

A&L Vehicle Recycling Ltd

ELV Treatment Facility

Management System

Version 2.0 : 30 November 2012

Prepared by:



Oaktree Environmental Ltd

Unit 5, Oasis Park, 19 Road One, Winsford, Cheshire, CW7 3RY
Tel: 01606-558833 Fax: 01606-861182 E-mail: sales@oaktree-environmental.co.uk

CONTENTS:

	Page No.
1.0 GENERAL CONSIDERATIONS	
1.1 Site operator/licence holder	3
1.2 Site history	3
1.3 Application area/waste management operations	4
1.4 Hours of operation	4
1.5 Waste types and quantities	4
1.6 Total waste quantities	5
1.7 Staffing and management	5
1.8 Fit and proper persons	6
1.9 Exempt activities	6
2.0 SITE ENGINEERING AND INFRASTRUCTURE	
2.1 General	7
2.2 Access and parking	7
2.3 Notice board and signs	7
2.4 Site security	7
2.5 Site office/stores	8
2.6 Weighbridge	8
2.7 Wheel cleaning facilities	8
2.8 Fuel storage	9
2.9 Waste handling - ELV	9
2.10 Waste handling - ferrous and non-ferrous metals	9
2.11 Waste handling - general	10
2.12 Drainage	10
2.13 Vehicles, plant and equipment	10
3.0 SITE OPERATIONS	
3.1 Checking in & inspection of loads	11
3.2 Weighing and categorising loads	11
3.3 Waste deposit, handling and storage	12
3.4 Record keeping	13
3.5 Operations for difficult wastes.	14
4.0 ENVIRONMENTAL CONTROL, MONITORING AND REPORTING	
4.1 Breakdowns and spillages	15
4.2 Site inspections and maintenance	15
4.3 Control of mud and debris	16
4.4 Control and monitoring of dust	16
4.5 Odour control	16
4.6 Litter control	17
4.7 Control of pests, birds and other scavengers	17
4.8 Vibration	17
4.9 Control and monitoring of noise	17

5.0 EMERGENCY PROCEDURES

5.1	General	18
5.2	Fire	18
5.3	Spillages	18
5.4	Drums	18
5.5	Adverse reactions	18
5.6	High winds	18
5.7	Operational failure	19
5.8	Overtaken vehicle	19
5.9	Bomb scare	19

Appendices:**Appendix I - Drawings:**

Drawing No.	AL/001 -	Site Location Map
Drawing No.	AL/002 -	Site Location Plan
Drawing No.	AL/003-	Site Layout Plan
Drawing No.	AL/004-	Depollution Building Layout Plan

Appendix II - Record keeping forms:

AL/RF/1 -	Waste input form
AL/RF/2 -	Waste output record form
AL/RF/3 -	Rejected waste form
AL/RF/4 -	Site Inspection form
AL/RF/5 -	Visitors log/complaints record form

Appendix III - Waste types**Appendix IV - Exempt activities**

1.0 GENERAL CONSIDERATIONS

1.1 Site operator/licence holder

1.1.1 The waste management site which was issued to Andrew Brown and Lee Peacock trading as A & L Scrap Metal Merchants is now an environmental permit. The operator of the site is A&L Vehicle Recycling Ltd, which has the permit holders as directors. The site receives scrap motor vehicles (End of Life Vehicles [ELVs]) and scrap metal from the public, commerce and industry.

1.1.2 The site is located at:

A & L Vehicle Recycling Ltd Tel: 01446 701707
Unit 14E
Atlantic Trading Estate
Barry
CF63 3RF

Grid Reference: ST 1318.6727

1.1.3 Oaktree Environmental Ltd have been employed to act as consultants for A&L Vehicle Recycling Ltd since 2005, to assist in the preparation of this working plan/management system and subsequent updates. The working plan was prepared to meet the requirements of Waste Management Paper No.4 - Licensing of Waste Management Facilities and Waste Management Paper 4a - Licensing of Metal Recycling Sites and has been updated following the issue of more recent guidance. The document gives instructions to staff specifying how the site is managed.

Contact details for Oaktree Environmental Ltd are as follows:

Contact:	Marco Muia	Title:	Managing Director
Address:	Oaktree Environmental Ltd	Tel:	01606-558833
	Unit 5 Oasis Park	Fax:	01606 861182
	19 Road One, Winsford	Mobile:	07767 761252
	Cheshire	E-mail:	marco@oaktree-environmental.co.uk
	CW7 3RY		

1.2 Site history

1.2.1 The application site has been used for waste related activities for over 30 years and prior to the occupation of the site by A&L Vehicle Recycling Ltd in June 2005 the site was used as a dry waste transfer station.

1.3 Application area/waste management operations

- 1.3.1 The area which is the subject of this document and permit No. EAWML 30372 is outlined in green on Drawing No. AL/002. All references to 'the site' in this document shall mean this area and the infrastructure, plant and equipment associated with the handling of end-of-life vehicles. No other land is occupied by A&L Vehicle Recycling Ltd or the permit holders and the area stated above forms the boundary of the planning consent and permit.

1.4 Hours of operation

- 1.4.1 The site will operate and be open to the public throughout the year during the following hours:

Monday to Saturday- 0700 to 1900
Sundays and Bank Holidays 0800 to 1600

- 1.4.2 The hours detailed in 1.4.1 above are those which will be included in the application for planning permission. Should any planning permission granted permit different hours of operation then these paragraphs will be modified to reflect the hours permitted by the planning permission but the greater hours will apply pending modification of this document.

1.4.3 Lighting

During official lighting up times or during times of low light the site has sufficient lighting within the working areas to permit effective inspection of waste and ensure that safe working practices are maintained on site.

1.5 Waste types and quantities

- 1.5.1 The waste types to be accepted at the site will be household, commercial and industrial wastes as defined in the Controlled Waste Regulations 2012 and Section 75 of the Environmental Protection Act 1990, consisting of end-of-life motor vehicles (including hazardous wastes such as lead acid batteries which form part of, or are contained in, a waste motor vehicle and were necessary for the normal operation of the vehicle). A list of the waste types, consisting of the relevant codes and descriptions from the EWC Waste Classification, is attached to this working plan in Appendix III. The site will also accept some components removed from cars as they are occasionally found within vehicles and rejection of such components may lead to fly tipping. For example, if a customer has some oil filters to dispose of with their vehicle the filters will be accepted and deposited in the designated container in the depollution building.

- 1.5.2 The throughput (acceptance/storage) of the site for the metal recycling operation will be a maximum of 20 end-of-life vehicles per day. Scrap vehicles will be stored until all user serviceable parts have been removed.

