Cyfoeth Naturiol Cymru
Natural Resources Wales

Mr Michael Waugh
Bagillt Car Spares
Betwsfield Colliery
Bagillt
Flintshire
CH6 6HE

Our Ref: EPR/CP3794FR and EAWML 37131

Date: 08 June 2015

Dear Mr Waugh,

Re: AUDIT of compliance with Environmental Permit (permit number EPR/CP3794FR and EAWML 37067)

I am writing to you to inform you that your site has been chosen for an audit. The audit will be conducted in two parts in quarter 1 and quarter 3 of 2015-2016 period. We aim to carry out the first part audit on your site on **Wednesday 17 June 2015** at approximately **1430 hours**.

The audit
The aim of the first part audit will be to ensure:

- The site is managed effectively.
- The Operator has the necessary Technical Competence.
- Timely submission of waste return data.
- Adequate record keeping.
- The Working Plan or Environment Management System (EMS) is up to date, adhered to and fit for purpose.
- The site is compliant with Duty of Care and Hazardous Waste (England and Wales) Regulations 2005.

Permit conditions
During the audit we will be concentrating on the following permit conditions.

- 1.1.1 – Site EMS and use of sufficient competent persons and resources.
- 1.1.2 – Records demonstrating compliance with condition 1.1.1.
- 1.1.4 – Technical competence.
- 2.3.2 – Waste type accepted.
- 4.2.2 – Waste return submission.

Directly applicable legislation
We will inspect waste transfer notes and Hazardous waste consignment notes to ensure site is compliant with Duty of Care legislation and Hazardous Waste (England

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Correspondence welcomed in Welsh and English

and Wales) Regulations 2005 when importing and exporting waste from the permitted site.

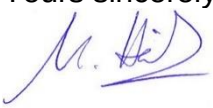
Duration of the audit
We estimate it will take approximately 2 hours to conduct the audit.

Please ensure that the technically competent person for the site is available on site during the audit and that all documentation required to demonstrate compliance with your permit is available on site for inspection. Please ensure you notify the inspecting officers of any health and safety considerations when we arrive on site.

The audit will be carried out by myself, Officer Leon Williams and Officer Catherine Kiely. I will be the lead officer during the audit. We will aim to have a pre-audit meeting with yourself or the nominated person for the site at the beginning to discuss the audit itself, the purpose of the audit and any questions or queries that you may have. After the audit we will meet again to discuss the findings of the audit including any feedback from you.

Should you need any further information please do not hesitate to contact me using the contact details provided below.

Yours sincerely,



Mefty Haider
Environment Officer

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