

This form will report compliance with your permit as determined by an NRW officer

Site	Pengam Partmart	Permit Ref	EP3295FZ	
Operator/Permit holder	Ian Charles Jenkins			
Regime	Waste Operations			
Date of assessment	28/11/2017	Time in	12:00	Out 12:40
Assessment type	Site Inspection			
Parts of the permit assessed	All			
Lead officer's name	Bowder, Alex			
Accompanied by				
Recipient's name/position	Ian Jenkins/ Director	Date issued	06/12/2017	

Section 1 – Compliance Assessment Summary

This is based on the requirements of the permit under the Environmental Permitting Regulations or the licence under the Water Resources Act 1991 as amended by the Water Act 2003. A detailed explanation is captured in "Compliance Assessment Report Detail" (Section 2) and any actions you may need to take are given in the "Action(s)" (section 4). This summary details where we believe any non-compliance with the permit has occurred, the relevant condition and how the non-compliance has been categorised using our Compliance Classification Scheme (CCS). CCS Scores can be consolidated or suspended where appropriate, to reflect the impact of some non-compliances more accurately. For more details of our CCS scheme, contact your local office.

Permit conditions and compliance summary	CCS Category	Condition(s) breached
A1 - Specified by permit	A	
B1 - Infrastructure - Engineering for prevention and control of emissions	A	
B3 - Infrastructure - Site drainage engineering (clean and foul)	A	
B4 - Infrastructure - Containment of stored materials	A	
B5 - Infrastructure - Plant and equipment	A	
C1 - General Management - Staff competency/training	A	
C2 - General Management - Management system and operating procedures	A	
C3 - General Management - Materials acceptance	A	
C4 - General Management - Storage, handling labelling and Segregation	A	
F1 - Amenity - Odour	A	
F2 - Amenity - Noise	A	
F3 - Amenity - Dust/fibres/particulates and litter	A	
G4 - Monitoring and Records, Maintenance and Reporting - Reporting and notification to Natural Resources Wales	A	

KEY: See Section 5 for breach categories, suspended scores will be indicated as such.

A = Assessed or assessed in part (no evidence of non-compliance), **X** = Action only,

O = Ongoing non-compliance, not scored.

Number of breaches recorded	0	Total compliance score (see section 5 for scoring scheme)	0
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If the Number of breaches recorded is greater than zero, please see Section 3 for our proposed enforcement response

Section 2 – Compliance Assessment Report Detail

This section contains a report of our findings and will usually include information on:

- The part(s) of the permit that were assessed (eg. Maintenance, training, combustion plant, etc)
- Where the type of assessment was 'Data Review' details of the report/results triggering the assessment
- Any non-compliances identified
- Any non-compliances with directly applicable legislation
- Details of any multiple non-compliances
- Information on the compliance score accrued inc.
- Details of advice given
- Any other areas of concern
- Any actions requested
- Any examples of good practice
- A reference to photos taken

Officer Alex BOWDER attended Pengam Partmart, New Road, Hengoed, CF82 8AU on Tuesday 28th November at 12:00 to carry out routine inspection of permit **EPR-EP3295FZ**. The weather was cold and dry at the time of visit. Spoke with company Director Mr. Ian Jenkins and inspected the yard.

Actions from last CAR form

Send through business Environment Management System (EMS)

General observations

There were clear pathways between the stacked waste piles and stored car shells leading towards the back of the site. There was also less waste on site than the last visit.

The brook out the back was running clear and contained no sign of any contamination which was good to see. Drainage channels were also clear at the time of inspection.

Staff working in the depollution bay were aware of spill kits whereabouts when asked. No oil or liquid seen was seen coming from stored vehicles in the yard. Housekeeping was good and an improvement from last inspection.

We spoke about the rotation of stored cars in the yard and making sure car shells are not left for extended periods of time without further treatment. These methods and timescales should be included in your EMS.

Storage of tyres

There have been recent fire incidents in the catchment area at scrap metal sites emanating from poor tyre storage practices. We are asking all sites to look at their tyre storage methods and update their Fire Prevention and Mitigation Plans.

Some tyres were stored in the metal shelter unit at the front of the yard. A worker, when questioned about tyre storage procedures, said they were to be stacked five high on the floor and then six or seven high when stored in the skip. Again, these things should be included in the EMS.

Please make sure tyres are stored away from treatments areas where sparks can potentially be created.

Environment Management System (EMS)

The site's Management System will no doubt require updating. The business has stated that they plan on concreting more of the yard and so work areas and operations may change. This will need to be detailed in the system and so an EMS revamp will be required in the new year.

