

S & R Whistance Limited - Aggregate recycling facility Environmental Management System for aggregate, soil recycling facility - Red Barn Farm, Crick Road, Shirenewton, Chepstow, NP16 6LS – EPR/CB3094CJ

1.1 Summary

The Environmental management system (EMS) aims to help S & R Whistance Limited improve environmental performance, minimise risk and reduce business overheads.

The EMS relates to the sites permitted operation at Red Barn Farm, Crick Road, Shirenewton, Chepstow, NP16 6LS. The company operates under a Standard Rules Environmental Permit - SR2008 No 11: 75kte for the operation of an inert and excavation waste transfer station with treatment, Environmental Permit number EPR/CB3094CJ.

This EMS employs the Plan, Do, Check, Act principal allowing all Environmental risks to be identified and mitigated, but also allows the effectiveness of the EMS to be assessed, measured and reviewed and improvements and corrective actions employed to improve environmental performance.

The company employs the EMS to comply with the Environmental Permit condition 1.1.1 –

General management 1.1.1

The operator shall manage and operate the activities:

(a) in accordance with a written management system that identifies and minimises risks of pollution, including those arising from operations, maintenance, accidents, incidents, non-conformances, closure and those drawn to the attention of the operator as a result of complaints;

1.2 Site Description and History

The site is located at Red Barn Farm, Crick Road, Shirenewton, Chepstow, NP16 6LS. The site has been used for the storage of road planings for a number of years. S & R Whistance Limited operation has expanded from storing small amounts of road planings to now being a hub for the both the storage and recycling of waste inert materials.

1.3 Site Setting

The site is surrounded agricultural land, made up with a variety of arable and pasture land.

1.4 Auditing

The EMS will be both internally and externally audited by S & R Whistance Limited's and its appointed contractors. The EMS will be audited minimally on an annual basis.

1.5 Document Management

Documents will be managed in the following information being recorded on all documents –

- Date of review
- Author
- Document reference number
- Document version
- Next review date

1.6 Site plan

The site plan includes the following –

- buildings, and other main constructions, fixed plant, fences
- storage facilities for hazardous materials like oil and fuel tanks, chemical stores, waste materials
- location of items for use in accidents and emergencies, like absorbents for chemical spills
- entrances and exits that can be used by emergency services
- points designed to control pollution, for example inspection or monitoring points

The site plan will be update if any of the above points change and can be found in Appendix C.

2.1 Waste acceptance

The site only accepts wastes in line with the environmental permit.

Environmental Permit condition 2.2 states -

2.3 Waste acceptance

2.3.1 Waste shall only be accepted if:

- (a) it is of a type listed in table 2.3 of these standard rules;*
 - (b) it conforms to the description in the documentation supplied by the producer and holder;*
 - (c) its chemical, physical and biological characteristics make it suitable for its intended treatment;*
 - (d) any excavated soil from potentially contaminated sites has been shown by prior chemical analysis and assessment to be suitable for the intended use without significant risk of pollution;*
- and*
- (e) it is visually inspected on arrival and before it enters the treatment process to ensure that it complies with these standard rules.*

All waste arriving at the site must be accompanied by correctly completed waste transfer note. All waste carriers bringing waste to the site must provide a copy of their waste carriers licence.

The majority of waste that is accepted is road planings EWC 17 03 02. There is the potential for road planings to be hazardous 17 03 01* and 17 03 03* as they have the potential to contain coal tar.

All road planings that are transferred to the site are from companies involved in the maintenance of roads. These companies test all road planings for the presence of coal tar and if located these would be transferred to a permitted waste facility that could accept the hazardous planings.

All road maintenance companies that transfer waste to the S & R Whistance Limited's site confirm that they have tested the waste road planings and confirmed that planings do not contain coal tar and are deemed to be non-hazardous under EWC 17 03 02.

In addition to the above all waste arriving at the site must be booked in in advance along with its description, EWC code, site of generation and if it is road planings confirmation that they have been tested for the presence of coal tar.

If waste arrive at site that has not been booked in or does not match the description, EWC code or origin that had been pre-provided then the waste will be rejected. If a load is accepted, but at the point of it being tipped it is identified as being visually contaminated with other wastes such as plastics. Or the waste does not match the pre-booked waste then the waste will be re-loaded and returned to the waste producer. If after the vehicle delivering the waste has left the site, the waste will be moved to a quarantine area until it can be removed from site to a suitable permitted site or returned to the producer.

