

## **Asbestos Management Plan**

### **Site Management**

### **Containment Infrastructure**

The transfer station is based at Greenacres Skip Hire Ltd. The maximum stored at any one time would be 50 tonnes on site.

The Asbestos transfer station consists of two 40 cubic yard sealed lockable skips placed on a concrete bunded base, one being used for overspill. Appropriate signage, approved by the Natural Resources Wales is located on the transfer station compound area.

### **Site security**

The unit is checked weekly by the asbestos supervisor/deputy or Site Manager. A transfer station weekly checklist and improvement note will be completed if required.

The enclosure consists of:

- Concrete Bunded Pad
- Two 40yd<sup>3</sup> Lockable Enclosed Skips
- Sealed drainage

The security measures consist of the following:

- Security CCTV 24hrs a day
- Security lighting throughout the site

There is only one main key holder, which would be the Site Manager.

### **Operating Hours**

Operating hours of the transfer station are:

8.00 to 18:00 Mon-Fri

8.00 to 13:00 Sat

Closed Sunday, Bank Holiday 8:00 to 13:00

## **Asbestos Waste Management**

All waste quantities will be weighed using the waste transfer station weighbridge. Consignment notes and weighbridge tickets with all the relevant information required to fulfil our legal duty will be provided with each collection/acceptance of asbestos waste. This information will then be filed and kept at the main office.

Quarterly returns of quantities generated are returned to the Natural Resources Wales for records.

## **Waste Acceptance**

Employees have authority to consign Asbestos Waste under the Hazardous Waste Regulations 2005.

Paul Nicholas

Andrew Nicholas

The waste producer would be the customer.

The final disposal point is detailed below.

The quantity of waste and the capacity of storage is determined by the Site Manager after he has assessed the site.

All operatives undergo refresher training yearly. Training records are available on request.

All asbestos is loaded into the skip supervised by fully trained operatives only.

## **Waste Collection**

All asbestos waste from Greenacres to the Landfill Site is transported by:

Greenacres Skip Hire Ltd.

## **Waste Disposal**

All our waste is disposed of at an approved landfill site:

BIFFA,

TRECATTI LANDFILL,

MERTHYR TYDFIL

CF48 4AB

## **Emergency Procedures**

### **Fire Procedure**

The Transfer Station is situated away from the weighbridge and reception area. As a general precaution the compound is covered by the general fire regulations for the whole area.

As asbestos does not burn the only part of the compound that may catch fire are the bags in which the asbestos is stored inside the skip ready for disposal.

In the unlikely event that these bags should catch fire, once the fire is extinguished an enclosure can be set around the affected area and the asbestos re-bagged and disposed of as normal. In the very unlikely event that the damage to the skip is extensive, the whole skip itself can be disposed of as a whole.

No smoking signs are set up around the station to ensure, as much as is practicably possible, there are no sources of ignition around the compound area.

The compound and surrounding area is to be kept clear of debris and obstructions at all times and no materials are to be stored inside or around the compound that may prove to be a potential fire hazard to the transfer station.

the emergency services will be made aware of the existence of asbestos waste on site in case any incidences of fire are reported in the vicinity.

### **Spillage**

In the event of any spillage in the compound whilst in the process of transferring waste from van to skip, the men, who will already be wearing protective clothing, will retrieve kill spray from the van and damp down the spillage. They will then wet brush up waste and double bag the debris and place it into a skip.

Overalls and masks are to be removed, bagged and placed into the skip. The skip is then to be locked and gates closed and locked and the keys are to be returned to the supervisor.

Due to waste involved in the transfer being solid, i.e. cement sheets and panels, fibre release should be minimal due to the mitigating measures in place. To further minimize the chance of spillage, a small concrete pad has been constructed in front of the transfer station gates to assist asbestos deliveries.

In the event of an emergency Paul Nicholas can be contacted to arrange for a fully trained Asbestos operative to attend the site. They will then proceed to gain access to the depot and asbestos storeroom via security. All operatives are fully aware of our emergency procedure and know where the key to the compound can be found. The operatives will collect all the protective clothing they require and proceed to the compound. They will then put on their protective clothing and clean up the spillage as detailed above. The spillage procedure will be tested following changes to materials used, staff turn around, changes to legislation, changes to process, introduction of new equipment or following an incident.

Any emergency will be recorded on an Incident Hazard Sheet and returned to Waste Manager for records.

### **Emergency Point of Contact**

In an emergency please contact Paul Nicholas.

Emergency clothing and the like is kept in the asbestos store at the site.

The main key holder to the transfer station is Paul Nicholas but a key to the Asbestos Waste transfer station is also available at reception desk. This key should only be accessed in an emergency.

### **Records**

All records can be accessed by appointment.

Hard copies of the working plan and license will be available in the site office. The asbestos store room, clearly marked on working plan can be accessed by all Asbestos Personnel by means of a key held at the main reception.