Permitted wastes - metal recycling operations	Maximum quantity stored
Vehicles awaiting de-pollution	100 units
De-polluted motor vehicles	100 units
Ferrous metals	1 skip/container (40 cu yd or less)
Non-ferrous metals	1 skip/container (40 cu yd or less)
Engines - Accepted only as part of the motor vehicle	1 skip/container (40 cu yd or less) max 16 tonnes
Batteries - Accepted only as part of the motor vehicle	200 (stored in lidded plastic containers)
Coolant/screenwash - Accepted only as part of the motor vehicle	1,000 litres
Fluids (transmission fluid, waste oil and fuel) - Accepted only as part of the motor vehicle	1,000 litres
Airbags	30
Tyres	500

1.6 Total waste quantities

- 1.6.1 The maximum amount of waste which the site will accept will be <2,500 tonnes per annum. This total does not include the tonnages accepted under registered exemptions, the details of which are attached as Appendix IV.

1.7 Staffing and management

- 1.7.1 The permitted site will only open for the sale of vehicle parts and the receipt/removal of wastes or for other essential operations. The site will be manned by at least 1 employee of A&L Vehicle Recycling Ltd whenever it is open. A total of 5 staff will work at the site, as detailed below (minimum staffing levels are shown in brackets):

<u>Position</u>	<u>No.</u>	<u>Responsibilities</u>
Site manager/administrator	2	Supervision of site operation. General admin/accounts/record keeping
Site operatives	3 (1)	Assist in general duties, vehicle dismantling, plant operation and maintenance.

Additional staff employed by A&L Vehicle Recycling Ltd may also be utilised on site during busy periods to carry out site maintenance works, plant maintenance, administration and record keeping.

1.8 Fit and proper persons

- 1.8.1 Technical competence - all staff on site will be trained to understand the procedures relevant to this working plan which apply directly to their own work. The technically competent management for the site is provided by Mr. A. Brown and Mr. L. Peacock.
- 1.8.2 Relevant convictions - at the date of writing neither A&L Vehicle Recycling Ltd nor any of its employees or officers have been convicted of a relevant offence.
- 1.8.3 Financial provision - Financial provision was agreed by submission of a financial statement of account when the permit was first applied for. The test does not apply to this site now.

1.9 Exempt activities

- 1.9.1 Activities which are outside the scope of the waste management licence for the site (listed in Schedule 3 of the Environmental Permitting (England and Wales) Regulations 2010 [as amended]) may be carried out at the site and the relevant details will be registered with the Environment Agency (or other appropriate body) prior to commencement. Where the exemption requires registration with a body other than the Agency a copy of the exemption registration details will be sent to the Agency for information. A copy of the issued documentation for currently registered exemptions is attached as Appendix IV i.e.

U4, U5, T4, T8, T9, T12, T19, S1 and S2 - valid to 19/06/15.

2.0 SITE ENGINEERING AND INFRASTRUCTURE

2.1 General

- 2.1.1 The site is open in aspect with 2 steel framed buildings which are used for maintenance and vehicle depollution as shown on Drawing Nos. AL/002 and AL/003. In addition there are locked shipping containers for storage of parts and a site office which is situated on top of the containers. Additional containers may be used as required.

2.2 Access and parking

- 2.2.1 Access to the site is as shown on Drawing Nos AL/001 and AL/002. Adequate parking for staff and visitors is available (3 spaces, including 1 disabled) as shown on drawing No. AL/003

2.3 Notice board and signs

- 2.3.1 A notice board will be displayed at the entrance to the site. The details below will be noted on the sign:

- The site name and full site address.
- The site operator's name and telephone number.
- The Environment Agency's normal and emergency telephone numbers.
- The hours of operation of the site.
- Emergency contact name and number.
- The site licence number.
- No unauthorised tipping. Tipping outside the licence boundary is illegal.

- 2.3.2 Additional signs maybe displayed around the site for operational/health and safety purposes.

2.4 Site security

- 2.4.1 The site entrance gates are located and constructed as shown on Drawing No. AL/003.
- 2.4.2 Fencing - the site is fenced as detailed on Drawing No. AL/003.

2.5 Site office/stores

- 2.5.1 The location of the site office is shown on Drawing No. AL/003. Toilet and cleaning facilities are provided for staff on site. A telephone and fax machine are available in the site office.

Tel: 01446 701707

The following documentation will be stored in the site office:

Documents to be retained in site office
waste management licence (copy)
the working plan (copy of the agreed document)
site diary (to record all inspections/visitors to the site)
Environment Agency inspection forms
in-house inspection sheets/record forms
duty of care transfer notes (2 years minimum)
hazardous waste consignment notes (3 years minimum)
waste delivery tickets
accident book (& 1 st aid kit)
Other site records necessary to the operation

- 2.5.2 The locations and specific uses of the buildings on site are as described on Drawing No. AL/004. All areas which are involved in the storage of liquids will be bunded as indicated on Drawing No. AL/004.

2.6 Weighbridge

- 2.6.1 Weights of waste material entering and leaving the site will be calculated using conversion factors agreed with the Environment Agency or the weighbridge.

2.7 Wheel cleaning facilities

- 2.7.1 No wheel cleaning facilities are proposed at the site. The waste types handled on site and the fact that the main vehicle running surfaces are hard surfaced reduces the likelihood of mud or debris being carried onto the surrounding public highways.

2.8 Fuel storage

- 2.8.1 Any fuel tanks/containers which are stored on site will be surrounded by a bund which is capable of containing a minimum of 110% of the volume of fuel stored in the tank. All pipework and associated infrastructure will be enclosed within the bund and a lock will be fitted to the tank valve to prevent unauthorised operation. Any oil storage facility will comply with the Control of Pollution (Oil Storage) (England) Regulations 2001 SI No.2954. All valves and gauges on the tank will be constructed to prevent damage caused by frost. The tanks will be clearly marked showing their capacity and product within.

2.9 Waste handling - end-of life vehicles

- 2.9.1 Schedule 5 of the End of Life Vehicles Regulations 2003(as amended) sets out the minimum technical requirements for keeping and treating waste motor vehicles. The site will operate to the standards set out in the Regulations.
- 2.9.2 The building will contain a depollution rig in the area shown on Drawing No. AL/004. Details of the rig and any changes will be made available to the Environment Agency.
- 2.9.3 End-of-life vehicles will be moved onto the rig and the vehicles depolluted to the standards detailed in the DEFRA/DTI document “Depolluting End-of-Life Vehicles - Guidance for Authorised Treatment Facilities” or any subsequent technical document. Where hazardous fluids or materials are not removed from parts of the vehicle then those parts will be removed from the vehicle.
- 2.9.4 Hazardous fluids, and parts containing hazardous fluids, will be stored within the depollution building as shown on Drawing No. AL/004.
- 2.9.5 Once they have been subjected to the depollution process, depolluted vehicles will be stored on the concreted area of the yard as shown on Drawing No. AL/003. Vehicles will be stacked no more than three high pending removal.