The company operates a weigh bridge, and allocates a tonnage per load.

The company only accepts waste that is listed in table 2.3 from the Environmental Permit as set out below -

Table 2.3 Waste types	
Exclusions	
<p>Wastes having any of the following characteristics shall not be accepted:</p> <ul style="list-style-type: none"> • Consisting solely or mainly of dusts, powders or loose fibres • Hazardous wastes • Wastes in liquid form 	
Waste Code	Description
01	WASTES RESULTING FROM EXPLORATION, MINING, QUARRYING AND PHYSICAL AND CHEMICAL TREATMENT OF MINERALS
01 04	wastes from physical and chemical processing of non-metalliferous minerals
01 04 08	waste gravel and crushed rocks other than those mentioned in 01 04 07
01 04 09	waste sand and clays
02	WASTES FROM AGRICULTURE, HORTICULTURE, AQUACULTURE, FORESTRY, HUNTING AND FISHING, FOOD PREPARATION AND PROCESSING
02 02	waste from preparation and processing of meat, fish and other foods of animal origin
02 02 02	shellfish shells from which the soft tissue or flesh has been removed only
03	WASTES FROM WOOD PROCESSING AND THE PRODUCTION OF PANELS AND FURNITURE, PULP, PAPER AND CARDBOARD
03 01	wastes from wood processing and the production of panels and furniture
03 01 01	waste bark and cork
03 03	wastes from pulp, paper and cardboard production and processing
03 03 01	waste bark and wood
10	WASTES FROM THERMAL PROCESSES
10 01	waste from power stations and other combustion plants
10 01 01	bottom ash and slag only
10 01 02	pulverised fuel ash only
10 01 05	gypsum (solid) only
10 01 07	gypsum (sludge) only
10 01 15	bottom ash and slag only from co-incineration other than those mentioned in 10 01 14
10 11	wastes from manufacture of glass and glass products
10 11 12	clean glass other than those mentioned in 10 11 11
10 12	wastes from manufacture of ceramic goods, bricks, tiles and construction products
10 12 08	waste ceramics, bricks, tiles and construction products(after thermal processing)
10 13	wastes from manufacture of cement, lime and plaster products and articles and products made from them

10 13 14	waste concrete only
15	WASTE PACKAGING
15 01	packaging
15 01 07	clean glass only
17	CONSTRUCTION AND DEMOLITION WASTES (INCLUDING EXCAVATED SOIL FROM CONTAMINATED SITES)
17 01	concrete, bricks, tiles and ceramics
17 01 01	concrete
17 01 02	bricks
17 01 03	tiles and ceramics
17 01 07	mixtures of concrete, bricks, tiles and ceramics other than those mentioned in 17 01 06
17 02	wood, glass and plastic
17 02 02	clean glass only
17 03	bituminous mixtures, coal tar and tarred products
17 03 02	road base and road planings (other than those containing coal tar) only
17 05	soil (including excavated soil from contaminated sites) stones and dredging spoil
17 05 04	soil and stones other than those mentioned in 17 05 03
17 05 06	dredging spoil other than those mentioned in 17 05 05
17 05 08	track ballast other than those mentioned in 17 05 07
17 08	gypsum based construction material
17 08 02	gypsum only other than that mentioned in 17 08 01
19	WASTES FROM WASTE MANAGEMENT FACILITIES, OFF SITE WASTE WATER TREATMENT PLANTS AND PREPARATION OF WATER INTENDED FOR HUMAN CONSUMPTION / INDUSTRIAL WASTE
19 05	wastes from aerobic treatment of solid waste
19 05 03	compost from source segregated biodegradable waste only
19 08	wastes from waste water treatment plants not otherwise specified
19 08 02	washed sewage grit (waste from desanding) free from sewage contamination only
19 08 99	stone filter media if free from sewage contamination only
19 09	wastes from the preparation of water intended for human consumption or water for industrial use
19 09 02	sludges from water clarification
19 12	wastes from the mechanical treatment of wastes
19 12 05	clean glass only
19 12 09	minerals (for example sand, stones)
19 12 12	treated bottom ash including IBA and slag other than that containing dangerous substances only
19 13	wastes from soil and groundwater remediation
19 13 02	solid wastes from soil remediation other than those mentioned in 19 13 01
19 13 04	sludges from soil remediation other than those mentioned in 19 13 03
20	MUNICIPAL WASTES (HOUSEHOLD WASTE AND SIMILAR COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL WASTES) INCLUDING SEPARATELY COLLECTED FRACTIONS
20 01	separately collected fractions
20 01 02	clean glass only
20 02	garden and park wastes
20 02 02	soil and stones

