

## General considerations

### 1.1 **Application of conditions to all waste motor vehicles**

- 1.1.1 The conditions of this licence apply to the recovery (including storage) of all waste motor vehicles as defined by regulation 50 of the End-of-life Vehicles Regulations 2003.

### 1.2 **Technical Requirements for the Treatment and Storage of waste motor vehicles**

- 1.2.1 The storage (including temporary storage) and treatment of waste motor vehicles shall only be carried out at the site if it meets the standards set out in Schedule 5 of the End-of-life Vehicles Regulations 2003.
- 1.2.2 Storage and treatment operations of waste motor vehicles shall meet the requirements of Schedule 5 of the ELV Regulations. Infrastructure and equipment provided to meet these obligations shall be maintained in working order and shall be used to give effect to their purpose.
- 1.2.3 The removal of coolants from air-conditioning units shall be in accordance with the "Guidance on the Recovery and Disposal of Controlled Substances Contained in Refrigerators and Freezers" published by the Environment Agency.

## 2 **Specific considerations**

### 2.1 **Specified waste motor vehicle storage and treatment operations**

- 2.1.1 The Operator is authorised to carry out the activities specified in Table 2.1

### 2.2 **Specified Waste Management Operations & Exempt Waste Management Operations**

- 2.2.1 Where wastes are being brought onto the site for waste management operations which are exempt from licensing under the 1994 Regulations, then the wastes which are subject to the specified waste management operations shall be kept clearly segregated and identified from those wastes which are being kept on the site for the exempt waste management operations.

**Table 2.1 Specified end-of-life vehicle storage and treatment operations**

Specified Operation	Permitted Waste Types (and European Waste Catalogue number) which may be subject to the Specified Operation	Limits on Specified Operations
<b><u>STORAGE</u></b>		
<b>R13:</b> Storage of wastes pending any of the operations numbered R1 to R12 (excluding temporary storage, pending collection, on the site where it is produced).	(i) 16 01 04 End of life vehicles **	<ul style="list-style-type: none"> <li>Maximum storage capacity <b>100</b> vehicles stored on an Impermeable Pavement with a sealed drainage system at any one time.</li> <li>Vehicles shall only be stored on the area marked on the site plan referenced <b>JAB01/02</b>.</li> </ul>
	(ii) 16 01 06 End of life vehicles (containing neither liquids nor other hazardous components)	<ul style="list-style-type: none"> <li>Maximum storage capacity <b>1000</b> vehicles at any one time.</li> </ul>
	(iii) Residual wastes produced as a result of depollution or further treatment	<ul style="list-style-type: none"> <li>Maximum storage capacity <b>50</b> tonnes, not exceeding <b>10</b> tonnes of hazardous waste. At any one time.</li> <li>Residual wastes arising from depollution of vehicle shall only be stored on the area marked on the site plan referenced <b>JAB01/02</b>.</li> <li>Maximum storage time of <b>1</b> year prior to disposal or <b>3</b> years prior to recovery</li> </ul> <p><b>The overall maximum storage capacity shall not exceed 1100 vehicles and 50 tonnes of residual waste, not exceeding 10 tonnes of hazardous waste removed from depolluted vehicles</b></p>
<b><u>TREATMENT</u></b>		
<b>R4:</b> Recycling / reclamation of metals and metal compounds: <b>R5:</b> Recycling / reclamation of other inorganic materials	(i) 16 01 04 End of life vehicles ** ( See Appendix A)	<ul style="list-style-type: none"> <li><b>40</b> vehicles per week</li> <li>Treatment of vehicles shall only be carried out on the area marked on the site plan referenced <b>JAB01/02</b>.</li> </ul>
	(ii) 16 01 06 End of life vehicles containing neither liquids nor other hazardous components	<ul style="list-style-type: none"> <li><b>40</b> vehicles per week</li> <li>Treatment of vehicles shall only be carried out on the area marked on the site plan referenced <b>JAB01/02</b>.</li> </ul> <p><b>The overall annual through put of the site shall not exceed 2500 tonnes.</b></p>

EWC entries marked with a \*\* may be hazardous depending on threshold concentrations. Please refer to Agency Technical Guidance WM2 or subsequent guidance for further advice

## 2.3 **Fit and proper person**

- 2.3.1 Any changes in the technically competent management of the site, the name of any incoming person and evidence that such a person has the required technical competence, shall be submitted to the Agency in writing within 5 working days of the change in management.

- 2.3.2 In the event of the Licence Holder being convicted of any relevant offence and which is in addition to any already notified to the Agency, then full details shall be provided to the Agency within 14 days following sentencing, whether or not the conviction or sentence is subsequently appealed. Such details shall include the nature of the offence, the place and date of conviction, and any fine or other penalty imposed.
- 2.3.3 In the event that the Licence Holder lodges an appeal against any such conviction, the Licence holder shall notify the Agency of this within 14 days of the lodging. The Licence Holder shall notify the Agency of the results of that appeal within 14 days of the appeal being decided.

## 2.4 **Notification of change of operator's or holder's details**

- 2.4.1 The following information shall be notified in writing within 5 working days to the Agency:
- a** any change in the Licence Holder's name(s) or address(es);
  - b** the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder);

## 2.5 **Notifications and submissions to the Agency**

- 2.5.1 Except where otherwise specified, all notifications and submissions to the Agency under the requirements of these licence conditions:
- a** shall be made in writing to the address specified by the Agency in writing at the time of issue of this licence, or as subsequently specified by written notification to the Licence Holder
  - b** shall quote the licence reference number and the name of the Licence Holder.