2.10 Waste handling - ferrous and non-ferrous metals.

- 2.10.1 Ferrous and non-ferrous metals accepted at the site as part of vehicles will be stored in the area shown on Drawing No. AL/003. The metals will be bulked up and then removed from the site to a suitably licensed, authorised or exempted facility. Some of the materials removed will be stored under the exemptions registered for the site, as previously stated above.

2.11 Waste handling - general.

- 2.11.1 Newly concreted areas and repairs to concrete surfaces will be surfaced with mesh/fibre reinforced concrete to a depth of 150 mm [concrete mix C40 (minimum 35% cement)] or similar agreed in writing with the Environment Agency.
- 2.11.2 A sealed container (such as a lockable skip), maximum capacity 16 yd³, will be available at the site for the deposition of unauthorised waste (including quarantined waste) which cannot be removed from the site immediately. The exact location of the skip/container may be varied as operating conditions permit. The container will be kept separate from other wastes which are stored on the site and no wastes that are stored within it shall be kept for longer than 7 days. A note will be made in the site diary of all wastes placed within and removed from the container and should any hazardous wastes be placed within the container the Agency will be informed as soon as is practicably possible.
- 2.11.3 Tyres removed from vehicles are stored on site in the designated areas shown on Drawing No. AL/003.

2.12 Drainage

- 2.12.1 The depollution building has a sealed drainage system in the form of a concrete floor which will drain to a sealed holding tank or sump at the location shown on Drawing No. AL/004. The external surface upon which vehicles awaiting depollution are stored will be surfaced with concrete and will drain to the foul sewer (to be confirmed) via an interceptor.

2.13 Vehicles, plant and equipment

- 2.13.1 The site will utilise the following equipment for deposit, handling and removal of cars (minimum required plant/machinery in bold italics) :

<u>Plant/Equipment</u>	<u>No.</u>	<u>Use</u>
Fork Lift truck	2 (<i>1</i>)	Movement of vehicles/containers, general movement of materials.
Baler	1	Compaction of vehicle shells

- 2.13.2 Additional plant will be hired to cover any very busy periods or breakdowns.

3.0 SITE OPERATIONS

3.1 Checking in & inspection of loads

- 3.1.1 End-of-life vehicles and scrap metals are accepted at the site from the public, industry and commerce. All persons delivering waste to the site are required to report to the site office upon arrival at the site.
- 3.1.2 Where a controlled waste transfer note accompanies a consignment of waste the note will be checked to ensure that it accurately describes the type and quantity of waste. If the waste does not meet the description stated on the controlled waste transfer note the customer will be advised to check the note and give a more detailed description of the waste. If the more detailed description of the waste reveals that the waste is not permitted at the site then the customer will be advised to contact the Environment Agency to find an alternative site.
- 3.1.3 A visual inspection of the end-of-life vehicle will be carried out by a designated employee of A&L Vehicle Recycling Ltd, either within the site entrance area or within the depollution building and the accompanying paperwork (if any) will be checked. If a leak is found, the leaking fluids will be drained immediately and stored in the appropriate manner (see section 3.5) and spillages dealt with in accordance with section 4.1.

If unauthorised waste is discovered inside a vehicle after receipt, two courses of action are available:

- i. Return the vehicle to the producer and advise the Environment Agency of the deposit; or,
 - ii. where the producer/owner of the vehicle has left the site and cannot be contacted or where the removal off-site of the waste may cause further problems then the waste will be deposited in the skip provided for unauthorised wastes. The Environment Agency will then be contacted to agree a course of action if the waste is difficult to handle or hazardous.
- 3.1.4 If the vehicle is satisfactory then it will be moved to the de-pollution building for drainage of fluids.

3.2 Weighing and categorising loads

- 3.2.1 The weight of end-of-life vehicles and scrap metals will usually be measured as described in section 2.6.1 . The weight of delivered vehicles may be recorded as the standard/plated net weight for that type of vehicle if available. Many vehicles arrive via insurance companies and are not supplied with registration documents.

3.3 Waste deposit, handling and storage

3.3.1 Once an end-of-life vehicle has been accepted (in accordance with Section 3.1) and is found to comply with the conditions of the waste management licence the following procedure will apply:

- i. If the vehicle requires assessment by an insurance company, it will be marked as such and stored in the vehicle storage area. Upon completion of assessment, if the vehicle remains at the site it will be de-polluted, stripped of parts for storage and moved back to the vehicle storage area.
- ii. If the vehicle is delivered by a private party or is not required for insurance assessment, it will be placed in the vehicle storage area or the depollution building prior to being de-polluted.
- iii. Once the depollution process is complete, vehicles will remain in the vehicle storage area to permit operatives of A&L Vehicle Recycling Ltd to remove requested parts for resale/reuse.
- iv. Once all viable part removal has taken place the vehicle will be stored awaiting baling and/or removal off site.
- v. Tyres will be stored in a designated area/skip as shown on Drawing No. AL/003.

3.3.2 Ferrous and non-ferrous metals will be taken to the appropriate storage area (see Drawing No. AL/003).

3.3.3 If the maximum storage capacity of the site is reached then no further waste will be accepted until vehicles/scrap metal have been removed off site to a suitably licensed, exempt or otherwise authorised site.

3.4 Record keeping

3.4.1 The details below will be recorded on a combination of the record keeping forms listed in Appendix II, the site diary, controlled waste transfer/hazardous waste consignment notes (where required) or other authorised documentation.

3.4.2 The following details will be recorded for every load deposited at the site (AL/RF/1):

- i. Date/time of delivery.
- ii. Description of waste.
- iii. Source of waste.
- iv. Quantity (tonnes).
- v. Vehicle registration number or stock number.
- vi. Further details (when required).

3.4.3 The following details will be recorded for every load of waste leaving the site (AL/RF/3):

- i Date of removal.
- ii Description of waste/scrap/item.
- iii Quantity (tonnes).
- iv Destination.
- v. Carrier details (where required).

3.4.4 The following details will be recorded for all waste which is rejected from the site (AL/RF/2):

- i. Date and time
- ii. A description of the waste.
- iii. Quantity of waste.
- iv. Reason for the rejection of waste and action taken.
- v. Name, address and telephone No. of waste producer.
- vi. The carrier's name, registration number and vehicle registration.
- vii. A copy of all accompanying paperwork.
- viii. Action taken

3.4.5 A summary of waste types and quantities deposited at and removed from the site will be forwarded to the Environment Agency at intervals specified in the waste management licence for the site. The outcome of all inspections of hardstanding areas, drainage channels, waste types, gates, fencing, fuel tanks bunding etc. will be recorded in the site diary (including action taken or proposed) and site inspection form AL/RF/4. Official visitors to the site will sign the diary upon arrival and exit.

