

## Compliance Assessment Report

**Report ID:**  
**CAR\_NRW0023764**

**This form will report compliance with your permit as determined by an NRW officer**

|                              |                            |             |            |     |       |  |
|------------------------------|----------------------------|-------------|------------|-----|-------|--|
| Site                         | Lawrence Landfill          | Permit Ref  | LB3930AT   |     |       |  |
| Operator/Permit holder       | Lawrence Landfill Ltd      |             |            |     |       |  |
| Regime                       | Waste Operations           |             |            |     |       |  |
| Date of assessment           | 14/07/2016                 | Time in     | 10:30      | Out | 12:30 |  |
| Assessment type              | Audit                      |             |            |     |       |  |
| Parts of the permit assessed | Operational area and EMS   |             |            |     |       |  |
| Lead officer's name          | Bacon-Weekes, Liane        |             |            |     |       |  |
| Accompanied by               |                            |             |            |     |       |  |
| Recipient's name/position    | Guy Lawrence/ Site manager | Date issued | 31/08/2016 |     |       |  |

### Section 1 – Compliance Assessment Summary

This is based on the requirements of the permit under the Environmental Permitting Regulations. A detailed explanation is captured in "Compliance Assessment Report Detail" (Section 2) and any actions you may need to take are given in the "Action(s)" (section 4). This summary details where we believe any non-compliance with the permit has occurred, the relevant condition and how the non-compliance has been categorised using our Compliance Classification Scheme (CCS). CCS Scores can be consolidated or suspended where appropriate, to reflect the impact of some non-compliances more accurately. For more details of our CCS scheme, contact your local office.

| Permit conditions and compliance summary                                                                       | CCS Category | Condition(s) breached |
|----------------------------------------------------------------------------------------------------------------|--------------|-----------------------|
| C2 - General Management - Management system and operating procedures                                           | C3           | 1.1.1                 |
| C4 - General Management - Storage, handling labelling and Segregation                                          | C3           | 2.1.1                 |
| G4 - Monitoring and Records, Maintenance and Reporting - Reporting and notification to Natural Resources Wales | C4           | 4.2.2                 |

**KEY:** See Section 5 for breach categories, suspended scores will be indicated as such.

**A** = Assessed or assessed in part (no evidence of non-compliance), **X** = Action only,

**O** = Ongoing non-compliance, not scored.

|                                    |          |                                                                     |            |
|------------------------------------|----------|---------------------------------------------------------------------|------------|
| <b>Number of breaches recorded</b> | <b>3</b> | <b>Total compliance score</b><br>(see section 5 for scoring scheme) | <b>8.1</b> |
|------------------------------------|----------|---------------------------------------------------------------------|------------|

**If the Number of breaches recorded is greater than zero, please see Section 3 for our proposed enforcement response**

## Section 2 – Compliance Assessment Report Detail

This section contains a report of our findings and will usually include information on:

- The part(s) of the permit that were assessed (eg. Maintenance, training, combustion plant, etc)
- Where the type of assessment was 'Data Review' details of the report/results triggering the assessment
- Any non-compliances identified
- Any non-compliances with directly applicable legislation
- Details of any multiple non-compliances
- Information on the compliance score accrued inc.
- Details of advice given
- Any other areas of concern
- Any actions requested
- Any examples of good practice
- A reference to photos taken

On the 14<sup>th</sup> July 2016, an inspection was undertaken by Liane Bacon-Weekes (NRW) at Lawrence Landfill, Pope Hill, Haverfordwest. Present at the meeting was Guy Lawrence (Lawrence Landfill) and Jonny Young (Environmental Consultant).

During the inspection three permit breaches were identified.

Condition 1.1.1 of your permit requires you to have a written management system, run your activities according to it, and improve it if you are not compliant. The management system must be in place once your site is operational and available to us when we ask to see it.

The key part of your management system is that it identifies the risk to the environment from your activities and explains in detail the measures you will take to prevent or minimise those risks. It also enables you to manage and provide the evidence that you are complainant with your permit and any other legal requirements to protect the environment.

As the site operator, you and your staff must be fully aware of the permit conditions and management system so that you are able to comply effectively.

### **C2 – General Management – Operating Systems – Condition 1.1.1 – CAT 3**

During the inspection it was found that the Environmental Management System was lacking the site specific risk assessments which are required to be able to effectively manage.

#### **Action:**

It was agreed in the meeting that the EMS would be completed and submitted by 30 January 2017.

During the inspection it was identified that Compost Like Output (CLO) was being stored on a permeable surface. In your permit it states that CLO should be stored on an impermeable surface. In theory, if the CLO has been tested and it is evidenced that it meets a British Standard for soil quality, then I see little risk

in temporarily storing the CLO on permeable ground prior to its final use. However, this can only be temporarily stored and all the sampling, risk assessment and storage times must be indicated in the EMS and available for inspection.

#### **C4 – General Management – Storage, handling, labelling, segregation – Condition 2.1.1 – CAT 3**

You have been scored a cat3 breach for storing CLO on permeable ground.

##### **Action:**

Prior to the above being permissible, please submit your proposal and risk assessments by 30 January 2017.

As discussed, operators are required to submit waste returns to NRW in the timeframe listed below.

| Quarterly Returns Period | Return submission deadline |
|--------------------------|----------------------------|
| Q1 01 Jan- 31 March      | 30 April                   |
| Q2 01 April – 30 June    | 31 July                    |
| Q3 01 July – 30 Sept     | 31 October                 |
| Q4 01 Oct – 31 Dec       | 31 January                 |

On inspection, NRW have not received waste returns for Q1 2016. Please can you submit returns for this period by 30<sup>th</sup> September 2016.

