

## Compliance Assessment Report

Report ID:  
CAR\_NRW0034992

This form will report compliance with your permit as determined by an NRW officer

Site	The Old Foundry Yard	Permit Ref	AB3898HB		
Operator/Permit holder	A P Waters Building Contractors Limited				
Regime	Waste Operations				
Date of assessment	11/04/2019	Time in	10:30	Out	11:15
Assessment type	Site Inspection				
Parts of the permit assessed	Various				
Lead officer's name	Lee, Jonathan				
Accompanied by					
Recipient's name/position	Adrian Waters, Craig Lilley/ Director, SHEQ Manager	Date issued	12/04/2019		

### Section 1 – Compliance Assessment Summary

This is based on the requirements of the permit under the Environmental Permitting Regulations or the licence under the Water Resources Act 1991 as amended by the Water Act 2003. A detailed explanation is captured in "Compliance Assessment Report Detail" (Section 2) and any actions you may need to take are given in the "Action(s)" (section 4). This summary details where we believe any non-compliance with the permit has occurred, the relevant condition and how the non-compliance has been categorised using our Compliance Classification Scheme (CCS). CCS Scores can be consolidated or suspended where appropriate, to reflect the impact of some non-compliances more accurately. For more details of our CCS scheme, contact your local office.

Permit conditions and compliance summary	CCS Category	Condition(s) breached
A1 - Specified by permit	A	
B3 - Infrastructure - Site drainage engineering (clean and foul)	A	
B4 - Infrastructure - Containment of stored materials	A	
C1 - General Management - Staff competency/training	X	
C4 - General Management - Storage, handling labelling and Segregation	A	
D1 - Incident Management - Site security	A	
G4 - Monitoring and Records, Maintenance and Reporting - Reporting and notification to Natural Resources Wales	X	

**KEY:** See Section 5 for breach categories, suspended scores will be indicated as such.  
**A** = Assessed or assessed in part (no evidence of non-compliance), **X** = Action only,  
**O** = Ongoing non-compliance, not scored.

<b>Number of breaches recorded</b>	<b>0</b>	<b>Total compliance score</b> (see section 5 for scoring scheme)	<b>0</b>
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If the Number of breaches recorded is greater than zero, please see Section 3 for our proposed enforcement response

## Section 2 – Compliance Assessment Report Detail

This section contains a report of our findings and will usually include information on:

- The part(s) of the permit that were assessed (eg. Maintenance, training, combustion plant, etc)
- Where the type of assessment was 'Data Review' details of the report/results triggering the assessment
- Any non-compliances identified
- Any non-compliances with directly applicable legislation
- Details of any multiple non-compliances
- Information on the compliance score accrued inc.
- Details of advice given
- Any other areas of concern
- Any actions requested
- Any examples of good practice
- A reference to photos taken

Officer Jonathan LEE in attendance of AP Waters, Pontypool to complete a routine compliance inspection of the standard rules permit EPR-AB3898HB. Weather mild and dry. Officer LEE met with Director Adrian Waters and SHEQ manager Craig Lilley.

The visit was made to undertake a routine inspection of the permitted area, and to obtain an update regarding the operational status of site activities.

### Compliance

#### Site Activities

Permit condition 2.3.1 states that 'Activities shall be operated using the techniques and in the manner described in Table 2.3 below':-

**Table 2.3 Operating techniques**

1. Unless stored or treated outside as specified waste<sup>3</sup>:
  - a) all bulking, transfer or treatment of non-hazardous waste shall be carried out inside a building;
  - b) all non-hazardous waste shall be stored in a building or within a secure container.
  - c) all non-hazardous waste shall be stored and treated on an impermeable surface with sealed drainage system.
2. Specified waste shall be stored and treated on hard standing or on an impermeable surface with sealed drainage system.
3. Asbestos waste shall be double bagged and stored within clearly identified, segregated, secure, lockable containers on an impermeable surface with sealed drainage system.

It was noted that no building had yet been constructed for the storage and processing of non-specified wastes. The operator had therefore sought to store minor fractions of wastes within clearly marked and secure skips. Please notify regulatory officer Jonathan Lee once a building has been constructed so that operational compliance with Table 2.3 of your permit can be assessed.

Site activities were primarily limited to the storage and processing of waste concrete using the on-site crusher attachment.

### Site Infrastructure

The impermeable surface and drainage arrangements of the yard appeared in good condition at the time of the inspection. It was noted that the operator had recently purchased a yard washer/ sweeper to assist with the regular cleaning and suppression of any dust in the yard. It was also noted that the site interceptor had been recently serviced.

### Site Management

Permit condition 1.1.4 states that 'the operator shall comply with the requirements of an approved competence scheme'.

It was noted that newly appointed SHEQ manager Craig Lilley is currently undergoing WAMITAB training to be the TCM for the site and its activities. Thank you for providing evidence of enrolment on a suitable course.

*Action* – Once completed, submit evidence of technical competency to Natural Resources Wales.