3.5 Operations for difficult wastes.

3.5.1 Batteries - Batteries removed from vehicles will be handled as follows:

- i. Stored in purpose made acid proof containers capable of holding the contents of the batteries placed in them or they will be palletised and shrink wrapped. Containers can hold up to 1 tonne of batteries and will be covered and stored within the depollution building or in an area of impermeable hardstanding. Daily checks will be made on the containers.
- ii. A suitable absorbent agent will be kept within the depollution building so that prompt action can be taken to absorb any spillages. Any contaminated adsorbent material will then be removed to an approved disposal facility.
- iii. Removal of batteries will be carried out in accordance with the Hazardous Waste Regulations 2005 or any subsequent amending legislation.

3.5.2 Fluids:

- i. Fluids drained from vehicles will be stored in dedicated tanks within the bunded area within the depollution building.
- ii All fluids removed from vehicles will be removed from site by a registered carrier to a suitably licenced or exempt recovery or disposal site.

4.0 ENVIRONMENTAL CONTROL, MONITORING AND REPORTING

4.1 Breakdowns and spillages

- 4.1.1 In the event of breakdown of any loading/handling plant an alternative machine will be brought on site until it is repaired. If an alternative machine cannot be used then no waste will be deposited until the plant is repaired.
- 4.1.2 All spillages of waste, windblown litter and other debris will be cleared away immediately. Spillage clearance procedures are detailed in Section 5.
- 4.1.3 Concreted area of the site will be inspected daily when the site is in operation and debris will be swept as required and placed in a skip. Any spillages of fuel, coolant, battery fluid or any other potentially polluting liquid will be cleared immediately by depositing sand or absorbents on the affected area. The sand or absorbents will then be stored prior to being taken to a suitably licensed site for disposal.

4.2 Site inspections and maintenance

- 4.2.1 Site diary - A site diary for the purpose of recording site activities will be maintained in addition to record form AL/RF/4. The diary will also be used to record any other information relevant to the working of the site. The following information will be recorded in the diary/record forms required by the Waste Management Licence:
 - i. The identity of the signature of the inspection personnel.
 - ii. The date and time of the inspection (or event)
 - iii. The inspection details and any actions taken.
 - iv. The name of the nominated deputy in the absence of the site manager.
- 4.2.2 The gates and fencing mentioned in section 2.4.1 and 2.4.2 will be checked on a regular basis (daily) and the results of the inspections will be marked on record form AL/RF/4. Defects in the gates and fencing which may permit unauthorised access to the site will be recorded in the site diary. Until repair is carried out, temporary measures will be taken before the end of the working day, to ensure that access to the site through the defective gate/fence is not possible. Defects to fencing will be fully repaired within 5 working days.
- 4.2.3 Any defects (other than gates and fencing) found during the daily site inspection will be repaired by the end of the working day where possible. If a repair is not possible by the end of the working day the Environment Agency will be contacted to agree a suitable timescale for repair.

- 4.2.4 The site drainage system will be inspected at weekly intervals to ensure that it is functioning effectively. Any necessary maintenance will be carried out as soon as possible.

4.3 Control of mud and debris

- 4.3.1 Vehicles will be visually inspected before exit to check that loads are safe and that no mud is carried out on the wheels or body of the vehicle. Visual inspections of the site surface are carried out daily and should any problems with mud on the site surface arise site staff will divert vehicles away from the mud and report the problem immediately to the site manager.
- 4.3.2 All loads from the waste transfer and recycling operations will be sheeted or, if required, sprayed with water prior to leaving the site to ensure that they comply with the requirements of the Duty of Care.

4.4 Control and monitoring of dust

- 4.4.1 Site operations will be carried out to minimise the creation of dust. If necessary a water hose or bowser will be used to spray the site surface to prevent the formation of excessive dust. Dust emissions will be monitored visually every day.
- 4.4.2 Water Supply - A constant supply of mains water will be available for dust suppression in all climatic conditions. All external water pipes will be lagged to prevent frost damage during Winter months.
- 4.4.3 Stockpile management

Stockpiles will be sprayed with water when necessary to prevent excessive drying and dust formation.

4.5 Odour control

- 4.5.1 If malodorous waste is discovered on site, it will be transferred into the rejected waste skip and removed from the site immediately.

4.6 Litter control

- 4.6.1 Any litter which does escape and is arrested by the site boundary fencing will be removed before the end of the working day on which it is discovered. Any litter from the site deposited outside the site boundary will be removed before the end of the working day.

4.7 Control of pests, birds and other scavengers

- 4.7.1 A recognised pest control contractor will be brought in if any problems are encountered. The site will be inspected daily for the presence of vermin and the results of the inspection noted in the site diary or site inspection form.

4.8 Vibration

- 4.8.1 No vibrating plant is used on site.

4.9 Control and monitoring of noise

- 4.9.1 It is not anticipated that site operations will be cause a noise nuisance because of the scale and location of the site operations.

5.0 EMERGENCY PROCEDURES

5.1 General

- 5.1.1 For all emergency situations the deposit of any further waste will be suspended where necessary to allow action to be taken safely. If necessary staff and other users of the site will be evacuated to an area which is a safe distance away from the hazards. Staff handling the emergency will be provided with and trained to use the necessary PPE (personal protective equipment) unless the manager instructs them that the hazard is too severe and outside help is needed from the emergency services or specialist waste contractors.

5.2 Fire

- 5.2.1 No waste will be burnt on site. In the event of a fire occurring on site the operator will exercise his judgement and extinguish the fire with a suitable fire extinguisher and/or call the fire service for assistance. Any fires will be reported to the Environment Agency on the working day that they occur and will be confirmed in writing by fax or letter within 3 working days. All persons will be evacuated from the site if necessary. Smoking is not permitted on site. Fire fighting residues will be disposed of to a licensed waste management facility.

5.3 Spillages

- 5.3.1 All fuel and chemical stores on site will be banded to contain any fuel leaks. If any spills occur a spill containment kit (absorbent pads, booms or granules) will be used to prevent further spillage and the contaminated absorbents placed in a suitable container prior to disposal to a suitably licensed landfill.

5.4 Drums

- 5.4.1 The deposit of drummed waste is not permitted at the site. If drummed waste is found in a vehicle it will be isolated and removed from site as soon as is reasonably practicable.

5.5 Adverse reactions

- 5.5.1 No wastes are accepted which will react to present such a hazard. If unauthorised waste is found in a vehicle and does present such a hazard it will be isolated and removed from site as soon as is reasonably practicable.

5.6 High winds

- 5.6.1 The types of waste on site are unlikely to blow off site in high winds. Vehicles leaving the site will be sheeted if necessary to comply with the requirements of the Duty of Care legislation.

