

**This form will report compliance with your permit as determined by an NRW officer**

|                              |                           |             |            |     |       |
|------------------------------|---------------------------|-------------|------------|-----|-------|
| Site                         | Pen-y-bont Highways Depot | Permit Ref  | XP3199VX   |     |       |
| Operator/Permit holder       | Powys County Council      |             |            |     |       |
| Regime                       | Waste Operations          |             |            |     |       |
| Date of assessment           | 22/03/2018                | Time in     | 12:35      | Out | 13:00 |
| Assessment type              | Site Inspection           |             |            |     |       |
| Parts of the permit assessed | 1.1.1a Management Systems |             |            |     |       |
| Lead officer's name          | Starks, Madeleine         |             |            |     |       |
| Accompanied by               | Park, Liz                 |             |            |     |       |
| Recipient's name/position    | David Jones/ TCM          | Date issued | 27/03/2018 |     |       |

### Section 1 – Compliance Assessment Summary

This is based on the requirements of the permit under the Environmental Permitting Regulations or the licence under the Water Resources Act 1991 as amended by the Water Act 2003. A detailed explanation is captured in "Compliance Assessment Report Detail" (Section 2) and any actions you may need to take are given in the "Action(s)" (section 4). This summary details where we believe any non-compliance with the permit has occurred, the relevant condition and how the non-compliance has been categorised using our Compliance Classification Scheme (CCS). CCS Scores can be consolidated or suspended where appropriate, to reflect the impact of some non-compliances more accurately. For more details of our CCS scheme, contact your local office.

| Permit conditions and compliance summary  | CCS Category | Condition(s) breached |
|---|--------------|-----------------------|
| <p><b>KEY:</b> See Section 5 for breach categories, suspended scores will be indicated as such.<br/> <b>A</b> = Assessed or assessed in part (no evidence of non-compliance), <b>X</b> = Action only,<br/> <b>O</b> = Ongoing non-compliance, not scored.</p> |              |                       |

|                                    |          |   |   |
|------------------------------------|----------|---|---|
| <b>Number of breaches recorded</b> | <b>0</b> | <b>Total compliance score</b><br>(see section 5 for scoring scheme) | 0 |
|------------------------------------|----------|---|---|

**If the Number of breaches recorded is greater than zero, please see Section 3 for our proposed enforcement response**

## Section 2 – Compliance Assessment Report Detail

This section contains a report of our findings and will usually include information on:

- The part(s) of the permit that were assessed (eg. Maintenance, training, combustion plant, etc)
- Where the type of assessment was 'Data Review' details of the report/results triggering the assessment
- Any non-compliances identified
- Any non-compliances with directly applicable legislation
- Details of any multiple non-compliances
- Information on the compliance score accrued inc.
- Details of advice given
- Any other areas of concern
- Any actions requested
- Any examples of good practice
- A reference to photos taken

On Thursday 23<sup>rd</sup> October Environment Officers Madeleine Starks and Liz Park conducted a site inspection to follow up on improvement works to be conducted following comments during our previous site inspection on Thursday 30<sup>th</sup> November 2017 (CAR\_NRW0032574). We arrived on site at 12:40 and signed into the site diary, however there was no one available on site to accompany us during the inspection.

Firstly, we looked at the Environmental Management System held on-site. It was communicated to on 5<sup>th</sup> January 2018, that the outdated management system held would be updated, or removed from the file. However, upon inspecting paperwork held at reception on site, the old system remained in place. Though I appreciate you have provided us with an up-to-date version of this document and that this may be held on a desktop computer located on-site, it is important that old documentation is removed to avoid potential confusion for operators. Please ensure all paperwork is audited, as per the corrective action report issued to us.

As indicated in a monthly check undertaken by the David Jones (TCM), repair work is needed to the surface just outside the bay wall (Image 1). We are happy that this issue has been noted and logged and are hopeful to see a positive outcome during our next site inspection.



**Image 1**

Unfortunately, this damage to the road surface has contributed to a build-up of mud, silt and road sweepings just inside of the bunded area of the bay wall. As such, water has been allowed to escape from

its usual path to the drainage system and the drain itself has become partially blocked (Image 2). Whilst waiting for repair works to be conducted, please ensure this area is scraped clean to allow the flow of water to the drain. This could be as simple as using a shovel to remove the build-up of material from just behind the bund.