# 3 **Site engineering for pollution prevention & control**

## 3.1 **Engineering site containment & drainage systems**

### *Provision & maintenance of site containment & drainage systems*

- 3.1.1 No waste shall be deposited, stored, treated or otherwise handled in any area of the site until the engineered site containment and drainage system for that area has been constructed and completed in accordance with condition 3.1.2. Unless authorised in writing by the Agency.
- 3.1.2 The engineered site containment and drainage systems shall be designed, constructed, inspected, validated and maintained, and shall be fully documented and recorded, to be fit for purpose and meet the standards specified in Table 3.1 below.

**Table 3.1 Site containment & drainage standards**

Type of Site Surface & Drainage	Minimum Specified Standards of Design, Construction & Maintenance
a) Hardstanding	<p>Areas of hardstanding shall be constructed of granular material (e.g. crushed stone, aggregate, road planings or other similar material) and maintained such that the working surface:</p> <ul style="list-style-type: none"> <li>i) shall remain even</li> <li>ii) shall not be subject to settlement or differential settlement</li> <li>iii) shall not be subject to rutting by vehicles even when wet</li> <li>iv) shall have sufficient durability to allow cleaning for example by scraping</li> <li>v) shall remain free of standing water.</li> </ul>
b) Impermeable pavement, bunding and sills	<p>Areas of impermeable pavement, bunding and sills shall be constructed and maintained so as to prevent fluids running off the pavement and the transmission of fluids through the pavement or joints.</p> <p>Where there is a risk of chemical corrosion, areas of impermeable pavement, kerbs, bunds and sills shall be provided with suitable resistance to minimise such corrosion.</p>
c) Sealed drainage systems	<p>Drainage to areas of impermeable pavement shall be provided by a sealed drainage system, that is comprised of a drainage system with impermeable components which does not leak and which will ensure that:-</p> <ul style="list-style-type: none"> <li>• no liquid will run off the pavement other than via the system; and</li> <li>• except where they may be lawfully discharged, all liquids entering the system are collected in a sealed sump.</li> </ul> <ul style="list-style-type: none"> <li>i) Sealed sumps shall be inspected no less frequently than daily and after rain, emptied when the collected liquids reach 80% of the capacity of the sump as measured using a dipstick or equivalent gauge, and constructed and maintained so as to collect and contain all liquids which run off the pavement;</li> <li>ii) Inspections and emptying of sealed sumps shall be recorded in the site diary.</li> <li>iii) Uncontaminated drainage from clean yard areas shall be kept separate and discharged to either surface water or sewer or watercourse or soakaway.</li> </ul>
d) Covered buildings or roofed areas	<p>Where wastes are stored in a building:</p> <ul style="list-style-type: none"> <li>i) the building shall be designed, constructed and maintained to prevent ingress of rain and surface water.</li> <li>ii) roof water shall be kept separate from contaminated water and other liquids and shall be discharged to either surface water or a sewer or a water course or a soakaway.</li> </ul>
e) Fixed bays	<p>Fixed bays and other fixed containers used for the storage and treatment of wastes must be constructed and maintained to a standard which is fit for purpose.</p>
f) Storage areas for tanks, skips, drums and other containers	<p>All tanks, skips, drums and other containers which are used for the storage or treatment of wastes shall be constructed and maintained so that they do not leak any liquids contained in them.</p> <p>All tanks (and their associated inlet and outlet pipes and valves) which are used for the storage or treatment of wastes shall be stored within a bunded or silled area with impermeable pavement, which shall be isolated from the drainage system and shall meet the following specifications:</p> <ul style="list-style-type: none"> <li>• The bunded or silled area shall be designed and constructed to contain 110%</li> </ul>

**Table 3.1 Site containment & drainage standards**

Type of Site Surface & Drainage	Minimum Specified Standards of Design, Construction & Maintenance
	<p>of the volume of the largest container or tank.</p> <ul style="list-style-type: none"> <li>The bunded or silled area shall be inspected no less frequently than weekly and after rain and shall be emptied so as to maintain a capacity of 110% of the volume of the largest container or tank.</li> <li>Rainwater shall be removed by bailing or pumping and shall be treated as contaminated water and disposed of to either an approved discharge or a suitably licensed or permitted facility.</li> </ul>
g) Inspection and maintenance of engineered containment	<p>All areas of hardstanding, impermeable pavement, sealed drainage systems, covered buildings, roofed areas, fixed bays and storage areas for tanks, skips, drums and other containers:</p> <p>i) shall be inspected no less frequently than monthly, to ensure the continuing integrity and fitness for purpose of their construction, and the inspection and any necessary maintenance shall be recorded in the site diary;</p> <p>and</p> <p>ii) in the event of any damage occurring which breaches the integrity of the engineered containment so that it no longer meets the specified standards, the Licence Holder shall cease importing waste into or treating waste in the affected area, shall notify the Agency immediately, and shall not recommence importing waste into or treating waste in the affected area until it has been repaired to a standard at least as good as the original specification.</p>

**Construction quality assurance of new site containment & drainage systems**

- 3.1.3 No wastes shall be deposited, stored, treated or otherwise handled in any area or any fixed tank for which an engineered site containment and drainage system is to be newly constructed to meet the requirements of this condition until:
- a** details of the identities, relevant experience and relevant qualifications of the personnel who will be providing Quality Assurance of the engineered site containment and drainage systems have been submitted in writing to the Agency and acknowledged in writing by the Agency;
  - b** the engineered site containment and drainage system has been constructed in accordance with the other requirements of condition 3.1;
  - c** the Validation Report on the construction of the engineered site containment and drainage system has been submitted in writing to the Agency, and the Agency has confirmed in writing that it has no objection to the placement of wastes on that containment area.

