



End of Shift Check Sheet

Week Commencing:			Completed By:				
Checks	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
MRF floor & Picking line's clean							
All Control Panels locked off							
Flammable liquids returned to storage areas							
Excessive waste piles spread							
End of shift plant clean up							
MRF inspected for fire							
Mobile plant parked away from combustible material							
All heaters in Portacabins turned off							
Fire Beams Air Quality Reading							
Beam 1	%	%	%	%	%	%	%
Beam 2	%	%	%	%	%	%	%
Beam 3	%	%	%	%	%	%	%
Temperature of Waste Pile							
Fire Detection system activated							
All doors locked and security system activated							
Additional comments:							

✓ = Completed X = Non-compliance and additional comment required