In line with the permit condition 2.1 and table 2.3 below the site accepts non more than 75,000 tonnes of waste per year –

Table 2.1 Activities	
Description of activities	Limits of activities
<p>R13: Storage of wastes pending the operations numbered R3 and R5.</p> <p>R3: recycling or reclamation of organic substances which are not used as solvents.</p> <p>R5: Recycling or reclamation of other inorganic materials.</p>	<p>Treatment of wastes listed in table 2.3 consisting only of sorting, separation, screening, crushing and blending of waste for recovery as a soil, soil substitute or aggregate.</p> <p>Secure storage of wastes listed in table 2.3 pending treatment.</p> <p>Storage of wastes listed in table 2.4 shall not exceed 10,000 tonnes in total at any one time.</p> <p>All other wastes stored shall not exceed 40,000 tonnes in total at any one time.</p> <p>No more than 75,000 tonnes of waste shall be treated per year.</p> <p>Treatment of slags and ashes for disposal shall not exceed 50 tonnes per day, or if for a mix of recovery and disposal shall not exceed 75 tonnes per day.</p>

2.2 Waste input and outputs

Each delivery of waste at the site will be recorded, including -

- its quantity (weight or volume)
- its List of Waste (LoW) Code
- its origin (for example, the location the waste sent from)
- the identity of the producer of the waste (for example the company name)
- the date the waste arrives at your site
- the date the waste was first produced, if the waste is likely to cause odour
- any quarantined materials that are part of the delivery, and what you did with them

Record will be kept to show that S & R Whistance Limited Ltd are meeting their duty of care

2.3 Waste removal

All waste leaving the site will be accompanied by a waste transfer note. If S & R Whistance Limited are carrying the waste our waste carriers licence reference – CBDU015005 will be quoted.

If a third party is carrying the waste from the site their waste carriers licence must be on record and be quoted on the waste transfer note.

2.4 Waste Returns

In line with Environmental Permit condition 4.2.2 the company submits quarterly waste returns –

4.2.2 Within one month of the end of each quarter, the operator shall submit to Natural Resources Wales using the form made available for the purpose, the information specified on the form relating to the site and the waste accepted and removed from it during the previous quarter.

2.5 Waste Storage

The company operates a basic waste storage plan. The plan is used to understand how much waste is on site and how much waste has been processed and is awaiting processing. The plan also allows S & R Whistance Limited to understand when they require the need for a crusher and screen to be hired into the site to facilitate the treatment of the waste to provides a recovered aggregate. The company supplies a large proportion of the recycled aggregates to a variety of companies who use the planings in the production of new asphalt with a minimum recycled aggregate content.

The storage plan will include -

- the longest amount of time that you will store each type of waste
- how you will make sure you will not exceed these time limits – you need to consider your emissions when deciding how long you can store types of waste for
- the maximum amount of each type of waste you will store in terms of volume
- the maximum height of each storage pile on site
- how you will identify the specific types of waste you are storing
- how you will separate different types of waste if required, for example how far apart you will keep waste types that cannot be mixed
- how you will make sure your site only takes waste that your permit allows you to store

2.6 waste treatment

The company carries out to two types of waste treatment that are allowed under the Environmental Permit under condition 2.1.1 - The operator is only authorised to carry out the activities specified in table 2.1 below ("the activities")