**Construction quality assurance of existing site containment & drainage systems**

- 3.1.4 No wastes shall be deposited, stored, treated or otherwise handled in any area or any fixed tank for which a previously constructed and existing engineered site containment and drainage system is being used to meet the requirements of this condition unless:

- a** details of the identities, relevant experience and relevant qualifications of the suitably qualified Engineer who will be providing inspection and validation of the existing engineered site containment and drainage systems have been submitted in writing to the Agency and acknowledged in writing by the Agency;
- b** the engineered site containment and drainage system for that area has been inspected by the designated Engineer and has been maintained or improved, in accordance with their recorded advice, to be fit for purpose in that:
  - i** areas of impermeable pavement are laid to take weight of relevant vehicles, plant and equipment without cracking or breaking; and
  - ii** areas of impermeable pavement are free from cracks which could increase permeability; and
  - iii** areas of impermeable pavement are resistant to mechanical, physical and chemical stresses to which they may be subjected; and
  - iv** areas of impermeable pavement fall towards the drainage system to prevent ponding; and
  - v** no liquid will run off areas of impermeable pavement other than via the drainage system; and
  - vi** the drainage system is sealed so that it does not leak and is capable of collecting and containing liquids draining from the impermeable pavement ; and
  - vii** liquid from the drainage system is disposed of to an approved discharge.

3.1.5 The existing engineered site containment and drainage system shall be maintained in accordance with the recommendations of the designated engineer and the requirements of Table 3.1.

## 4 Site infrastructure

### 4.1 Site security

4.1.1 All reasonable precautions must be taken to ensure that the site shall be secure and that no waste may escape from it.

### 4.2 Provision of site identification board

4.2.1 No end-of-life vehicles shall be received at the site unless an identification board is provided at or near the site entrance.

4.2.2 The board shall be easily readable from outside the site entrance in daylight hours, and shall display the following information:

- a** Site name and address;
- b** Licence Holder name (company name, not individual name unless justified as necessary);
- c** Operator name (company name, not individual name unless justified as necessary);
- d** Licence number;

- e** Emergency contact name and telephone number (for security reasons, personal names and home phone numbers should not be used);
- f** Statement that the site is an Authorised Treatment Facility, licensed by the Environment Agency;
- g** Agency national numbers: 08708 506506 and 0800 807060 (or any other number subsequently notified in writing by the Agency);
- h** Days and hours the site is open to receive waste.

## 5 Site operations

### 5.1 Leaks & spillages

#### *Potentially polluting leaks & spillages from vehicles, plant & equipment*

- 5.1.1 All vehicles used on the site by the operator, and all plant and all equipment used on the site in connection with specified waste management operations, shall be operated and maintained with the objective of preventing potentially polluting leaks and spillages of wastes or other potentially polluting materials which are to be used in combination with those wastes in the specified waste management operations.

#### *Potentially polluting leaks & spillages from tanks, skips, drums & other containers*

- 5.1.2 Each tank, skip, drum or other container used to hold wastes which consist of or contain end of life vehicle fluids or hazardous residual wastes, or other potentially polluting materials which are to be used in combination with those wastes in the specified waste management operations shall be:
- a** loaded and unloaded in accordance with the handling procedures specified in Table 5.1;
  - b** filled and emptied in accordance with the filling and emptying procedures specified in Table 5.1;
  - c** clearly and unambiguously labelled regarding its contents, unless the contents are clearly identifiable by visual inspection;
  - d** inspected and maintained according to the maintenance schedules and procedures specified in Table 5.1, which shall be fully documented and recorded;
  - e** in the event of damage or deterioration to a container that is, or is likely to cause, a leak, that container shall be repaired or replaced immediately.

#### *Control & remediation of leaks & spillages*

- 5.1.3 All areas of impermeable pavement shall be provided with suitable cleanser-degreaser equipment.
- 5.1.4 In the event of any potentially polluting leak or spillage occurring on site, documented control and remediation procedures shall be implemented immediately and recorded, and shall meet the standards specified in Table 5.1 below.

**Table 5.1 Standards for prevention & control of leaks and spillages**

Action	Specified standards
a) Loading and unloading skips, drums and other containers	<p>i) Loading and unloading of skips, drums and other containers shall be supervised at all times by a member of staff.</p> <p>ii) Lids/ caps/ bungs or other closures shall be in place during loading/ unloading.</p> <p>ii) Loading/ unloading shall be carried out in an area provided with engineered containment of the type required for that waste and of the standard of containment specified under condition 3.1</p>
b) Filling and emptying, tanks, drums and other containers	<p>i) Filling and emptying of tanks, drums and other containers shall be supervised at all times by a member of staff.</p> <p>ii) Lids/ caps/ bungs or other closures shall be in place at the end of filling</p> <p>iii) Containers, tanks and drums shall not be filled beyond their operational capacity.</p> <p>iv) Filling and emptying shall be carried out in a bunded area maintained in accordance with condition 3.1</p> <p>v) Measurement of level/ void space shall be by physical dipping prior to loading.</p>
c) Inspection, maintenance and repair of skips, tanks, drums and other containers	<p>i) Skips, tanks, drums and other containers shall be inspected daily for leaks.</p> <p>ii) Any fixed tanks found to be leaking shall have their contents immediately transferred to an alternative appropriate tank or container.</p> <p>iii) Any skips, drums and/or other containers found to be leaking either shall be immediately transferred to a larger appropriate over-container or shall have their contents immediately transferred to an alternative appropriate tank or container.</p>
d) Control and remediation of leaks and spillages	<p>i) Minor spillages of oil, fuel or other end of life vehicle fluid shall be cleaned up immediately, using sand or proprietary absorbent to clean up liquids and placed in alternative containers.</p> <p>ii) Major spillages of oil, fuel or other end of life vehicle fluid which are causing or are likely to cause polluting emissions to the environment: <ul style="list-style-type: none"> <li>• Immediate action shall be taken to contain the spillage and prevent liquid from entering surface water drains, water courses and unsurfaced ground;</li> <li>• the spillage shall be cleared immediately and placed in alternative appropriate containers;</li> <li>• the Agency shall be informed immediately.</li> </ul> </p>

## 5.2 Fires on the site

### *Prohibition of fires on site*

#### 5.2.1 No wastes shall be burned on the site.



*Actions to be taken in the event of a fire*

- 5.2.2 In the event of a fire on the site, immediately following taking action to suppress and extinguish the fire, the following actions shall be implemented immediately and recorded in the site diary:

- a** the Agency shall be informed of the fire; and
- b** so far as practicable, contaminated site drainage shall be prevented from entering any surface water drain or water course or unsurfaced ground.

