

Compliance Assessment Report

Report ID:
CAR_NRW0032317

This form will report compliance with your permit as determined by an NRW officer

Site	Ffridd Rasus Landfill Site	Permit Ref	YB3897TF			
Operator/Permit holder	Gwynedd Council					
Regime	Waste Operations					
Date of assessment	12/10/2017	Time in	10:00	Out	12:00	
Assessment type	Site Inspection					
Parts of the permit assessed	As below					
Lead officer's name	Thomas, Rhys					
Accompanied by						
Recipient's name/position	Steven Edwards/ TCM	Date issued	18/10/2017			

Section 1 – Compliance Assessment Summary

This is based on the requirements of the permit under the Environmental Permitting Regulations or the licence under the Water Resources Act 1991 as amended by the Water Act 2003. A detailed explanation is captured in "Compliance Assessment Report Detail" (Section 2) and any actions you may need to take are given in the "Action(s)" (section 4). This summary details where we believe any non-compliance with the permit has occurred, the relevant condition and how the non-compliance has been categorised using our Compliance Classification Scheme (CCS). CCS Scores can be consolidated or suspended where appropriate, to reflect the impact of some non-compliances more accurately. For more details of our CCS scheme, contact your local office.

Permit conditions and compliance summary	CCS Category	Condition(s) breached
A1 - Specified by permit	A	
B4 - Infrastructure - Containment of stored materials	A	
C1 - General Management - Staff competency/training	A	
C2 - General Management - Management system and operating procedures	A	
C3 - General Management - Materials acceptance	A	
C4 - General Management - Storage, handling labelling and Segregation	A	
F1 - Amenity - Odour	A	
F2 - Amenity - Noise	A	
F3 - Amenity - Dust/fibres/particulates and litter	A	
G4 - Monitoring and Records, Maintenance and Reporting - Reporting and notification to Natural Resources Wales	A	

KEY: See Section 5 for breach categories, suspended scores will be indicated as such.

A = Assessed or assessed in part (no evidence of non-compliance), **X** = Action only,

O = Ongoing non-compliance, not scored.

Number of breaches recorded	0	Total compliance score (see section 5 for scoring scheme)	0
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If the Number of breaches recorded is greater than zero, please see Section 3 for our proposed enforcement response

Section 2 – Compliance Assessment Report Detail

This section contains a report of our findings and will usually include information on:

- The part(s) of the permit that were assessed (eg. Maintenance, training, combustion plant, etc)
- Where the type of assessment was 'Data Review' details of the report/results triggering the assessment
- Any non-compliances identified
- Any non-compliances with directly applicable legislation
- Details of any multiple non-compliances
- Information on the compliance score accrued inc.
- Details of advice given
- Any other areas of concern
- Any actions requested
- Any examples of good practice
- A reference to photos taken

EPR/YB3897TF: Transfer Station

Pre-arranged site inspection carried out by Environment Officer Rhys Thomas. Accompanied on site by Steven Edwards and Susan Francis of Gwynedd Council. A discussion took place at the site office initially. During the discussion the review of waste returns, fire prevention plan and potential permit variations were covered.

As discussed during the visit, and highlighted in previous correspondence, the Standard Rule permit template (SR2008 No1) was updated in August 2017. A copy of the new permit was e-mailed to you, and can also be found on our website at <https://naturalresources.wales/permits-and-permissions/waste/waste-permits/apply-for-a-new-standard-permit-for-waste-operations/?lang=en>

Please take the time to review the new template, to ensure you comply with any changes.

One of the main changes I discussed with you is that by **1st November 2017**, you will be required to write a fire prevention plan in accordance with our guidance, and manage and operate your onsite waste activities in accordance with this plan and your permit. This is cited under permit condition 3.4 'Fire' in the new template. The latest version of our Fire Prevention and Mitigation Plan guidance (version 2) is available on our website at <http://naturalresourceswales.gov.uk/media/682525/guidance-note-16-fire-prevention-mitigation-plan-english.pdf> If you would like me to email this guidance to you, then please let me know.

Work on preparing the Fire Prevention Plan is underway and some of the relevant procedures and documents that are already in place have been collated. As discussed during the meeting the contents of these relevant procedures will be summarised in one document and site plans / maps produced in line with the Fire Prevention Plan and Mitigation Plan guidance. The document is likely to cover the CA site and IVC permit areas, as well as the Transfer Station. I will be in contact on or soon after 1st November to ensure you have a written plan in place and to request a copy of the plan.