Table 2.1 Activities	
Description of activities	Limits of activities
<p>R13: Storage of wastes pending the operations numbered R3 and R5.</p> <p>R3: recycling or reclamation of organic substances which are not used as solvents.</p> <p>R5: Recycling or reclamation of other inorganic materials.</p>	<p>Treatment of wastes listed in table 2.3 consisting only of sorting, separation, screening, crushing and blending of waste for recovery as a soil, soil substitute or aggregate.</p> <p>Secure storage of wastes listed in table 2.3 pending treatment.</p> <p>Storage of wastes listed in table 2.4 shall not exceed 10,000 tonnes in total at any one time.</p> <p>All other wastes stored shall not exceed 40,000 tonnes in total at any one time.</p> <p>No more than 75,000 tonnes of waste shall be treated per year.</p> <p>Treatment of slags and ashes for disposal shall not exceed 50 tonnes per day, or if for a mix of recovery and disposal shall not exceed 75 tonnes per day.</p>

The company stores waste until there is ready to be recycled by two main processes –

Crushing – This reduces the size of the waste to a usable size as a recycled aggregate. This is key for recycled road planings.

Screening – The waste is then loaded into a screen and graded into suitable sizes for reuse. If waste that is still too large to be used as a recycled product is careened out at this point it will be sent back through the crusher until it is suitable size.

3.1 Security

The company has a number of security features. The site can only be accessed via the main gates next to the site office. This allows the company to ensure that only waste that has been pre-booked can enter the site.

When the site is closed the gates are shut and locked to prevent unauthorised access. The site is surrounded by an earth bund and fencing to prevent unauthorised access from the farmland to the rear. There is no flammable waste stored on site as a result risk of arson and its impact is very low.

The company has 24-hour operation CCTV that covers the site entrance and waste storage and treatment area.

3.2 Leaks and Spills

Environmental Permit Condition 3.1.3 states -

3.1.3 All liquids in containers, whose emission to water or land could cause pollution, shall be provided with secondary containment, unless the operator has used other appropriate measures to prevent or where that is not practicable, to minimise, leakage and spillage from the primary container.

The waste types accepted at the site do not pose a risk to spill, however the companies own transport, mobile plant and third party vehicles pose a risk to a fuel or oil spills.

3.3 Contractors and visitors

All contractors and visitors must report to the site office and sign into the visitor's book.

All companies delivering or collecting waste from the site must provide or be provided with a correctly completed waste transfer notes.

Contractors and visitors will be made aware of the key parts of the EMS when required such as waste acceptance and use of spill kits.

3.4 Site and equipment maintenance plan

Plant and equipment will be maintained according to the manufacturer's or supplier's recommendations. The company uses its own loading shovels and vehicles and ensures these are maintained and the maintenance is recorded, this includes servicing and calibration.

3.5 Engineered Site Surface and Drainage System

The site is totally laid to hardstanding in the form of crushed and screened road planings and is maintained with new material to prevent the pooling of water or the formation of mud.

The Standard Rules Permit reference - Standard rules SR2008 No 11: 75kte for the operation of an inert and excavation waste transfer station with treatment stipulates in condition 2.3.1 Operating Techniques – that waste shall be stored and treated on hard standing or on an impermeable surface with sealed drainage system. As a result, the sites drainage is in line with the permit conditions. The sites surface is all set to hardstanding in line with permit condition 2.3 –

2.3 Operating techniques

2.3.1 The activities shall be operated using the techniques and in the manner described in Table 2.3 below.

Table 2.4 Operating techniques		
When located within groundwater Source Protection Zones 1 or 2 the specified wastes below shall be stored and treated on an impermeable surface with a sealed drainage system.		
When located outside groundwater Source Protection Zones 1 or 2 all permitted wastes shall be stored and treated on hard-standing or on an impermeable surface with sealed drainage system.		
Waste Code	Description	
03 01 01	waste bark and cork	
03 03 01	waste bark and wood	
10 01 01	bottom ash and slag only	
10 01 05	gypsum (solid) only	
10 01 07	gypsum (sludge) only	
10 01 15	bottom ash and slag only from co-incineration other than those mentioned in 10 01 14	
17 05 06	dredging spoil other than those mentioned in 17 05 05	
17 08 02	gypsum only other than that mentioned in 17 08 01	
19 05 03	compost from source segregated biodegradable waste only	
19 09 02	sludges from water clarification	
19 12 12	treated bottom ash including IBA and slag other than that containing dangerous substances only	
19 13 02	solid wastes from soil remediation other than those mentioned in 19 13 01	
19 13 04	sludges from soil remediation other than those mentioned in 19 13 03	

The company maintains this surface with its own supply of crushed and screened plantings. This includes filling in pot holes which ensure the site surface is consistent reducing the noise generated by vehicles on site and also prevents mud being generated and transferred off of the site onto the public highway. In preventing mud, it also prevents the action of mud drying on site surfaces and generating dust.