### Waste Returns

Permit condition 4.2.2 states that 'Within one month of the end of each quarter, the operator shall submit to Natural Resources Wales using the form made available for the purpose, the information specified on the form relating to the site and the waste accepted and removed from it during the previous quarter'.

Advice and guidance was given to the operator regarding the requirement to accurately report information on the waste accepted and removed from the site using the NRW waste returns system.

*Action:* Please submit outstanding waste returns; Q3 2018, Q4 2018 and Q1 2019.

### Summary

If you have any queries regarding this Compliance Assessment Report please contact regulatory officer Jonathan Lee on 0300 065 3908, or via email at [jonathan.lee@naturalresourceswales.gov.uk](mailto:jonathan.lee@naturalresourceswales.gov.uk)

*In this document 'Natural Resources Wales' means the Natural Resources Body for Wales established by Article 3 of the Natural Resources Body for Wales (Establishment) order.*



## EPR Compliance Assessment Report

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Site	The Old Foundry Yard	Permit Ref	AB3898HB
Operator/Permit holder	A P Waters Building Contractors Limited	Date	11/04/2019

### Section 3 – Enforcement Response

You must take immediate action to rectify any non-compliance and prevent repetition. Non-compliance with your permit conditions constitutes an offence and can result in criminal prosecutions and/or suspension or revocation of a permit. Please read the detailed assessment in Section 2 and the steps you need to take in Section 4 below.

Other than the provision of advice and guidance, at present we do not intend to take further enforcement action in respect of the non-compliance identified above. This does not preclude us from taking enforcement action if further relevant information comes to light or advice isn't followed.

### Section 4 – Action(s)

This section summarises the actions identified during the assessment along with the timescales for when they will need to be completed.

Criteria Ref.	CCS Category	Action required/advised	Due Date
See Section 1 above			
G4	X	Submit any outstanding quarterly waste returns.	01/05/2019
C1	X	Once completed, submit evidence of technical competency to NRW.	01/08/2019

## Section 5 – Compliance notes for the Operator

To ensure you correct actual or potential non-compliance we may

- Advise on corrective actions verbally or in writing
- Require you to take specific actions verbally or in writing
- Issue a notice
- Require you to review your procedures or management system
- Change some of the conditions of your permit
- Decide to undertake a full review of your permit

Any breach of a permit condition is an offence and we may take legal action against you

- We will normally provide advice and guidance to assist you to come back into compliance either after an offence is committed or where we consider that an offence is likely to be committed. This is without prejudice to any other enforcement response that we consider may be required.
- Enforcement action can include the issue of a formal caution, prosecution, the service of a notice and/or suspension or revocation of the permit.

**See our Enforcement and Civil Sanctions guidance for further information**

This report does not relieve the site operator of the responsibility to

- Ensure you comply with the conditions of the permit at all times and prevent pollution of the environment
- Ensure you comply with other legislative provisions which may apply

### Non-compliance scores and categories

CCS category	Description	Score
C1	A non-compliance that could have a major environmental effect	60
C2	A non-compliance which could have a significant environmental effect	31
C3	A non-compliance which could have a minor environmental effect	4
C4	A non-compliance which has no potential environmental effect	0.1

**Operational Risk Appraisal (Opra)** - Compliance assessment findings may affect your Opra score and/or your charges. This score influences the resource we use to assess permit compliance.

## Section 6 – General information

### Data protection notice

The information on this form will be processed by the Natural Resources Wales (NRW) to fulfil its regulatory and monitoring functions and to maintain the relevant public register(s). The NRW may also use and/or disclose it in connection with:

- Offering/providing you with its literature/services relating to environmental matters
- Consulting with the public, public bodies and other organisations (eg. Health and Safety Executive, local authorities) on environmental issues
- Carrying out statistical analysis, research and development on environmental issues
- Providing public register information to enquirers
- Investigating possible breaches of environmental law
- Assessing customer service satisfaction and improving its service
- Freedom of Information Act/Environmental Regulations request

The NRW may pass it on to its agents/representatives to do these things on its behalf. You should ensure that any persons named on this form are informed of the contents of this data protection notice.

### Disclosure of information

The NRW will provide a copy of this report to the public register(s). However, if you consider that any information contained in this report should not be released to the public register(s) on the grounds of commercial confidentiality, you must write to your local area office within fifteen working days of receipt of this form indicating which information it concerns and why it should not be released, giving your reasons in full.

### Customer charter

#### What can I do if I disagree with this compliance assessment report?

If you are unable to resolve the issue with your site officer, you should firstly discuss the matter with officer's line managers using the informal appeals procedure. If you wish to raise your dispute further through our official Complaints and Commendations procedure, phone our general enquiry number 0300 065 3000 (Mon to Fri 08.00 – 18.00) and ask for the Customer Contact team or send an email to [enquiries@naturalresourceswales.gov.uk](mailto:enquiries@naturalresourceswales.gov.uk). If you are still dissatisfied you can make a complaint to the Public Services Ombudsman for Wales. For advice on how to complain to the Ombudsman phone their helpline on 0845 607 0987.

#### Welsh Language

If you would like this form in Welsh please contact your Regulatory Officer.