A review of the sites waste returns was carried out by NRW prior to the site visit. The review focused on waste returns submitted for 2015, 2016 and 2017. All waste returns had been appropriately submitted to NRW as required during this period. It was noted that the returns for 2015 and 2016 contained EWC code 180104 'Clinical Waste' which is not a waste type listed in the permit. This issue was resolved last year and an appropriate variation carried out to the CA Site permit to accommodate this waste type. Please also note that EWC Codes should not be reported on the returns if there are no tonnages to report against

them.

The waste transfer building was inspected during the visit. This area was quiet at time of inspection with no waste transfer or treatment activities taking place. Residual waste was stored appropriately within the front reception hall. Co-mingled recyclates and paper / card were being stored at the rear of the building. Consideration will need to be given to the separation of the co-mingled and paper/card stockpiles in line with the Fire Prevention Plan Guidance.

If you would like to discuss anything mentioned in this report please contact Rhys Thomas on 03000 65 3765, rhys.thomas@cyfoethnaturiolcymru.gov.uk

EPR Compliance Assessment Report

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Operator/Permit holder	Gwynedd Council	Date	12/10/2017

Section 3 – Enforcement Response

You must take immediate action to rectify any non-compliance and prevent repetition. Non-compliance with your permit conditions constitutes an offence and can result in criminal prosecutions and/or suspension or revocation of a permit. Please read the detailed assessment in Section 2 and the steps you need to take in Section 4 below.

Other than the provision of advice and guidance, at present we do not intend to take further enforcement action in respect of the non-compliance identified above. This does not preclude us from taking enforcement action if further relevant information comes to light or advice isn't followed.

Section 4 – Action(s)

This section summarises the actions identified during the assessment along with the timescales for when they will need to be completed.

Criteria Ref.	CCS Category	Action required/advised	Due Date
See Section 1 above			

Section 5 – Compliance notes for the Operator

To ensure you correct actual or potential non-compliance we may

- Advise on corrective actions verbally or in writing
- Require you to take specific actions verbally or in writing
- Issue a notice
- Require you to review your procedures or management system
- Change some of the conditions of your permit
- Decide to undertake a full review of your permit

Any breach of a permit condition is an offence and we may take legal action against you

- We will normally provide advice and guidance to assist you to come back into compliance either after an offence is committed or where we consider that an offence is likely to be committed. This is without prejudice to any other enforcement response that we consider may be required.
- Enforcement action can include the issue of a formal caution, prosecution, the service of a notice and/or suspension or revocation of the permit.

See our Enforcement and Civil Sanctions guidance for further information

This report does not relieve the site operator of the responsibility to

- Ensure you comply with the conditions of the permit at all times and prevent pollution of the environment
- Ensure you comply with other legislative provisions which may apply

Non-compliance scores and categories

CCS category	Description	Score
C1	A non-compliance that could have a major environmental effect	60
C2	A non-compliance which could have a significant environmental effect	31
C3	A non-compliance which could have a minor environmental effect	4
C4	A non-compliance which has no potential environmental effect	0.1

Operational Risk Appraisal (Opra) - Compliance assessment findings may affect your Opra score and/or your charges. This score influences the resource we use to assess permit compliance.

Section 6 – General information

Data protection notice

The information on this form will be processed by the Natural Resources Wales (NRW) to fulfil its regulatory and monitoring functions and to maintain the relevant public register(s). The NRW may also use and/or disclose it in connection with:

- Offering/providing you with its literature/services relating to environmental matters
- Consulting with the public, public bodies and other organisations (eg. Health and Safety Executive, local authorities) on environmental issues
- Carrying out statistical analysis, research and development on environmental issues
- Providing public register information to enquirers
- Investigating possible breaches of environmental law
- Assessing customer service satisfaction and improving its service
- Freedom of Information Act/Environmental Regulations request

The NRW may pass it on to its agents/representatives to do these things on its behalf. You should ensure that any persons named on this form are informed of the contents of this data protection notice.

Disclosure of information

The NRW will provide a copy of this report to the public register(s). However, if you consider that any information contained in this report should not be released to the public register(s) on the grounds of commercial confidentiality, you must write to your local area office within fifteen working days of receipt of this form indicating which information it concerns and why it should not be released, giving your reasons in full.

Customer charter

What can I do if I disagree with this compliance assessment report?

If you are unable to resolve the issue with your site officer, you should firstly discuss the matter with officer's line managers using the informal appeals procedure. If you wish to raise your dispute further through our official Complaints and Commendations procedure, phone our general enquiry number 0300 065 3000 (Mon to Fri 08.00 – 18.00) and ask for the Customer Contact team or send an email to enquiries@naturalresourceswales.gov.uk. If you are still dissatisfied you can make a complaint to the Public Services Ombudsman for Wales. For advice on how to complain to the Ombudsman phone their helpline on 0845 607 0987.

Welsh Language

If you would like this form in Welsh please contact your Regulatory Officer.