4.1 Contingency plans

In the event of certain events the following would occur -

breakdowns – in the event of a breakdown to a loading shovel, this would not prevent the site from accepting waste. The waste arriving would be stored within a relevant stockpile and the loading shovel would be repaired or if this was not possible within a week a replacement would be hired in.

If hired plant such as screeners and crushers broke down the treatment would stop until the contractor that had provided the plant had either fixed or replaced the plant. This would not prevent waste being accepted at the site.

In the event of extreme weather, mainly temporary surface flooding the site would close until it was safe to accept waste. Any pre-booked waste would be diverted to another permitted waste facility.

4.2 Accident prevention and management plan

The accident prevention shows how S & R Whistance Limited will deal with any incidents or events that could result in pollution. The accident plan only relates to environmental matter, H&S or transport.

The plan identifies potential accidents including –

- equipment breakdowns
- enforced shutdowns
- fires, vandalism
- flooding
- bad weather

For each potential incident, it states:

- likelihood of the accident happening
- consequences of the accident happening

Environmental Incident Impacts

Potential Incident	Likelihood	Consequences	Environmental Impact	Actions taken to avoid incident
Equipment Failure / breakdown	Medium	Inability to treat waste on the site.	Low The site could still accept waste and would be able to transfer out any treated waste.	Equipment is maintained In line with manufacturers guidance.
Fuel or oil leak / spill	Medium	There would be ability for the fuel or oil to enter a watercourse, but if untreated could permeate to the ground.	Medium Pollution to ground underlying the site as the surface is not sealed. The site does not sit within a source protection zone meaning drinking water would not be affected.	Spill kit available on site. No polluting liquids stored within the permitted area.
Enforced shutdowns	Low	This would only occur if the site could not physically accept waste due to severe snow, fire or staff absence.	Low Low probability of the occurring and waste could be diverted to other local permitted waste facilities.	See sections that would result in an enforced shut down.
Fires	Low	Fires could only occur on site plant as there are no flammable waste accepted at the site. Attendance by fire brigade and site having to temporarily close.	Medium Pollution to ground underlying the site as the surface is not sealed. The site does not sit within a source protection zone meaning drinking water would not be affected.	Equipment is maintained in line with manufacturers guidance, reducing risk of fire. The site is secure an covered by CCTV to reduce risk of arson.
Vandalism	Low	The site is secure and monitored. The only damage would be to plant and equipment	Low Damage to plant and equipment would have low environmental impact.	The site is secure an covered by CCTV to reduce risk of vandalism.

		meaning repairs may be required.		
Flooding	Low	Inability to operate.	Very Low The site has a free draining 'hard standing' surface and is not located within a flood zone.	No action can be taken.
Bad weather	Low	Only deep snow would prevent the operation accepting waste due to access to the site from the public highway.	Very Low In the event of snow deep enough to affect site access, little or no waste would be being moved. If the snow was a localised issue waste could be diverted to other local permitted waste facilities.	Site access roads will be cleared from snow where possible.

S & R Whistance Limited records and investigates all accidents or breaches of your permit via the accident / permit breach form in Appendix B.

The accident plan forms part of the EMS will be reviewed annually or after an accident when it will next be reviewed

The accident plan also contains –

The following organisations may need to be contacted as a result of an environmental accident

Natural Resources Wales – Incident Hotline 0300 065 3000, for advice and guidance - 0300 065 3000

Fire Brigade – 999 in the event of a fire – or for advice South Wales Fire and Rescue 01443 232000 Service - 01926 410410

Site out of hours - 01291 641710

The following potential polluting are substances stored at the site -

Within vehicles and plant -

- Oils
- Fuel
- Brake and clutch fluid
- AD Blue
- Screen wash

4.3 Contact information for the public

The site notice board includes -

- S & R Whistance Limited company name
- The companies out of hours' emergency telephone number
- States that the site is permitted by Natural Resources Wales
- the permit number

- Natural Resources Wales telephone number 0300 065 3000 and the incident hotline 0300 065 3000.
-

4.4 Complaints procedure

S & R Whistance Limited complaint procedure deals with any complaints that are received in relation to activities covered by the permit (for example complaints from neighbours about mud on the road or dust from the site).