5.7 Operational failure

- 5.7.1 The manager will be contacted in the event of any operational failure such as the breakdown of plant, systems or equipment and will decide whether operations are to continue or be suspended prior to corrective action being taken. Serious operational failures which result in the closure of the site will be recorded in the site diary.

5.8 Overturned vehicle

- 5.8.1 If a vehicle is overturned on the site or near the site entrance then no further waste will be accepted until the vehicle has been righted and any spillages have been cleared as described in Section 5.3.

5.9 Bomb Scare

- 5.9.1 In the unlikely event of a bomb scare the site will be evacuated and the police contacted. The police will then assume control of the site until the threat has been verified or the device defused and removed.

Appendix I

Drawings



SITE

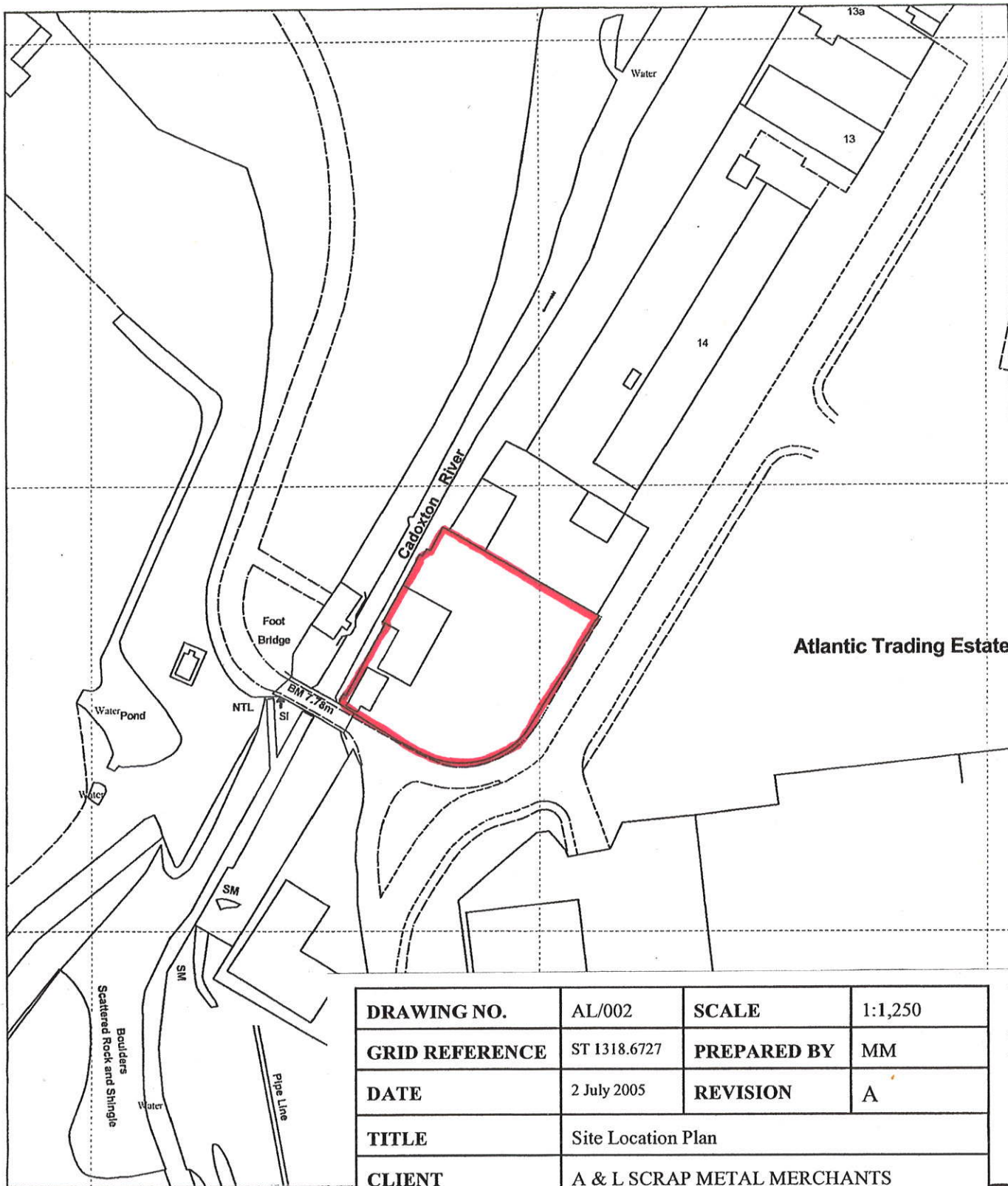
Atlantic

Atlantic Crescent

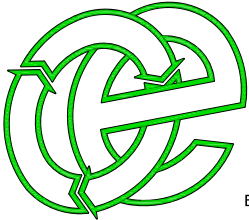
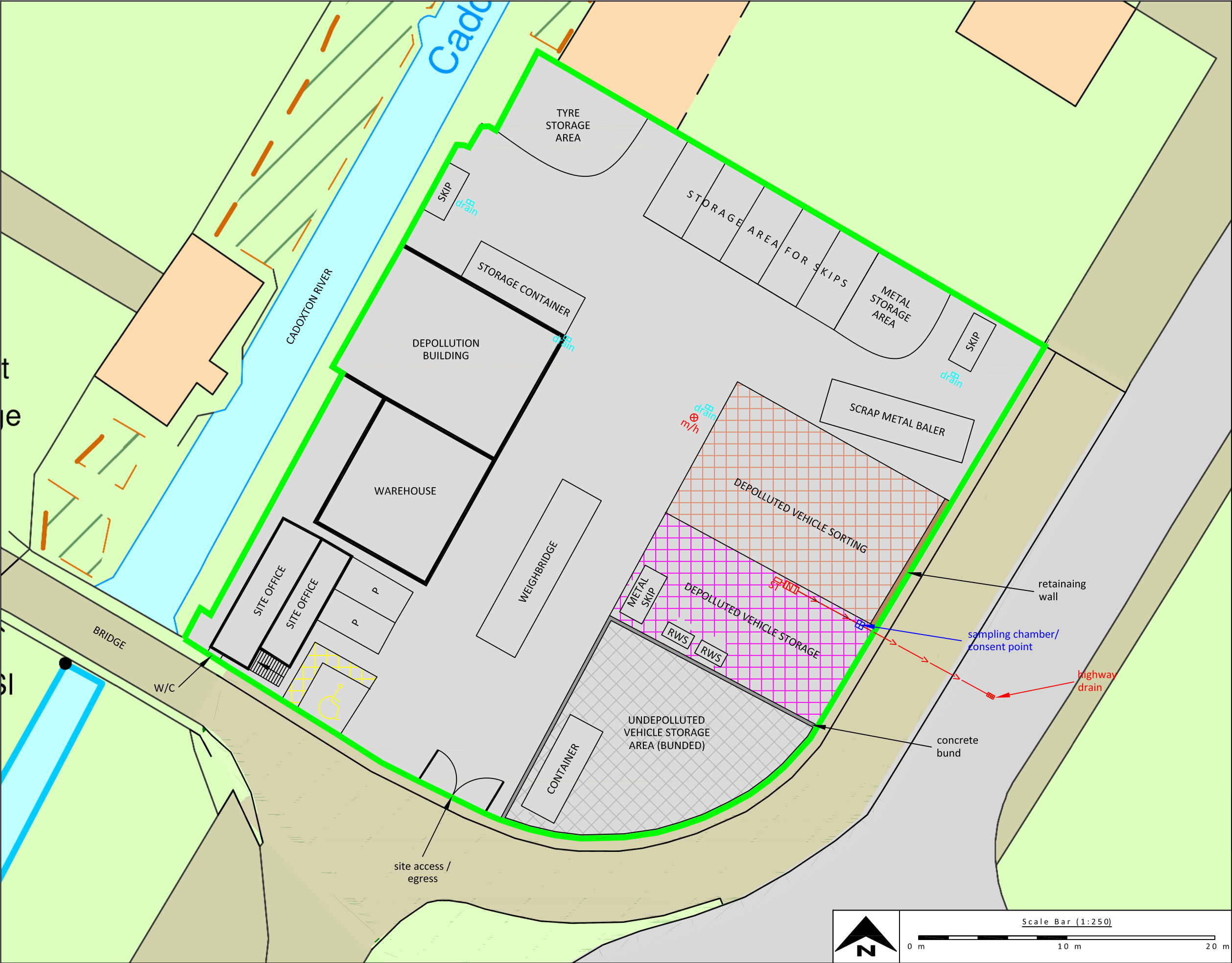
Bendrick Road