5.3 **Waste acceptance & control procedures**

*Waste acceptance procedures*

- 5.3.1 All wastes shall be received, inspected, accepted or rejected, and recorded in accordance with the standards specified in Table 5.3 below.

*Waste control procedures*

- 5.3.2 All wastes accepted at the site shall be handled, kept and recorded in accordance with the standards specified in Table 5.3 below.

*Waste despatch procedures*

- 5.3.3 All outgoing wastes shall be inspected, despatched and recorded in accordance with the standards specified in Table 5.3 below.

**Table 5.3 Standards for waste acceptance and control procedures**

<b>Stage of Waste Handling</b>	<b>Specified standards</b>
a) Waste inspection	<p>All vehicles received at the site:</p> <p>i) Shall be inspected on receipt to confirm their description and depollution status against the relevant waste transfer note and any other accompanying documentation.</p> <p>ii) Shall be kept segregated from depolluted vehicles until they either been confirmed and recorded as previously having been depolluted or alternatively have been depolluted on site in accordance with the standards set out in Schedule 5 of the End-of-life Vehicles Regulations 2003.</p>
b) Waste control procedures: quarantine storage and rejection of wastes	<p>i) Any items of non-permitted waste which are detected after acceptance at the site, shall be placed immediately in a designated quarantine container, as marked on the site plan referenced JAB01/02, and, where these are or appear to be special wastes, the Agency shall be informed immediately;</p> <p>ii) In the quarantine area, wastes shall be kept segregated from other wastes which are or are likely to be incompatible;</p> <p>iii) Quarantined wastes shall be removed from site within 7 days;</p> <p>iv) The maximum quantity of wastes kept in the quarantine storage area shall be 4.6m<sup>3</sup> at any one time.</p> <p>v) A record shall be kept in the site diary of all rejected wastes and all wastes kept in quarantine storage.</p>
c) Identification of wastes	<p>Storage areas, tanks and other containers shall be clearly defined and labelled to identify the wastes stored within them, and shall be located on the area so marked on the site plan referenced JAB01/02.</p>
d) Waste despatch procedures	<p>All wastes despatched from the site shall be inspected prior to despatch to confirm their description and composition.</p>
e) Incompatible wastes	<p>Incompatible wastes that are likely, in combination with each other or with other material at the facility, to give rise to pollution of the environment or harm to human health outside the site, shall be clearly identified and kept physically separate in designated areas marked on the site plan referenced JAB01/02.</p>

#### **5.4 Handling and storage of residual wastes**

- 5.4.1 Residual wastes shall only be handled and stored on the site in accordance with the standards specified in Table 5.4 below.

## Site records

### 6.1 **Records of waste movements**

- 6.1.1 A summary of the waste types and quantities accepted and the waste types and quantities removed from the site shall be made for each financial year and shall be submitted to the Agency within 1 month following the end of that year. The summary record shall be in the format specified in Appendix B, and shall include the specified information.

### 6.2 **Site diary**

- 6.2.1 A site diary shall be kept secure and shall be available for inspection at the site when required by an authorised officer of the Agency. This shall include a record of the following events, in accordance with the other conditions of this licence:
- a** construction work
  - b** maintenance
  - c** breakdowns
  - d** emergencies
  - e** problems with waste received and action taken
  - f** technically competent management attendance on site: the date and the time onto site and the time left site
  - g** complaints about site operations and actions taken
  - h** environmental problems and remedial actions
- 6.2.2 Each record shall be completed within 24 hours of the relevant event.

**Table 5.4 Standards for handling and/or storage of residual wastes**

Storage requirement	Specified standards
a) End of life vehicle fluids	<p>i) Unless otherwise agreed in writing with the Environment Agency, all fluids drained from vehicles shall be segregated by type and stored in separate, appropriate tanks which are fit for purpose. The tanks shall be clearly and unambiguously labelled regarding their contents.</p> <p>ii) Fluids shall only be stored in areas provided with an impermeable pavement and a sealed drainage system provided in accordance with condition 3.1 at the location marked on the site plan referenced <b>JAB01/02</b>.</p>
b) Batteries, oil filters, oil contaminated parts, PCB/PCT containing condensers, components identified as containing mercury and brake pads containing asbestos.	<p>i) Once removed from vehicles, these components shall be segregated by type and stored within dedicated appropriate containers which are fit for purpose. The containers shall be clearly and unambiguously labelled regarding their contents.</p> <p>ii) These components shall only be stored in areas provided with an impermeable pavement and a sealed drainage system.</p> <p>iii) Lead acid batteries shall be stored in containers with an impermeable, acid resistant base and a lid to prevent ingress of surface water.</p>
c) Tyres, air bags and liquefied gas tanks.	<p>i) Once removed from vehicles, these waste types shall be stored in separately designated areas, as marked on the site plan referenced <b>JAB01/02</b>, on impermeable pavement provided with a sealed drainage system in accordance with condition 3.1</p> <p>ii) Tyres shall be stored in stable stacks with individual capacities of no greater than 50 cubic metres and to a height of no greater than 3 metres. Individual tyre stacks shall not be stored within 6 metres of each other or otherwise recommended by the Fire Service.</p> <p>iii) Individual tyre stacks shall not be stored within 5 metres of a building</p> <p>iv) Tyre stacks shall not be located within 10 metres of any area used for flame cutting operations.</p>
d) Uncontaminated plastic, glass and ferrous and non-ferrous metal wastes arising from the treatment of end of life vehicles	<p>i) These materials shall be stored in areas with hardstanding or impermeable pavement.</p>