The company's complaints procedure is facilitated by complete the sites complaints form which is found in appendix A

In the event of complaints becoming a local amenity issues the company will take actions to remedy this in line with the information recorded on the complaints form.

Environmental Permit Condition 3.1 Emissions and Monitoring states

3.1 Emissions of substances not controlled by emission limits

3.1.1 Emissions of substances not controlled by emission limits (excluding odour) shall not cause pollution. The operator shall not be taken to have breached this rule if appropriate measures, including, but not limited to, those specified in any approved emissions management plan, have been taken to prevent or where that is not practicable, to minimise, those emissions.

3.1.2 The operator shall:

(a) if notified by Natural Resources Wales that the activities are giving rise to pollution, submit to Natural Resources Wales for approval within the period specified, an emissions management plan;

(b) implement the approved emissions management plan, from the date of approval, unless otherwise agreed in writing by Natural Resources Wales.

In line with permit condition 3.1 The relevant management system will be put in place and actioned.

Specifically relating to Environmental Permit condition 3.3 Noise and Vibration –

3.3 Noise and vibration

3.3.1 Emissions from the activities shall be free from noise and vibration at levels likely to cause pollution outside the site, as perceived by an authorised officer of Natural Resources Wales, unless the operator has used appropriate measures, including, but not limited to, those specified in any approved noise and vibration management plan, to prevent or where that is not practicable, to minimise, the noise and vibration.

3.3.2 The operator shall: (a) if notified by the Natural Resources Wales that the activities are giving rise to pollution outside the site due to noise and vibration, submit to Natural Resources Wales for approval within the period specified, a noise and vibration management plan;

(b) implement the approved noise and vibration management plan, from the date of approval, unless otherwise agreed in writing by the Natural Resources Wales

4.5 Notifying Natural Resources Wales

In line with Environmental Permit condition 4.3 the Natural Resources Wales will be notified when –

4.3 Notifications

4.3.1 Natural Resources Wales shall be notified without delay following the detection of:

(a) any malfunction, breakdown or failure of equipment or techniques, accident or emission of a substance not controlled by an emission limit which has caused, is causing or may cause significant pollution;

(b) the breach of a limit specified in these standard rules; or

(c) any significant adverse environmental effects.

4.3.2 Written confirmation of actual or potential pollution incidents and breaches of emission limits shall be submitted within 24 hours.

4.6 Management Responsibilities

The Site Manager will be responsible for delivery of the actions and controls included within this EMS.

Emission complaints will be taken seriously and regarded as providing a useful insight into public perception and concerns.

They will be used to inform the annual review of the Management System to aid the development of site controls.

All complaints will be investigated immediately, and action taken swiftly following the assessment. Clear feedback will be given to the informant via the nominated single point of contact.

All staff will be fully trained in the feedback process and how to handle complaints to ensure swift and appropriate action is taken.

4.7 Technical Competency and training

The company will ensure that the relevant Technical Competency is provided at the site

4.8 Keeping records

S & R Whistance Limited keep any records required by the permit.

In line with Environmental Permit condition 4.1

4.1 Records

4.1.1 All records required to be made by these standard rules shall:

(a) be legible;

(b) be made as soon as reasonably practicable;

(c) if amended, be amended in such a way that the original and any subsequent amendments remain legible or are capable of retrieval; and

(d) be retained, unless otherwise agreed by Natural Resources Wales, for at least 6 years from the date when the records were made, or in the case of the following records until permit surrender:

(i) off-site environmental effects; and

(ii) matters which affect the condition of land and groundwater.

S & R Whistance Limited keep records to show that the management system is being implemented in line with the requirements of the permit.