**Image 2**

We were pleased to see the work that has been undertaken to repair the bay wall, as shown in Image 3. While on site it was noted that all road sweepings were kept within the confines of the bay wall.



**Image 3**

## EPR Compliance Assessment Report

**Report ID:  
CAR\_NRW0033098**

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|                        |                           |            |            |
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| Site                   | Pen-y-bont Highways Depot | Permit Ref | XP3199VX   |
| Operator/Permit holder | Powys County Council      | Date       | 22/03/2018 |

### Section 3 – Enforcement Response

You must take immediate action to rectify any non-compliance and prevent repetition. Non-compliance with your permit conditions constitutes an offence and can result in criminal prosecutions and/or suspension or revocation of a permit. Please read the detailed assessment in Section 2 and the steps you need to take in Section 4 below.

### Section 4 – Action(s)

This section summarises the actions identified during the assessment along with the timescales for when they will need to be completed.

| Criteria Ref.       | CCS Category | Action required/advised | Due Date |
|---------------------|--------------|-------------------------|----------|
| See Section 1 above |              |                         |          |

## Section 5 – Compliance notes for the Operator

To ensure you correct actual or potential non-compliance we may

- Advise on corrective actions verbally or in writing
- Require you to take specific actions verbally or in writing
- Issue a notice
- Require you to review your procedures or management system
- Change some of the conditions of your permit
- Decide to undertake a full review of your permit

Any breach of a permit condition is an offence and we may take legal action against you

- We will normally provide advice and guidance to assist you to come back into compliance either after an offence is committed or where we consider that an offence is likely to be committed. This is without prejudice to any other enforcement response that we consider may be required.
- Enforcement action can include the issue of a formal caution, prosecution, the service of a notice and/or suspension or revocation of the permit.

**See our Enforcement and Civil Sanctions guidance for further information**

This report does not relieve the site operator of the responsibility to

- Ensure you comply with the conditions of the permit at all times and prevent pollution of the environment
- Ensure you comply with other legislative provisions which may apply

### Non-compliance scores and categories

| CCS category | Description  | Score |
|--------------|--|-------|
| C1           | A non-compliance that could have a major environmental effect        | 60    |
| C2           | A non-compliance which could have a significant environmental effect | 31    |
| C3           | A non-compliance which could have a minor environmental effect       | 4     |
| C4           | A non-compliance which has no potential environmental effect         | 0.1   |

**Operational Risk Appraisal (Opra)** - Compliance assessment findings may affect your Opra score and/or your charges. This score influences the resource we use to assess permit compliance.

## Section 6 – General information

### Data protection notice

The information on this form will be processed by the Natural Resources Wales (NRW) to fulfil its regulatory and monitoring functions and to maintain the relevant public register(s). The NRW may also use and/or disclose it in connection with:

- Offering/providing you with its literature/services relating to environmental matters
- Consulting with the public, public bodies and other organisations (eg. Health and Safety Executive, local authorities) on environmental issues
- Carrying out statistical analysis, research and development on environmental issues
- Providing public register information to enquirers
- Investigating possible breaches of environmental law
- Assessing customer service satisfaction and improving its service
- Freedom of Information Act/Environmental Regulations request

The NRW may pass it on to its agents/representatives to do these things on its behalf. You should ensure that any persons named on this form are informed of the contents of this data protection notice.

### Disclosure of information

The NRW will provide a copy of this report to the public register(s). However, if you consider that any information contained in this report should not be released to the public register(s) on the grounds of commercial confidentiality, you must write to your local area office within fifteen working days of receipt of this form indicating which information it concerns and why it should not be released, giving your reasons in full.

### Customer charter

#### What can I do if I disagree with this compliance assessment report?

If you are unable to resolve the issue with your site officer, you should firstly discuss the matter with officer's line managers using the informal appeals procedure. If you wish to raise your dispute further through our official Complaints and Commendations procedure, phone our general enquiry number 0300 065 3000 (Mon to Fri 08.00 – 18.00) and ask for the Customer Contact team or send an email to [enquiries@naturalresourceswales.gov.uk](mailto:enquiries@naturalresourceswales.gov.uk). If you are still dissatisfied you can make a complaint to the Public Services Ombudsman for Wales. For advice on how to complain to the Ombudsman phone their helpline on 0845 607 0987.

#### Welsh Language

If you would like this form in Welsh please contact your Regulatory Officer.