Hayes Lane

Hayes Lane



DRAWING NO.	AL/002	SCALE	1:1,250
GRID REFERENCE	ST 1318.6727	PREPARED BY	MM
DATE	2 July 2005	REVISION	A
TITLE	Site Location Plan		
CLIENT	A & L SCRAP METAL MERCHANTS		
LOCATION	Unit 14E, Atlantic Trading Estate, Barry		
The area which is the subject of the planning application and waste management licence application is outlined in red. No other land is within the applicants' control.			
Oaktree Environmental 79 Regent Street Moulton Northwich Cheshire CW9 8NX		Tel: 01606 558833	
		Fax: 01606 861182	
		Mobile: 07767 761252	
e-mail: marco@oaktree-environmental.co.uk Web: www.oaktree-environmental.co.uk			



Oaktree Environmental Ltd

Waste Management and
Environmental Consultants

Unit 5, Oasis Park, Road One
Winsford Industrial Estate
Winsford, Cheshire CW7 3RY

Tel: 01606 558833 Fax: 01606 861182
E-mail: sales@oaktree-environmental.co.uk

Title: SITE LAYOUT PLAN

Drawing No: AL/003

Client: A & L Vehicle Recycling Ltd

Site: Unit 14E, Atlantic Trading Estate, Barry

NGR:

Date: 14 December 2012 Printed At: A3

Scale: 1:250 Revision: E Drawn By: CP

Job No: 913 Client No: 694 Checked: MM

KEY:

- Permitted boundary
- Drainage direction
- m/h Manhole
- RWS Rejected waste skip
- W/C Toilet facilities
- INT Interceptor
- ST Silt trap
- P Parking for site staff / visitors

Notes:

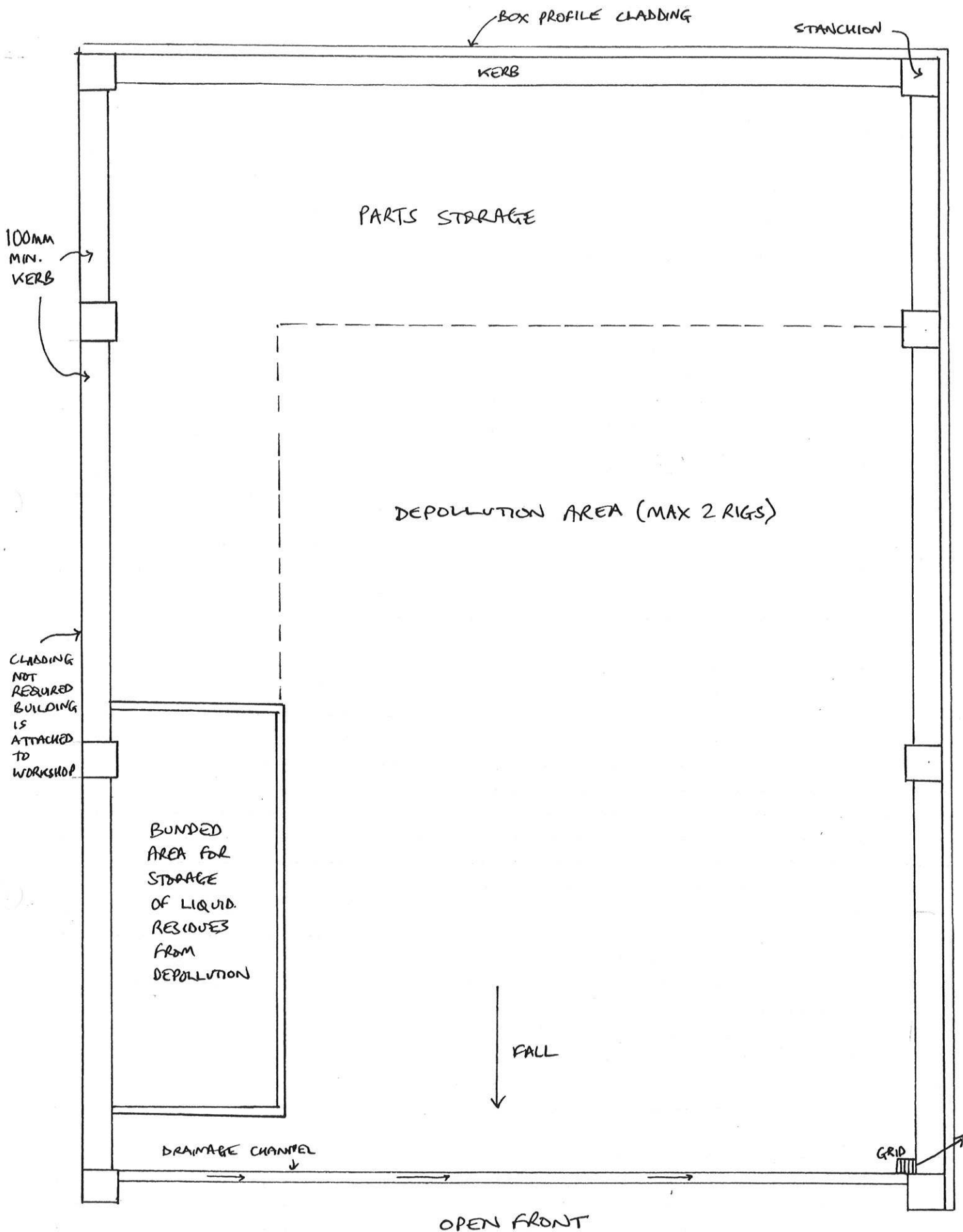
Drawing is for indication only.