#### **G4 - Monitoring and records, maintenance and reporting – Cat 4**

You have been scored for failing to submit your waste returns within the specified period for Q1 2016.

##### **Action:**

Please submit missing returns and implement a procedure for future waste returns

If you have any queries, please do not hesitate to contact me.

In this document 'Natural Resources Wales' means the Natural Resources Body for Wales established by Article 3 of the Natural Resource Body for Wales (Establishment) Order 2012.

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## EPR Compliance Assessment Report

**Report ID:  
CAR\_NRW0023764**

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|                        |                       |            |            |
|------------------------|-----------------------|------------|------------|
| Site                   | Lawrence Landfill     | Permit Ref | LB3930AT   |
| Operator/Permit holder | Lawrence Landfill Ltd | Date       | 14/07/2016 |

### Section 3 – Enforcement Response

You must take immediate action to rectify any non-compliance and prevent repetition. Non-compliance with your permit conditions constitutes an offence and can result in criminal prosecutions and/or suspension or revocation of a permit. Please read the detailed assessment in Section 2 and the steps you need to take in Section 4 below.

Other than the provision of advice and guidance, at present we do not intend to take further enforcement action in respect of the non-compliance identified above. This does not preclude us from taking enforcement action if further relevant information comes to light or advice isn't followed.

### Section 4 – Action(s)

This section summarises the actions identified during the assessment along with the timescales for when they will need to be completed.

| Criteria Ref.       | CCS Category | Action required/advised                            | Due Date   |
|---------------------|--------------|----------------------------------------------------|------------|
| See Section 1 above |              |                                                    |            |
| C2                  | C3           | Update EMS                                         | 30/12/2016 |
| C4                  | C3           | Move waste onto impermeable until agreed otherwise | 30/01/2017 |
| G4                  | C4           | submit Q1 2016 waste returns                       | 30/09/2016 |

## Section 5 – Compliance notes for the Operator

To ensure you correct actual or potential non-compliance we may

- Advise on corrective actions verbally or in writing
- Require you to take specific actions verbally or in writing
- Issue a notice
- Require you to review your procedures or management system
- Change some of the conditions of your permit
- Decide to undertake a full review of your permit

Any breach of a permit condition is an offence and we may take legal action against you

- We will normally provide advice and guidance to assist you to come back into compliance either after an offence is committed or where we consider that an offence is likely to be committed. This is without prejudice to any other enforcement response that we consider may be required.
- Enforcement action can include the issue of a formal caution, prosecution, the service of a notice and/or suspension or revocation of the permit.

**See our Enforcement and Civil Sanctions guidance for further information**

This report does not relieve the site operator of the responsibility to

- Ensure you comply with the conditions of the permit at all times and prevent pollution of the environment
- Ensure you comply with other legislative provisions which may apply

### Non-compliance scores and categories

| CCS category | Description                                                          | Score |
|--------------|----------------------------------------------------------------------|-------|
| C1           | A non-compliance that could have a major environmental effect        | 60    |
| C2           | A non-compliance which could have a significant environmental effect | 31    |
| C3           | A non-compliance which could have a minor environmental effect       | 4     |
| C4           | A non-compliance which has no potential environmental effect         | 0.1   |

**Operational Risk Appraisal (Opra)** - Compliance assessment findings may affect your Opra score and/or your charges. This score influences the resource we use to assess permit compliance.

## Section 6 – General information

### Data protection notice

The information on this form will be processed by the Natural Resources Wales (NRW) to fulfil its regulatory and monitoring functions and to maintain the relevant public register(s). The NRW may also use and/or disclose it in connection with:

- Offering/providing you with its literature/services relating to environmental matters
- Consulting with the public, public bodies and other organisations (eg. Health and Safety Executive, local authorities) on environmental issues
- Carrying out statistical analysis, research and development on environmental issues
- Providing public register information to enquirers
- Investigating possible breaches of environmental law
- Assessing customer service satisfaction and improving its service
- Freedom of Information Act/Environmental Regulations request

The NRW may pass it on to its agents/representatives to do these things on its behalf. You should ensure that any persons named on this form are informed of the contents of this data protection notice.

### Disclosure of information

The NRW will provide a copy of this report to the public register(s). However, if you consider that any information contained in this reports should not be released to the public register(s) on the grounds of commercial confidentiality, you must write to your local area office within twenty working days of receipt of this form indicating which information it concerns and why it should not be released, giving your reasons in full.

### Customer charter

#### What can I do if I disagree with this compliance assessment report?

If you are unable to resolve the issue with your site officer, you should firstly discuss the matter with officer's line managers using the informal appeals procedure. If you wish to raise your dispute further through our official Complaints and Commendations procedure, phone our general enquiry number 0300 065 3000 (Mon to Fri 08.00 – 18.00) and ask for the Customer Contact team or send an email to [enquiries@naturalresourceswales.gov.uk](mailto:enquiries@naturalresourceswales.gov.uk). If you are still dissatisfied you can make a complaint to the Public Services Ombudsman for Wales. For advice on how to complain to the Ombudsman phone their helpline on 0845 607 0987.

#### Welsh Language

If you would like this form in Welsh please contact your Regulatory Officer.