4.8 Documents on site

S & R Whistance Limited ensures the following are on site -

- permits issued to the site
- other legal requirements
- risk assessment
- all management system plans
- any plans required by the application or permit depending on your type of activity (for example odour management plan at waste sites)
- all operating procedures
- staff competence and training (for example qualifications, courses attended)
- compliance checks, findings of investigation and actions taken
- complaints made, findings of investigation and actions taken
- audits of management system, findings (reports) and actions taken
- management reviews and changes made to the management system
- where applicable, certification audit reports and any actions carried out
- You also need to include copies of your plans with your management system if:

4.9 Review

The EMS will be reviewed annually or if there is

- a change to the maximum amount of waste stored on your site
- new waste treatment equipment
- implementation of new control measures
- implantation of specific management plan such as noise
- event of complaints
- Change to site management

4.10 Access to EMS and staff briefing

S & R Whistance Limited staff will have access to and understand any sections of the management system that deal with activities they carry out.

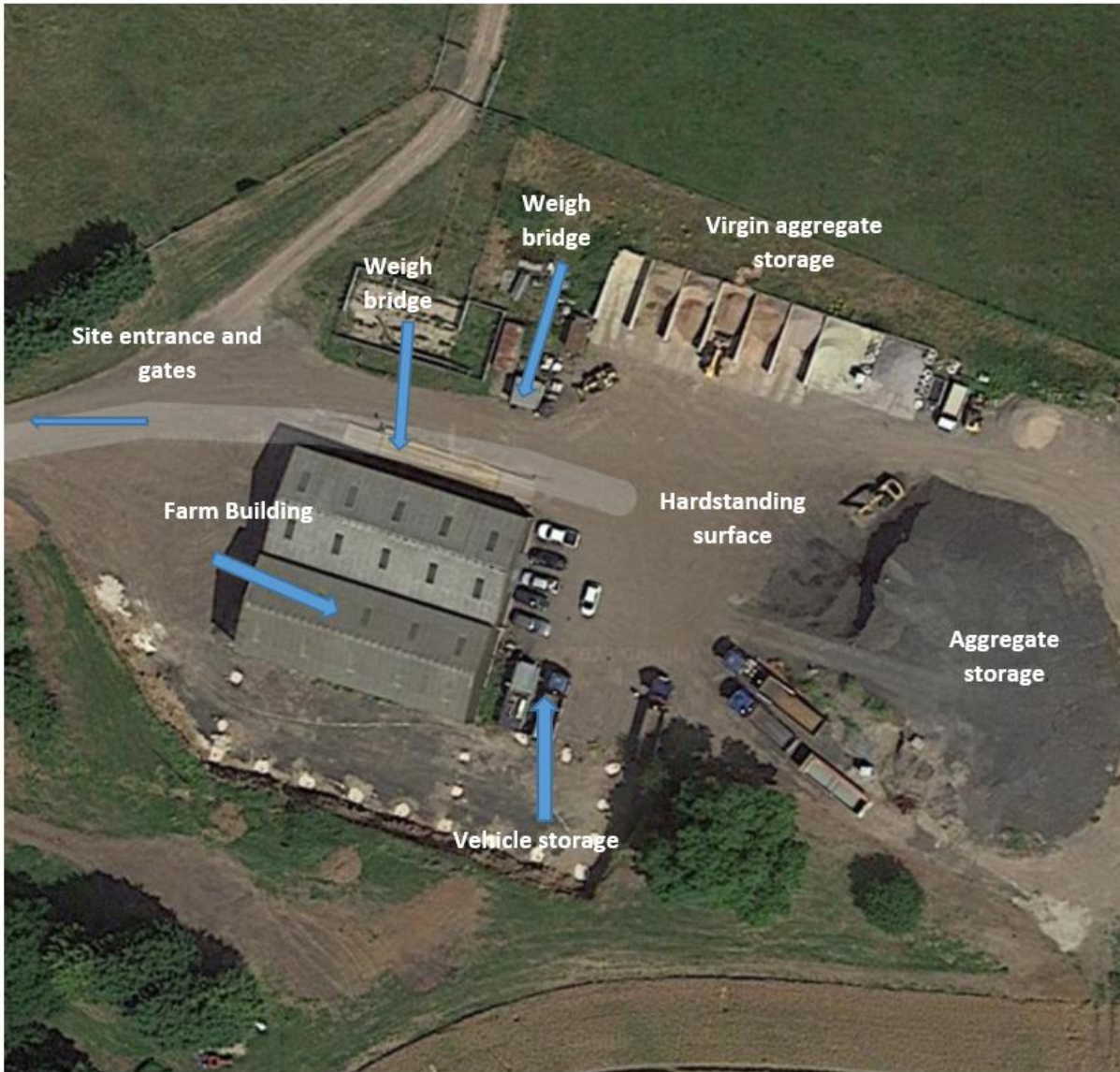
Appendix A

Complaint Report Form		
Time and date of complaint:	Name and address of complainant:	
Telephone number of complainant:		
Date of complaint:		
Time of Complaint:		
Location of complainant, if not at above address:		
Weather conditions (i.e., dry, rain, fog, snow):		
Temperature (very warm, warm, mild, cold or degrees if known):		
Wind strength (none, light, steady, strong, gusting):		
Wind direction (eg from NE):		
Complainant's description of dust, noise, other:		
o Intensity		
o Duration (time):		
o Constant or intermittent in this period:		
o Does the complainant have any other comments about the nuisance?		
Any other relevant information:		
Do you accept that complaint is likely to be from your activities?		
What was happening on site at the time the complaint occurred?		
Operating conditions at time the complaint occurred (eg flow rate, pressure at inlet and pressure at outlet):		
Actions taken:		
Form completed by:	Date Sign	Signed

Appendix B

Environmental Accident / Permit Breach form		
Time and date of accident / breach:		
If permit breach permit condition number and description		
Date of accident / breach:		
Time of accident / breach:		
Location of accident / breach:		
Weather conditions (i.e., dry, rain, fog, snow):		
Temperature (very warm, warm, mild, cold or degrees if known):		
Wind strength (none, light, steady, strong, gusting):		
Wind direction (eg from NE):		
Description of accident / breach		
Organisations contacted, how (phone, email) and who spoke to		
Details of the accident / breach including damage to the environment -		
Actions taken -		
Root cause of accident / breach and actions taken to prevent it again -		