## Interpretation

In this permit the following expressions shall have the following meanings:

"Impermeable surface" means a surface or pavement constructed and maintained to a standard sufficient to prevent the transmission of liquids beyond the pavement surface, and should be read in conjunction with the term "sealed drainage system" (below).

"Sealed drainage system" in relation to an impermeable pavement, means a drainage system with impermeable components which does not leak and which will ensure that:

- (a) no liquid will run off the pavement otherwise than via the system;
- (b) except where they may lawfully be discharged, all liquids entering the system are collected in a sealed sump

"Secure": A place is secure in relation to end-of-life vehicles or waste kept in it if all reasonable precautions are taken to ensure that the end-of-life vehicles, their contents or waste cannot escape from it.

"Technically competent management", "technical competence" and "relevant person" shall be as defined under Section 74, Environmental Protection Act 1990.

"ELV Regulations" means the End of Life Vehicles Regulations 2003 SI 2635.

"End-of-life Vehicles Directive" means Directive 2000/53/EC on end-of life vehicles.

"waste motor vehicle" means a motor vehicle of any type that is waste and includes an end-of-life vehicle.

"Residual wastes produced as a result of depollution or further treatment" means those waste that are removed from vehicles during depollution or further treatment which consist of any wastes specified in the following table:

## Appendices to conditions

### Appendix A: EWC Catalogue Numbers ( Condition 2.1)

Residual wastes as a result of depollution or subsequent treatment	
Waste type	Waste Categories and European Waste Catalogue No.
Vehicle batteries	16 06 01 lead batteries *
	16 06 05 other batteries and accumulators *
Oil filters	16 01 07 oil filters *
PCB/PCT containing condensers	16 01 09 components containing PCBs **
	16 01 21 hazardous components (other than those mentioned in 16 01 07 to 16 01 11 and 16 01 13 and 16 01 14) **
Components identified as containing mercury	16 01 08 components containing mercury **
Brake pads	16 01 11 brake pads containing asbestos **
	16 01 12 brake pads other than those mentioned in 16 01 11
Tyres	16 01 03 end-of-life tyres
Air bags	16 01 10 explosive components (for example air bags) *
Liquefied gas tanks	16 01 16 tanks for liquefied gas
<b>End of life vehicle fluids:</b>	
Hydraulic Oils	13 01 09 Mineral based chlorinated hydraulic oils *
	13 01 10 Mineral based non-chlorinated hydraulic oils *
	13 01 11 Synthetic hydraulic oils *
	13 01 12 Readily biodegradable hydraulic oils *
	13 01 13 Other hydraulic oils *
Engine, gear and lubricating oils	13 02 04 Mineral based chlorinated engine, gear and lubricating oils *
	13 02 05 Mineral based non-chlorinated hydraulic oils *
	13 02 06 synthetic engine, gear and lubricating oils *
	13 02 07 readily biodegradable engine, gear and lubricating oils *
	13 02 08 other engine, gear and lubricating oils *
Fuel	13 07 01 Fuel oil and diesel *
	13 07 02 Petrol *
	13 07 03 Other fuels (including mixtures) *
Air conditioning fluids	14 06 01 Chlorofluorocarbons, HCFC, HFC *
	14 06 02 Other halogenated solvents and solvent mixtures *
	14 06 03 Other solvents and solvent mixtures *
Brake fluids	16 01 13 Brake fluids *
Antifreeze fluids	16 01 14 Antifreeze fluids containing dangerous substances **
	16 01 15 Antifreeze fluids other than those mentioned in 16 01 14
Any other fluid contained in the end of life vehicle	16 01 22 Components not otherwise specified
Plastic, glass and ferrous and non-ferrous metal wastes arising from the treatment of end of life vehicles	16 01 17 Ferrous Metal
	16 01 18 Non-ferrous metal
	16 01 19 Plastic
	16 01 20 Glass

EWC entries marked with a \* are hazardous wastes

EWC entries marked with a \*\* may be hazardous depending on threshold concentrations. Please refer to Agency Technical Guidance WM2 or subsequent guidance for further advice

**Appendix B: Format for summary records of wastes accepted and removed (Condition 6.1)**





For Environment  
Agency use only

Date received

Date processed

Local site licence number

EA/WML number

Original reference



ASiantaeth Yr  
Amgylchedd Cymru  
Environment  
Agency Wales

## Waste return

Environmental Protection Act 1990

- Use this form to tell us the type and quantity of controlled waste you processed at each licenced facility within your site.
- Please read through the whole form and guidance notes before you start filling anything in.
- Please send the completed form back to us at the address on the left by the return date specified on page 2 of the notes.