Action: Please send through the most up-to-date version of your EMS to NRW as soon as possible.

Waste return documents

Paperwork in the office was checked – transfer notes and consignment notes contained correct EWC codes

and valid waste carrier licence holders.

Remember to submit your annual waste return spreadsheet to us in January. The permit states the maximum quantity of waste to be accepted on site shall not exceed 6000 tonnes per year.

The Technically Competent Manager (TCM) for the site is Ian Jenkins with his WAMITAB qualification refresher due November 2018.

Site is in an improving condition with money being invested into the business for machinery and infrastructure. Please continue this into 2018. I look forward to the next visit.

If you have any issues with this report please contact Alex Bowder on 0300 065 3394 or alex.bowder@naturalresourceswales.gov.uk

Thank you.

EPR Compliance Assessment Report

**Report ID:
CAR_NRW0032565**

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Operator/Permit holder	Ian Charles Jenkins	Date	28/11/2017

Section 3 – Enforcement Response

You must take immediate action to rectify any non-compliance and prevent repetition. Non-compliance with your permit conditions constitutes an offence and can result in criminal prosecutions and/or suspension or revocation of a permit. Please read the detailed assessment in Section 2 and the steps you need to take in Section 4 below.

Section 4 – Action(s)

This section summarises the actions identified during the assessment along with the timescales for when they will need to be completed.

Criteria Ref.	CCS Category	Action required/advised	Due Date
See Section 1 above			

Section 5 – Compliance notes for the Operator

To ensure you correct actual or potential non-compliance we may

- Advise on corrective actions verbally or in writing
- Require you to take specific actions verbally or in writing
- Issue a notice
- Require you to review your procedures or management system
- Change some of the conditions of your permit
- Decide to undertake a full review of your permit

Any breach of a permit condition is an offence and we may take legal action against you

- We will normally provide advice and guidance to assist you to come back into compliance either after an offence is committed or where we consider that an offence is likely to be committed. This is without prejudice to any other enforcement response that we consider may be required.
- Enforcement action can include the issue of a formal caution, prosecution, the service of a notice and/or suspension or revocation of the permit.

See our Enforcement and Civil Sanctions guidance for further information

This report does not relieve the site operator of the responsibility to

- Ensure you comply with the conditions of the permit at all times and prevent pollution of the environment
- Ensure you comply with other legislative provisions which may apply

Non-compliance scores and categories

CCS category	Description	Score
C1	A non-compliance that could have a major environmental effect	60
C2	A non-compliance which could have a significant environmental effect	31
C3	A non-compliance which could have a minor environmental effect	4
C4	A non-compliance which has no potential environmental effect	0.1

Operational Risk Appraisal (Opra) - Compliance assessment findings may affect your Opra score and/or your charges. This score influences the resource we use to assess permit compliance.

Section 6 – General information

Data protection notice

The information on this form will be processed by the Natural Resources Wales (NRW) to fulfil its regulatory and monitoring functions and to maintain the relevant public register(s). The NRW may also use and/or disclose it in connection with:

- Offering/providing you with its literature/services relating to environmental matters
- Consulting with the public, public bodies and other organisations (eg. Health and Safety Executive, local authorities) on environmental issues
- Carrying out statistical analysis, research and development on environmental issues
- Providing public register information to enquirers
- Investigating possible breaches of environmental law
- Assessing customer service satisfaction and improving its service
- Freedom of Information Act/Environmental Regulations request

The NRW may pass it on to its agents/representatives to do these things on its behalf. You should ensure that any persons named on this form are informed of the contents of this data protection notice.

Disclosure of information

The NRW will provide a copy of this report to the public register(s). However, if you consider that any information contained in this report should not be released to the public register(s) on the grounds of commercial confidentiality, you must write to your local area office within fifteen working days of receipt of this form indicating which information it concerns and why it should not be released, giving your reasons in full.

Customer charter

What can I do if I disagree with this compliance assessment report?

If you are unable to resolve the issue with your site officer, you should firstly discuss the matter with officer's line managers using the informal appeals procedure. If you wish to raise your dispute further through our official Complaints and Commendations procedure, phone our general enquiry number 0300 065 3000 (Mon to Fri 08.00 – 18.00) and ask for the Customer Contact team or send an email to enquiries@naturalresourceswales.gov.uk. If you are still dissatisfied you can make a complaint to the Public Services Ombudsman for Wales. For advice on how to complain to the Ombudsman phone their helpline on 0845 607 0987.

Welsh Language

If you would like this form in Welsh please contact your Regulatory Officer.