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Asiantaeth yr Amgylchedd Cymru
Environment Agency Wales

D H & E E & J P Williams
Ty Newydd
Clytha
RAGLAN
Monmoutshire
NP15 2BQ

Ref: XP3636MR

Date: 5 January 2012

Dear D H & E E & J P Williams

POLLUTION PREVENTION AND CONTROL (ENGLAND & WALES) REGULATIONS 2000.

Every four years, all operators of permitted intensive livestock installations are required to carry out four reviews and check five of their existing plans. I have recently taken over the regulation of your site and having looked at our records I can find no record of these reviews being submitted .

The date by which your reviews were due is 17/08/2011

If you are inspected after this date, by either ourselves or an auditor of the combined assurance scheme, and these documents can not be provided it may be scored as a non compliance.

Details of these reviews and plans are set out below :-

The following **four reviews** need to be submitted to us to show how efficiently you;

- use energy,
- raw materials
- water and
- avoid, recover and dispose any wastes produced on their farm.

Any reduction of a resource or the amount of waste to be disposed is an opportunity to save money and cut production costs. With this in mind you can consider the reviews as an opportunity to periodically look at how you use resources to; see how your installation compares to others in your sector; identify areas of your business where you may be able to reduce your resource use; investigate whether any new technologies have been developed which you can implement to achieve a reduction.

To help you carry out these reviews we have produced individual factsheets and a spreadsheet template to record your results and proposed actions. This can be found on our webpage via the link below:-

http://www.environment-agency.gov.uk/business/sectors/40059.aspx

For each review there is an example and a page for summarising your records. Please note that you do not have to use the spreadsheet and can summarise your records as a written document if you wish provided that all the points are covered. Your review should show your proposed actions, and the timescales for implementing them.

Please send a copy of your reviews to me for assessment via the contact details below.

In addition there are **five plans** that are due to be reviewed within four years of a permit being issued, if they've not already been updated as a result of an incident or complaint. These are:-

- Accident management plan - e.g. are phone numbers and personnel up to date?
- Site closure plan - may not have changed;
- Odour management plan - assume OK if no incidents have taken place otherwise will have already been reviewed;
- Noise management plan - assume OK if no incidents have taken place otherwise will have already been reviewed;
- Manure management plan - ongoing but may not have changed.

You need to check they are still accurate and that any new structures or procedures on the farm have been included. **They should be signed and dated as evidence that they've been reviewed** – If no changes need to be made they don't need to be submitted but will be check during your next inspection.

If changes have been made then please submit them to me via the contact details below.

I appreciate there is a lot of information and work required in this letter so if you need any further clarification or assistance then please do not hesitate to contact me on the number below.

If you have already submitted these reviews and plans than please ignore this letter.

Regards

C Gardener

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