## 1 The period the return covers

1.1 The return period is *tick only one*☐ Month☐ Quarter

from

to

☐ Year

## 2 Operator and site details

## 2.1 Site operator

Site name

WML number

Site address

Postcode

Phone

Email

## 2.2 Type of facility see your waste management licence

## 2.3 Was a weighbridge used?

No ☐Yes ☐ please tell us the proportion weighed

percentage

## 2.4 Are you operating a landfill site?

No ☐ go to section '3 Waste received on site' on page 2Yes ☐**Landfill sites only** as at 31 March in the current year

## 2.5 Give the remaining void space covered by the licence

cubic metres

## 2 Operator and site details continued

2.6 Was the site fully surveyed before 31 March in the current year?

No ☐Yes ☐ please tell us how the void space was calculated

Now go to question 2.8

2.7 How have you estimated the remaining void space?

For example visually or other method

2.8 Remaining life of site

years

Now go to sections 3 and 4 on page 2

## 5 Declaration

Please make sure you have filled in all the sections that apply to you before signing this declaration.

I certify that the information in this return is correct to the best of my knowledge and belief.

I enclose ☐ WMS3 continuation sheets

Signature

Name

Position

Phone

Date

## 6 Disclosure and data protection

The information you provide will be used by the Environment Agency to enable it to fulfil its regulatory and waste management planning responsibilities.

For full information about how the data in this form will be used please read the guidance notes that come with the form.

### 3 Waste received on site

Please read the guidance notes 'How to fill in the form', and use the continuation sheet WMS3 provided, or a copy of it, if you need to.

In the last column D = final disposal U = used on site S = special waste (a consignment note is needed for special waste).

F = from another facility, for example a transfer station M = municipal biodegradable waste O = other biodegradable waste

Description of waste	Waste classification code	Origin*	State solid, powder, sludge, liquid, gas	Weight in tonnes	Additional information					
					D	U	S	F	M	O
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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#### 4 Waste removed from site

Please read the guidance notes 'How to fill in the form', and use the continuation sheet WMS3 provided, or a copy of it, if you need to. In the last column, facility types could include 'incinerator, transfer station, landfill, treatment, reprocessing, recycling'.

In the last column, facility types could include 'incinerator, transfer station, landfill, treatment, reprocessing, recycling'.

[illegible]

*\* You may not need to give us this information. The requirements are set out in your waste management licence.*

Now go to section '5 Declaration' on page 1



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AMGYLCHEDD CYMRU  
ENVIRONMENT  
AGENCY WALES

## Waste return

### Guidance notes

Environmental Protection Act 1990

Please read these guidance notes and the whole form carefully before you start to fill it in.

## Introduction

We need to know about the types and quantities of controlled waste you have handled at each licensed facility within your site.

Please fill in a copy of the form every

- month.
- quarter (i.e. three months) or
- year

as agreed with us.

*If you are not sure about this, please contact us.*

### How to use this form

Please read through the whole form and these guidance notes before you start filling anything in.

When you fill in the form, you will also need a copy of the

- waste classification scheme
- a list of district/county councils within your region.

*You can get copies of these from your local Environment Agency office if you do not have them.*

### Continuation sheet, form WMS3

We have sent you a continuation sheet in case you need it. If you need more space for answers to sections 3 and 4, please use another continuation sheet. But make sure that you label each sheet clearly with the

- local site licence number (you can find this on the top right of page 1 of your application form) or
- waste management licence number (EA/WML number)
- number of the sheet, for example 3 of 5.

You should also tell us how many continuation sheets you are using when you fill in section 5 'Declaration' of the form.

*You can photocopy the form or the continuation sheet if you need another copy.*

### If you need help and advice

We have made the form as straightforward as possible, but please get in touch with us if you

- need any advice on how to set out the information we need
- have any other questions about the waste returns scheme.

Please get in touch with the officer handling your site returns. You will find their name and telephone number at the bottom of the letter that came with these notes and form.

## How to fill in the form

### Section 2 Operator and site details

#### Q 2.1 Site operator and details

If the site details have been pre-printed please check that they are correct. If they are not correct or not printed please copy the details from your waste management licence.

#### Q 2.2 Type of facility

If the type of facility has been pre-printed please check that it is correct. If it is not correct or not printed please copy the details from your waste management licence.

#### Q 2.3 Was a weighbridge used?

Please say whether you used a weighbridge (either at your facility or a public weighbridge) before deposit. Enter the weighed proportion of waste accepted as a percentage.

#### Landfill sites only

*This section applies to landfill facilities only.*

Landfill operators should complete this section as at 31 March in the current year. Please complete question 2.5 even if you are making a 'nil return' which means no waste has been received or removed from the site during the return period.

#### Q 2.5 Remaining void space covered by the licence

Please enter the remaining landfill void space covered by your licence in cubic metres as at 31 March in the current year. 'Void space' is the licensed capacity remaining at your site and this should only include areas that are covered by a waste management licence and a planning consent.

### Section 3 Waste received on site

Before you fill in this section make sure you have a copy of the

- waste classification scheme and
- a list of district/county councils within your region.

*Please use the continuation sheet WMS3 provided, or a copy of it, if you need to.*

#### Description of waste and waste classification code

Please enter the waste or material description as agreed with your local area office.

#### Origin

Please enter the district where the waste originated. See separate sheet for list of district/county councils in your region.

If the district is not known, enter the county where the waste originated. If this is not known enter 'other'.

*You may not need to give us this information. The requirements are set out in your waste management licence.*

## State

Please enter the physical state of the waste (whether it is solid, powder, sludge, liquid or gas). Please do not use other terms to describe the waste.

## Weight

Please give the amount in tonnes of each specific waste type received from each district of origin.

## Additional Information

### For landfill sites

- tick 'D' if this is the final disposal site for the waste or
- tick 'U' if the waste was used on site (for example bunding, capping or levelling purposes).

### For any site

- tick 'S' for waste that is 'special waste' as defined by the Special Waste Regulations 1996. *This waste type should have a consignment note with it when it enters the facility.*
- tick 'F' for waste that has come from another facility for example, a transfer station.
- tick 'M' for biodegradable municipal waste.
- tick 'O' for other biodegradable waste.