Form completed by:	Date Sign	Signed

Appendix C



Natural Resources Wales Permit Definitions –

“accident” means an accident that may result in pollution.

“Annex IIA” means Annex IIA to Directive 2006/12/EC of the European Parliament and of the Council of 5

April 2006 on Waste.

“authorised officer” means any person authorised by Natural Resources Wales under section 108(1) of The

Environment Act 1995 to exercise, in accordance with the terms of any such authorisation, any power specified in Section 108(4) of that Act.

“D” means a disposal operation provided for in Annex IIA to Directive 2006/12/EC of the European Parliament and of the Council of 5 April 2006 on Waste.

“emissions of substances not controlled by emission limits” means emissions of substances to air, water or

land from the activities, either from emission points specified in these standard rules or from other localised

or diffuse sources, which are not controlled by an emission limit.

“European Site” means a European site within the meaning of Regulation 8 of the Conservation of Habitats

and Species Regulations 2017.

“good habitat” – means rough (especially tussocky) grassland, scrub and woodland.

“groundwater” means all water, which is below the surface of the ground in the saturation zone and in direct

contact with the ground or subsoil.

“hazardous waste” has the meaning given in the Hazardous Waste (England and Wales) Regulations 2005

(as amended)

“impermeable surface” means a surface or pavement constructed and maintained to a standard sufficient to

prevent the transmission of liquids beyond the pavement surface, and should be read in conjunction with the

term “sealed drainage system” (below).

“pollution” means emissions as a result of human activity which may—

(a) be harmful to human health or the quality of the environment,

(b) cause offence to a human sense,

(c) result in damage to material property, or

(d) impair or interfere with amenities and other legitimate uses of the environment.

“quarter” means a calendar year quarter commencing on 1 January, 1 April, 1 July or 1 October.

“R” means a recovery operation provided for in Annex IIB to Directive 2006/12/EC of the European Parliament and of the Council of 5 April 2006 on Waste.

“sealed drainage system” in relation to an impermeable surface, means a drainage system with impermeable

components which does not leak and which will ensure that:

(a) no liquid will run off the surface otherwise than via the system;

(b) except where they may lawfully be discharged to the foul sewer, all liquids entering the system are

collected in a sealed sump.

“specified AQMA” means an air quality management area within the meaning of the Environment Act 1995

which has been designated due to concerns about particulate matter in the form of PM10.

“SSSI” means Site of Special Scientific Interest within the meaning of the Wildlife and Countryside Act 1981

(as amended by the Countryside and Rights of Way Act 2000).