

Miss Kayleigh Parsons  
R D A Recycling  
Yard 3 Commercial Lane  
Risca  
Newport  
NP11 6AN

**Your ref: EPR/NP3895FH  
Our ref: PAN-002219**

**Date: 05/02/2018**

Dear Miss Parsons,

**Transfer of permit is complete**

**Permit reference: EPR/NP3895FH**

**Waste returns reference: EPR/NP3895FH**

**Operator: Kayleigh Parsons**

**Facility: R D A Recycling Ltd, Yard 3 Commercial Lane, Risca, Newport, NP11 6AN**

Our determination of your application for a full transfer is complete. We're satisfied that you will be the person who will operate the facility and you will comply with the requirements of the permit.

The transfer takes effect from **05/02/2018**.

I enclose a notice showing the transfer details and your permit conditions. Keep this in a safe place with your other permit records.

This letter contains web links to other documents. If you aren't able to access these phone our Customer Services Centre for help.

The environmental permit should have been passed to you during the handover of the property or business. If you do not have a copy of the permit you must contact a local officer. Telephone our Customer Services Centre on 0300 065 3000 and they will put you in touch with an area officer.

You will also need to look at the document 'How to comply with your environmental permit' as this will help you understand how to meet the conditions of the permit. You can find this on our web page at:

<http://naturalresources.wales/media/2110/how-to-comply-with-your-environmental-permit.pdf>

Please look at the table below and note any of the things that apply to your permit.

Ffôn/Tel 0300 065 3433  
Ffacs/Fax 0300 065 3001  
Ebost/Email [magda.leonowicz@cyfoethnaturiolcymru.gov.uk](mailto:magda.leonowicz@cyfoethnaturiolcymru.gov.uk)  
[magda.leonowicz@naturalresourceswales.gov.uk](mailto:magda.leonowicz@naturalresourceswales.gov.uk)

Gwasanaeth Trwyddedu (Caerdydd), Cyfoeth Naturiol Cymru, Tŷ Cambria, 29 Heol Casnewydd, Caerdydd.  
CF24 0TP

Permitting Service (Cardiff), Natural Resources Wales, Cambria House, 29 Newport Road, Cardiff. CF24 0TP

Gwefan/Website [www.cyfoethnaturiolcymru.gov.uk](http://www.cyfoethnaturiolcymru.gov.uk)

[www.naturalresourceswales.gov.uk](http://www.naturalresourceswales.gov.uk)

Croesewir gohebiaeth yn y Gymraeg a'r Saesneg  
Correspondence welcomed in Welsh and English

| If...  | then...   |
|--|---|
| you plan to keep your records at a site other than where the activity takes place  | you need to let us know within 20 working days of receiving this letter.  |
| your permit includes pre-operational or improvement conditions   | check the deadlines for completing measures and make sure you carry them out by the times stated  |
| your permit requires you to operate in accordance with an odour management plan or a fire prevention and mitigation plan | <p>this should already be in place for your site, and be supplied upon request.</p> <p>The odour management plan guidance can be found on our website: <a href="https://naturalresources.wales/permits-and-permissions/environmental-permits/horizontal-guidance/?lang=en">https://naturalresources.wales/permits-and-permissions/environmental-permits/horizontal-guidance/?lang=en</a></p> <p>The fire prevention and mitigation plan guidance can be found on our website: <a href="https://naturalresources.wales/permits-and-permissions/environmental-permits/guidance-to-help-you-comply-with-your-environmental-permit/?lang=en">https://naturalresources.wales/permits-and-permissions/environmental-permits/guidance-to-help-you-comply-with-your-environmental-permit/?lang=en</a></p> |
| you are carrying out a waste operation or activity and need to submit quarterly waste returns on waste movements         | <p>The waste return template is available to download on our website along with supporting Information on deadlines and guidance to assist with completing waste returns:</p> <p><a href="https://naturalresources.wales/guidance-and-advice/environmental-topics/waste-management/new-wales-operator-waste-return-and-deadlines-for-returns/?lang=en">https://naturalresources.wales/guidance-and-advice/environmental-topics/waste-management/new-wales-operator-waste-return-and-deadlines-for-returns/?lang=en</a></p> <p>When you complete your return use the waste returns reference above and submit to: <a href="mailto:waste.returns@cyfoethnaturiolcymru.gov.uk">waste.returns@cyfoethnaturiolcymru.gov.uk</a></p>   |
| you need to submit other returns   | send these to your area office. Speak to your area officer to check local arrangements.   |

There is an annual subsistence charge for your permit unless your permit is only for mobile plant, where instead we will charge for each deployment.

The annual charge is due on demand in the year that we issue the permit and then on 1 April each year. If you need to know more about the subsistence charge please look at the charging guidance on our website at: <http://naturalresources.wales/about-us/what-we-do/how-we-regulate-you/our-charges/?lang=en>

If you have any questions about this permit please phone our Customer Services Centre on 0300 065 3000. They will put you in touch with a local area officer.

**We'd really like to hear about your experience of dealing with us in relation to your Natural Resources Wales permit application. Please give us 5 minutes of your time to complete our online survey using the following link:**

**<http://naturalresources.wales/permits-and-permissions/permitting-service-customer-survey/?lang=en>**

Yours sincerely

**Magda Leonowicz**  
**Swyddog Trwyddedu/Permitting Officer**