## Section 4 Waste material removed from site

Before you fill in this section make sure you have a copy of the

- waste classification scheme to be used and
- a list of district/county councils within your region.

We need to know about each type of waste received at your site.

*Please use the continuation sheet WMS3 provided, or a copy of it, if you need to.*

## Description of waste and classification code

Please enter the waste or material description as agreed with your local area office.

## Destination

Please enter the district that the waste is going to.

*See the list of district/county councils within your region.*

If the district is not known then enter the county of destination. If this is not known enter 'other'.

*You may not need to give us this information. The requirements are set out in your waste management licence.*

## State

Please enter the physical state of the waste (whether it is solid, powder, sludge, liquid or gas).

## Weight

Please give the amount of each specific waste type removed to each district in tonnes.

## Special waste

Tick this box for waste defined as 'special' by the Special Waste Regulations 1996. A consignment note should be raised for this type of waste if it is being transferred to another facility.

*You can find more information about special waste at <http://www.environment-agency.gov.uk/business/wasteman/swens/>*

## Destination facility type

Please enter the type of facility where the waste will be sent (for example incinerator, transfer station, landfill, treatment, reprocessing, recycling).

## Sending the form back to us

Send your waste return back in a window envelope to display the address printed at the top of page 1 of the form.

We need it no later than shown in the table, depending on the returns period.

month	quarter	year
2 weeks after period	1 January – 31 March 1 April – 30 June 1 July – 30 September 1 October – 31 December	1 month after period
	1 month after period	

## Further information

For general enquiries please contact your local Environment Agency office or call our general enquiry number 0845 933 3111 between 9.00am and 5.00pm.

## Data protection notice

*The Environment Agency is responsible for regulating environmental protection, flood defence, water resources and fisheries. It has a duty to discharge its functions to protect and enhance the environment and to promote conservation and recreation.*

The information provided will be processed by the Environment Agency to enable it to fulfil its enforcement and planning responsibilities.

Some of the information requested is required to fulfil the conditions of your licence. This information will be processed to monitor compliance with licence conditions, to process renewals and to maintain the public register.

We may also use and/or disclose it in connection with

- offering/providing you with our literature/services relating to environmental matters
- consulting with the public, public bodies and other organisations (for example Health and Safety Executive, local authorities, emergency services on environmental issues)
- carrying out statistical analysis, research and development on environmental issues
- providing public register information to enquirers
- investigating possible breaches of environmental law and taking any resultant action
- preventing breaches of environmental law
- assessing customer service satisfaction and improving our service.

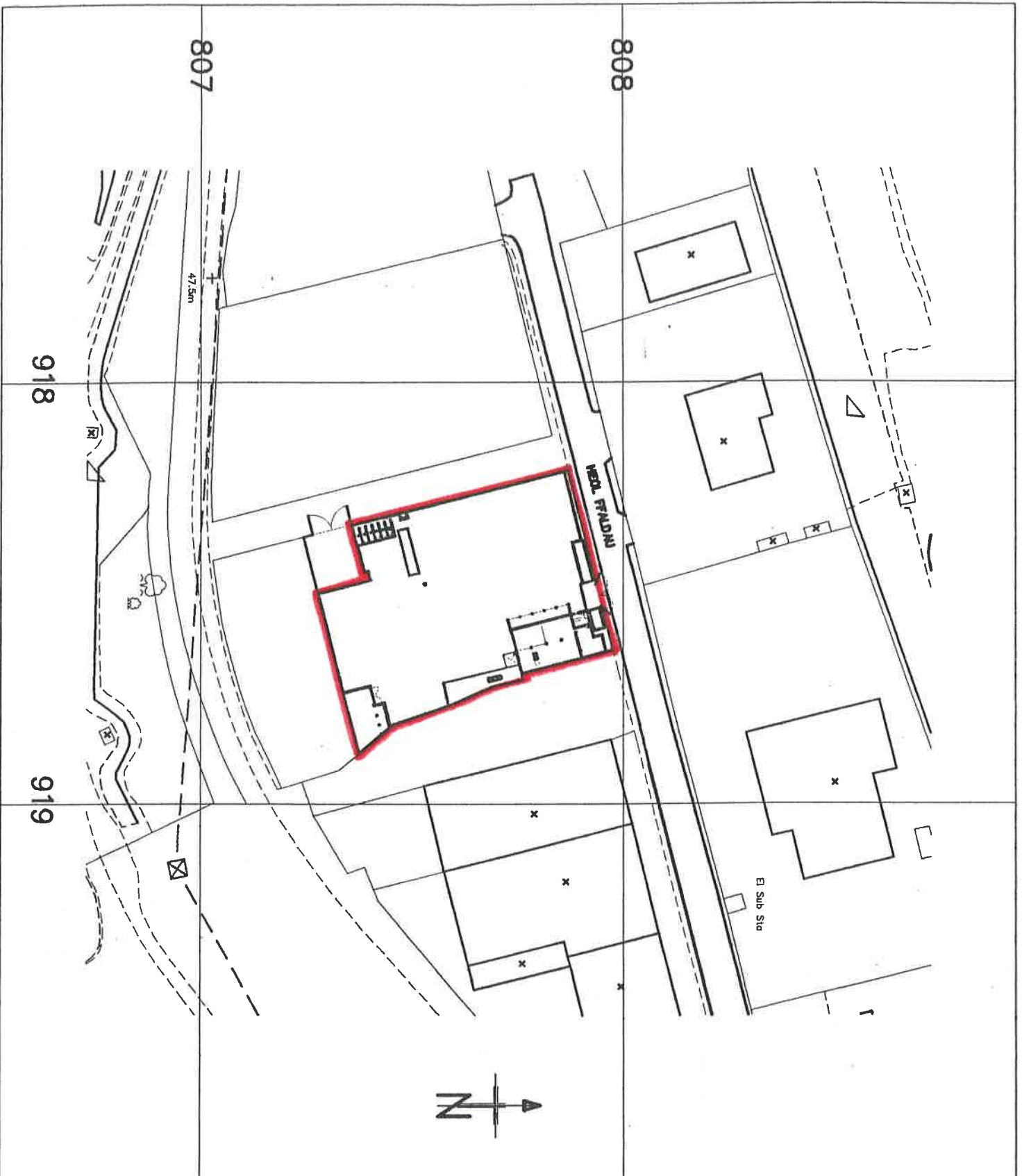
We may pass the information on to our agents/representatives to do these things on our behalf.