All measurements must be verified on site.

Reproduced with the permission of the controller of
H.M.S.O. Crown copyright licence No. 100020449

Revision Details:

Rev:	Description:	Date:
A	Initial drawing	02/07/05
B	Drainage amended	12/10/05
C	Drainage amended to surface	26/10/05
D	Drainage amended to surface	11/11/05
E	Required update for management system	14/12/12



DRAWING NO.	AL/004	SCALE	1:50
DATE	4/7/05	DRAWN BY	MM
TITLE	DEPOLLUTION BUILDING LAYOUT PLAN		
CLIENT	A&L SCRAP METAL MERCHANTS		
SITE	UNIT 14E ATLANTIC TRADING EST.		

Appendix II

Record Keeping Forms

A&L Vehicle Recycling Ltd WASTE INPUT RECORD FORM - AL/RF/1 DATE:.....

TIME	PRODUCER	WASTE/VEHICLE TYPE	QUANTITY TONNES / M³	NAME OF CARRIER	DRIVERS NAME	DRIVERS SIGNATURE	VEHICLE REG. NO.
TOTAL FOR THIS SHEET							
TOTAL FROM PREVIOUS SHEET				SHEET No. OF . CHECKED.....			
TOTAL WASTE DEPOSITED							

A&L Vehicle Recycling Ltd**REJECTED WASTE - RECORD FORM AL/RF/2**

DATE	
TIME	
WASTE DESCRIPTION	
QUANTITY OF WASTE	
PRODUCER/HOLDER'S NAME, ADDRESS & TELEPHONE No.	
NAME OF CARRIER	
VEHICLE REGISTRATION	
CARRIER REG. No.	
REASON FOR REJECTION OF WASTE	
ACTION TAKEN	

NOTE: FAX TO ENVIRONMENT AGENCY ON _____

DATE	TIME	WASTE TYPE	QUANTITY (TONNES)	DESTINATION SITE	NAME OF CARRIER OR EMPLOYEE REMOVING WASTE	VEHICLE REG. NO.
TOTAL FOR THIS SHEET						
TOTAL FROM PREVIOUS SHEET =				SHEET No. OF . CHECKED.....		
TOTAL WASTE EXPORTED (TONNES) =						

A&L Vehicle Recycling Ltd**SITE INSPECTION FORM [AL/RF/4] - DAILY INSPECTIONS**

WEEK STARTING								
TYPE OF INSPECTION	DAY							
	M	T	W	T	F	S	S	
SITE ENTRANCE/NOTICE BOARD								
SECURITY - GATES								
SECURITY - FENCING								
SITE SURFACES								
WASTE CONTAINERS								
WASTE TYPES/QUANTITIES								
VEHICLE STORAGE								
WASTE STORAGE								
FUEL TANK/BUND								
BUILDING								
PLANT/EQUIPMENT								
CONCRETE HARDSTANDING AREAS								
SUMPS								
INTERCEPTOR								
DRAINAGE CHANNELS								
RESIDUES								
FIRES								
LITTER								
DUST								
ODOUR								
VERMIN								
RECORDS								
OTHER -								
INSPECTION CARRIED OUT BY								
NOTES/ACTION:								
CHECKED BY			SIGNATURE					
POSITION			DATE					

A&L Vehicle Recycling Ltd - VISITOR LOG/COMPLAINTS RECORD - AL/RF/5

[illegible]

Appendix III

Waste types

WASTE TYPES ACCEPTED BY A & L SCRAP METAL MERCHANTS
TAKEN FROM THE EUROPEAN WASTE CATALOGUE
COMMISSION DECISION 2000/532/EC

16	WASTES NOT OTHERWISE SPECIFIED IN THE LIST
16 01	End-of-life vehicles from different means of transport (including off-road machinery) and wastes from dismantling of end-of-life vehicles and vehicle maintenance (except 13, 14, 16 06 and 16 08)
16 01 04*	end-of-life vehicles
16 01 06	end-of-life vehicles, containing neither liquids nor other hazardous components
THE LIST BELOW IS FOR INFORMATION ONLY AND IS FOR USE IN COMPLETION OF TRANSFER NOTES WHEN REMOVING RESIDUAL WASTES	
16 01 03	end-of-life tyres
16 01 07*	oil filters
16 01 08*	components containing mercury
16 01 09*	components containing PCBs
16 01 10*	explosive components (for example air bags)
16 01 11*	brake pads containing asbestos
16 01 12*	brake pads other than those mentioned in 16 01 11
16 01 13*	brake fluids
16 01 14*	antifreeze fluids containing dangerous substances
16 01 15	antifreeze fluids other than those mentioned in 16 01 14
16 01 16	tanks for liquified gas
16 01 17	ferrous metal
16 01 18	non-ferrous metal
16 01 19	plastic
16 01 20	glass
16 01 21*	hazardous components other than those mentioned in 16 01 07 to 16 01 11 and 16 01 13 and 16 01 14
16 01 22	components not otherwise specified
16 01 99	wastes not otherwise specified

Appendix IV

Exempt Activities

Mr Andrew Coe
Unit 5
Oasis Business Park,
Road One,
Windsford Industrial Estate,
Cheshire,
CW7 3RY,
England

Our ref: XLET7 Confirmation of Registration

Your ref:

Reg. Customer I.D. No: a000107136

Date: 19/06/2012

Dear Mr Coe

**The Environmental Permitting (England and Wales) Regulations 2010
Confirmation of Registration**

Exemption Ref: EPR/GE5193QP/A001
Location of the Operation: Unit 14E, Atlantic Trading Estate, Barry, Vale of Glamorgan, CF63 3RF, Wales

Following receipt of your submission, we can confirm that we have now registered the operation(s) listed on the attached schedule, as exempt under the above Regulations, at the site shown above.

However you should be aware that this/these activities is/are only lawful where you:

- comply with the conditions of the exemption(s) that you have registered (these conditions can be seen at <http://www.environment-agency.gov.uk/exemptions>) and,
- carry out the activity without endangering human health or harming the environment and, in particular:
 - (a) without risk to water, air, soil, plants or animals;
 - (b) without causing a nuisance through noise or odours; and
 - (c) without adversely affecting the countryside or places of special interest.

