yes <input type="checkbox"/> No <input type="checkbox"/>
G – Preventing accidents	Do you have appropriate measures to prevent spills and major releases of liquids? (See 'How to comply'.)		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Provide references to show how your application meets G.			
	References			
H – Noise	Provide references to show how your application meets H.			Yes <input type="checkbox"/>
	References			No <input type="checkbox"/>
I – Emissions of polluting substances	Provide references to show how your application meets I.			Yes <input type="checkbox"/>
	References			No <input type="checkbox"/>
J – Odours	Provide references to show how your application meets J.			Yes <input type="checkbox"/>
	References			No <input type="checkbox"/>
K – History of keeping to the regulations	Say here whether you have been involved in any enforcement action as described in Compliance History Appendix 1 explanatory notes.		Yes <input type="checkbox"/> No <input type="checkbox"/>	

Appendix 2 – Waste management plan checklist for standard permit applications for mining waste operations

Waste management plan checklist for standard rules SR2009No8 – the management of inert wastes and unpolluted soil resulting from the prospecting, extraction, treatment and storage of mineral resources and the working of quarries, at mines and quarries

Name of operator

Name of site

Please confirm whether the standard answers apply to you in the Yes/No/NA column.

Questions	Answers
Do you have a waste management plan that you will operate to for the minimisation, treatment, recovery and safe disposal of extractive waste?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is it available for inspection by the Natural Resources Wales on request?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If the waste will be deposited, or will accumulate in a waste facility, does your waste management plan provide justification that it is not a Category A facility?	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>
Does your waste management plan characterise the waste in accordance with Annex II of the Directive?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan confirm that the waste is inert?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan provide an estimate of the total quantity of extractive waste to be generated during the operational phase?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan describe the operation generating the waste and any subsequent treatment of the waste?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan contain a description of how the environment and human health could be adversely affected by the deposit of extractive waste and the preventive measures that you will take in order to minimise the environmental impact during operation and after closure, including any control and monitoring procedures? Note: the plan should include, but not be limited to, selection of the location of the facility, preventive measures to minimise dust, noise, vibration and the run-off of waste from the activities.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan contain a proposed plan for the closure of the site?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If you operate a mining waste facility, does your waste management plan contain a survey of the condition of the land to be affected by the waste facility?	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>

Does the mining waste operation includes one or more inert mining waste facilities?

No ☐

Yes ☐ Provide the number of inert mining waste facilities

Sector category

Tick the correct category below:

Construction minerals

☐

Metallic minerals

☐

Industrial minerals

☐

Energy minerals

☐

Other sectors

☐ Please provide details below

Explanatory notes to checklist

- This checklist applies only to standard permit applications.
- The Natural Resources Wales will not need to see the waste management plan as part of the application for a standard permit.
- The waste management plan itself may include material prepared for other purposes, such as planning applications and health and safety legislation.
- You must review your waste management plan at least every five years and, where necessary, amend the plan.
- We will monitor the implementation of the waste management plan as part of our compliance work.