Some of the information requested may be voluntary and will be used to provide us with more detailed information for planning purposes. Information supplied will not be put onto the public register if we agree it is commercially confidential. It may however be used in an aggregated format.

You should ensure that any persons named on the waste return are informed of the contents of this data protection notice.

# NOTES

Only figures mentioned in the text to be used for and made from the drawing.



REVISIONS	DATE	DESCRIPTION

## GILLIES BERNING & ASSOCIATES CHARTERED ARCHITECTS

1000 BROADWAY, SUITE 1000, NEW YORK, NY 10004  
PHONE: (212) 691-1000 FAX: (212) 691-1001

**THE HOL. FLDN**  
BROOKLYN HISTORICAL SOCIETY  
BROOKLYN, NY 11201

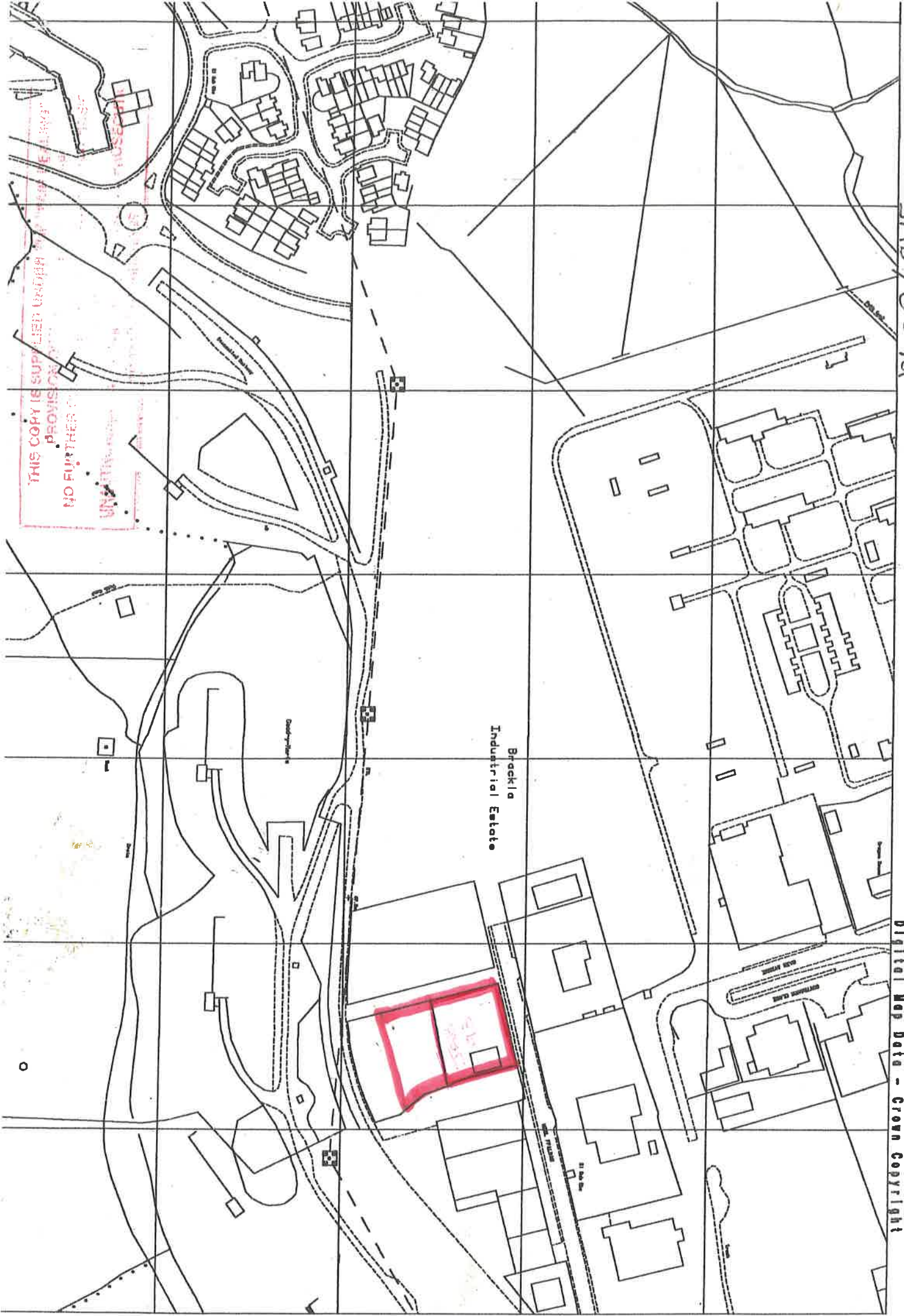
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JOB NO: 94000000000000000000

Drawing Title:  
**SITE LOCATION PLAN**

Project No.	Sheet No.
JB/01	01
Date: 07/31/94	Scale: 1"=50'







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Industrial Estate

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