I must warn you that if you fail to comply with the conditions of the exemptions, endanger human health or the environment, then regardless of your registration and this letter, you may be acting unlawfully and may face enforcement action. In addition, please note that this registration(s) only confirms an exemption(s) from environmental permitting and does not absolve you from the need to comply with other legislative requirement such as:

- the need to obtain appropriate **planning permission** for your activity.
The granting of an exemption by the Environment Agency does not mean that the activity in question does not require planning permission. Planning permission may still be required for an exempt waste operation. It is your responsibility to obtain planning permission, if needed, before any waste operations are commenced. I need to warn you that failure to have appropriate planning permission may result in enforcement action by the local planning authority. It is your responsibility therefore to contact your

The Environment Agency does not endorse any business. You cannot use our logo on your website or promotional literature or say that we specifically recommend or approve you. However you can state that you are registered by the Environment Agency, if this is the case, and have a link to our website <http://www.environment-agency.gov.uk>.

If you have any queries about your registration please contact:-
Environment Agency, National Customer Contact Centre, 99 Parkway Avenue, Parkway Business Park, Sheffield, S9 4WF
Customer Services Line: 03708 506 506
Fax: 01142 626 697
Email: enquiries@environment-agency.gov.uk
2011 track change

2133_EPS_Permission_E December

local planning authority at an early stage to ascertain whether a planning application is required.

- the need to have a **Flood Defence Consent**.

You may need a flood defence consent if you intend to raise ground levels within a flood plain - this is particularly relevant if you have registered a U1 or D1 exemption to raise ground levels within the flood plain of a main river. This consent may also be required where the development may obstruct flood flows or maintenance access to a main river or you propose works directly to the river, such as outfalls or access crossings. In all cases, you will have to demonstrate that flood risk in the locality will not be worsened by your actions, and if it would be then consent may be refused.

You can see whether your development is in a flood plain or near a main river by looking at "What's in my backyard" on our website (<http://www.environment-agency.gov.uk/homeandleisure/37793.aspx>). You can get more information on whether you need a Flood Defence Consent by phoning us on **03708 506 506** and speaking to the local Development and Flood Risk team.

You should note that failure to obtain a flood defence consent where it is needed may result in enforcement action. It is your responsibility to obtain this consent, where it is needed, before you begin operations. Our booklet 'Living On The Edge' gives more information about consents and is available online at <http://www.environment-agency.gov.uk/homeandleisure/floods/31626.aspx>

If any of these exempt operations were previously authorised by an environmental permit which you now consider to be redundant, please contact our Customer Services on 03708 506 506 so that we can explain what will happen to your permit.

The exemption(s) will remain valid at this site until 14/06/2015. We will remind you that the exemption(s) are due for renewal at least one month before this date. You can renew at any time during the month prior to expiry but if you fail to renew during this period, you will have to make a new application.

If your operations change at any time during the registration period and you wish to add or remove exemptions at your site, you can do this by contacting one of our customer service providers on 03708 506 506.

If you have any queries about this matter please contact us by telephone on 03708 506 506 or email us at enquiries@environment-agency.gov.uk quoting your customer reference number a000107136 and site reference number EPR/GE5193QP/A001.

Yours sincerely



Jo Price
Customer Operations Manager

The Environment Agency does not endorse any business. You cannot use our logo on your website or promotional literature or say that we specifically recommend or approve you. However you can state that you are registered by the Environment Agency, if this is the case, and have a link to our website <http://www.environment-agency.gov.uk>.

If you have any queries about your registration please contact:-
Environment Agency, National Customer Contact Centre, 99 Parkway Avenue, Parkway Business Park, Sheffield, S9 4WF
Customer Services Line: 03708 506 506
Fax: 01142 626 697
Email: enquiries@environment-agency.gov.uk
2011 track change

2133_EPS_PermIssue_E December

Schedule of exempt waste operations

Relevant objectives

The following schedule lists the exemption(s) that you have registered.

However you should be aware that this/these registration(s) is/are only valid where you:

- comply with the conditions of the exemption(s) that you have registered (these conditions can be seen at <http://www.environment-agency.gov.uk/exemptions>) and,
- carry out the activity without endangering human health or harming the environment and, in particular:
 - (a) without risk to water, air, soil, plants or animals;
 - (b) without causing a nuisance through noise or odours; and
 - (c) without adversely affecting the countryside or places of special interest.

If you fail to comply with the conditions of the exemptions, endanger human health or the environment your registration and this schedule has no standing in law and you may face enforcement action.

Details of exempt waste operations

Name of Establishment or Undertaking: A & L Vehicle Recycling Ltd

Trading name (if any): A & L Vehicle Recycling

Address: Unit 14E
Atlantic Trading Estate,
Barry,
Vale of Glamorgan,
Wales,
CF63 3RF

Exemption Ref No: GE5193QP

Address where the operation can be carried out: Unit 14E
Atlantic Trading Estate,
Barry,
Vale of Glamorgan,
Wales,
CF63 3RF

NGR: ST1317267228

Paragraph Number & Description:

2 Operations

2.1 Permitted activities

2.1.1 U4 - Burning of Waste as a Fuel in a Small Appliance (Both agricultural and non-agricultural waste)

2.1.2 U5 - Use of Waste Derived Biodiesel as Fuel (Both agricultural and non-agricultural waste)

2.1.3 T4 - Preparatory treatments (baling, sorting, shredding etc) (Both agricultural and non-agricultural waste)

2.1.4 T8 - Mechanical treatment of end-of-life tyres (Both agricultural and non-agricultural waste)

2.1.5 T9 - Recovery of scrap Metal (Both agricultural and non-agricultural waste)

2.1.6 T12 - Manual Treatment of Waste (Non-agricultural Waste only)

2.1.7 T19 - Physical treatment of waste edible oil and fat to produce biodiesel (Non-agricultural Waste only)

2.1.8 S1 - Storage of Waste in Secure Containers (Both agricultural and non-agricultural waste)

2.1.9 S2 - Storage of Waste in a Secure Place (Both agricultural and non-agricultural waste)

Date of issue: 15/06/2012

Please note: If at any time you stop carrying out any of these exempt waste operation (s) and you wish to **de-register** you can inform us of this by entering the paragraph number of the exemption you wish to de-register in the space below and returning a signed copy of this schedule to us. When we receive the schedule we will de-register the exemption, remove it from the public register and provide you with confirmation that your exemption has been de-registered.

Alternatively you can send a letter, signed by the exemption holder, detailing the reference number of the exemption you wish to de-register, the paragraph number and the location. Please post your letter or copy schedule to the address provided below:-

Environment Agency
National Customer Contact Centre
99 Parkway Avenue
Parkway Business Park
Sheffield
S9 4WF

I wish to de-register the exemptions below

Signature (of exemption holder)